

FOLCROFT BOROUGH
2022 GENERAL FUND BUDGET

FINAL BUDGET FOR APPROVAL

	2021 Budget	2022 YTD Actual As of: 9/30/21	Variance from Budget	2022 Budget	Notes
Ordinary Income/Expense					
Income					
300.000 · Cash Reserve\Surplus	-	-	-	-	
300.100 · Cash Reserve\Surplus 2018	1,920,106	1,733,865	186,241	1,873,000	Adjusted based on 2021 Proj YE
Total 300.000 · Cash Reserve\Surplus	1,920,106	1,733,865	186,241	1,873,000	
301.000 · Real Estate Taxes	145,000	82,988	62,012	108,000	
301.100 · Real Estate Taxes - Current					
301.200 · Real Estate Tax - Prior Years					
Total 301.000 · Real Estate Taxes	145,000	82,988	62,012	108,000	
310.000 · Local Enabling Taxes	2,065,106	1,816,853	248,253	1,981,000	
310.100 · Real Estate Transfer Taxes	60,000	187,750	(127,750)	110,000	Adjusted based on 2021 Proj YE
310.500 · LST Tax	96,000	78,087	17,913	96,000	
310.800 · Business Privilege Taxes	383,677	298,401	85,276	383,677	
310.900 · Earned Income Taxes	1,400,000	1,262,653	137,347	1,520,000	Adjusted based on 2021 Proj YE
Total 310.000 · Local Enabling Taxes	1,939,677	1,826,891	112,786	2,109,677	Historical activity averages around \$2M
320.000 · Licenses & Permits					
320.100 · Food Inspection & Licenses	3,000	3,201	(201)	4,000	Adjusted based on 2021 Proj YE
320.300 · Street Excavation Permits	2,500	400	2,100	800	Adjusted based on 2021 Proj YE
320.400 · Contractors License	1,800	24,087	(22,287)	30,000	Adjusted based on 2021 Proj YE
320.500 · Use and Occupancy - Owner Occup	9,000	18,019	(9,019)	20,000	Adjusted based on 2021 Proj YE
320.510 · Use and Occupancy - Rentals	127,500	90,239	37,261	100,000	Adjusted based on 2021 Proj YE
320.550 · Vacant Prop Registration		600	(600)	600	Adjusted based on 2021 Proj YE
320.600 · Sign Permits		1,164	(1,164)	1,164	Adjusted based on 2021 Proj YE
320.000 · Licenses & Permits - Other		773	(773)	773	Adjusted based on 2021 Proj YE
Total 320.000 · Licenses & Permits	143,800	138,482	5,318	157,337	
321.000 · Business License & Permits					
321.100 · Bus Shelters	10,800	-	10,800	-	
321.610 · Transient Retailers	250	1,800	(1,550)	2,000	
321.800 · Cable Television Franchise	95,000	47,943	47,057	68,000	Adjusted based on 2021 Proj YE
Total 321.000 · Business License & Permits	106,050	18,627	(87,423)	72,000	
330.000 · Fines & Forfeits					
330.100 · Police Department	25,000	31,799	(6,799)	35,000	Adjusted based on 2021 Proj YE
330.200 · State Police Fines	2,000	112	1,888	2,000	
330.300 · Court House		27,706	(27,706)	25,000	
330.400 · Violations of Ordinances & Stat		1,229	(1,229)	-	
330.000 · Fines & Forfeits - Other		-	-	-	
Total 330.000 · Fines & Forfeits	27,000	60,846	(33,846)	62,000	
331.000 · Fines					
331.100 · Court House	20,000	-	20,000	-	
Total 331.000 · Fines	20,000	-	20,000	-	
341.000 · Interest Earnings					
341.100 · Interest Earnings	1,000	1,028	(28)	1,000	
341.000 · Interest Earnings - Other	-	3,277	(3,277)	3,100	
Total 341.000 · Interest Earnings	1,000	4,305	(3,305)	4,100	
342.000 · Rents & Royalties					
342.100 · Rents and Royalties	-	5,400	(5,400)	3,600	
Total 341.000 · Rents and Royalties	-	5,400	(5,400)	3,600	
351.000 · Federal Capital & OP Grant					
351.020 · Crossing Guards Reimbursement	52,731	-	52,731	-	
Total 351.000 · Federal Capital & OP Grant	52,731	-	52,731	27,731	

FINAL BUDGET FOR APPROVAL

	2021 Budget	2022 YTD Actual As of: 9/30/21	Variance from Budget	2022 Budget	Notes
353.000 · Federal Pymts in Lieu of Tax	-	3,156	(3,156)	3,156	
353.020 · Tinicum Refuge Wildlife		3,156	(3,156)	-	
Total 353.000 · Federal Pymts in Lieu of Tax	3,500	-	3,500	3,500	
355.000 · State Shared Revenue & Entitle	130,000	139,121	(9,121)	153,232	<i>Increased to maintain at 27% of expense per 2021 budget</i>
355.010 · Public Utility Realty Tax					
355.050 · General Mun. Pension State Aid	1,200	646	554	1,200	
355.080 · Alcoholic Beverage Taxes	134,700	139,767	(5,067)	157,932	
Total 355.000 · State Shared Revenue & Entitle	2,000	1,690	310	2,000	
357.030 · Highway and Streets	250	-	250	100	
361.000 · General Government	2,250	1,690	560	2,100	
361.100 · Zoning and Subdivision					
361.520 · Sale of Code Ordinances	5,000	-	5,000	-	
362.000 · Public Safety					
362.200 · Fire Inspection					
362.300 · Police Special Services	200,000	53,867	146,133	110,000	
362.410 · Building Permits	30,000	7,876	22,124	10,000	
362.500 · Code Violations/Abatements					
362.000 · Public Safety - Other	235,000	153,066	135,801	120,000	
Total 362.000 · Public Safety					
363.000 · Parking - Codes Dept					
363.100 · Parking Permits - Codes Dept	-	26,620	(26,620)	20,000	
Total 363.000 · Parking - Codes Dept	450,000	413,970	36,030	450,000	<i>Face Value for 2021 was \$471k</i>
364.300 · Sanitation	50,000	52,072	(2,072)	50,000	
364.301 · Current Year Trash Fee					
364.302 · Prior Year Trash Fee					
364.304 · Appliance Removal Fee	500,000	466,142	33,858	500,000	
Total 364.300 · Sanitation		6,051	(6,051)	-	
367.000 · Community Day Donations					
380.000 · Miscellaneous Revenue	37,000	772,711	(735,711)	384,291	<i>CARES Act</i>
380.100 · Miscellaneous Revenue					
380.000 · Miscellaneous Revenue - Other	37,000	778,711	(741,711)	384,291	
Total 380.000 · Miscellaneous Revenue					
395.000 · Refunds Prior Year Expenditures					
395.100 · Refund of Prior Year Expenditur		(4,762)	4,762	-	
Total 395.000 · Refunds Prior Year Expenditures		5,541,847	(228,427)	5,618,395	
Total Income	5,264,314	5,541,847	(228,427)	5,618,395	
Expense					
400.000 · General Administration					
400.113 · Salary - Mayor and Council	25,001	15,000	10,001	20,001	
400.121 · Salary - Borough Secretary	70,000	39,429	30,571	96,928	
400.122 · Salary - Executive Director	-	3,750	(3,750)	5,000	
400.123 · Salary - Borough Administration	41,600	52,500	(10,900)	75,000	
400.124 · Financial Consultant	42,000	62,960	(20,960)	-	<i>Reallocate to Financial Administration</i>
400.155 · Vision Insurance	68	-	68	68	
400.156 · Health Insurance	14,429	26,717	(12,289)	35,429	
400.157 · Dental Insurance	553	884	(331)	553	
400.158 · Life Insurance	309	160	149	309	

FINAL BUDGET FOR APPROVAL

	2021 Budget	2022 YTD Actual As of: 9/30/21	Variance from Budget	2022 Budget	Notes
400.159 · Medicare	1,981	1,611	370	2,855	
400.161 · Fica	8,469	6,890	1,580	12,210	
400.162 · Unemployment Compensation	3,383	-	3,383	3,383	
400.165 · Non-Uniform MMO	10,000	23,986	(13,986)	10,295	
400.190 · Employee Payroll Services	9,500	10,131	(631)	9,500	
400.200 · Materials and Supplies	4,250	6,626	(2,376)	4,250	
400.260 · Office Equipment	7,250	4,103	3,147	7,250	
400.311 · Auditing Service	10,000	29,980	(19,980)	10,000	
400.320 · Computer IT Services	10,000	-	10,000	10,000	
400.321 · Communication - Telephone	4,500	3,753	747	4,500	
400.325 · Communication - Postage	2,750	1,587	1,163	2,750	
400.341 · Advertising	4,500	4,922	(422)	4,500	
400.342 · Financial Consulting Bond	750	-	750	750	
400.352 · Umbrella Liability	24,960	62,583	(37,623)	64,960	Reallocated from Police
400.420 · Dues, Subscriptions, & Member.	1,800	8,017	(6,217)	1,800	
400.900 · Miscellaneous Admin. Expenses	3,500	15,667	(12,167)	3,500	
400.700 · Operational Reserve	41,000	-	41,000	41,000	
400.710 · Capital Reserve	20,140	-	20,140	20,140	
Total 400.000 · General Administration	362,693	381,256	(18,563)	446,931	
401.000 · Executive	-	-	-	-	
401.213 · Copier	-	1,033	(1,033)	-	
Total 401.000 · Executive	-	1,033	(1,033)	-	
402.000 · Financial Administration	-	441	(441)	-	
402.110 · Clerical Wages	-	36,708	(36,708)	-	
402.310 · Professional Costs	-	-	-	-	
402.000 · Financial Administration - Other	-	37,149	(37,149)	72,000	Reallocated \$42k from Above- estimated \$6k/mo for BSCO
Total 402.000 · Financial Administration	-	37,149	(37,149)	72,000	
403.000 · General Govt. Tax Collection	-	-	-	-	
403.114 · Salary - Tax Collector	30,000	24,399	5,601	29,000	
403.159 · Medicare	435	354	81	420	
403.161 · Fica	1,860	1,513	347	1,798	
403.200 · Materials and Supplies	3,500	1,423	2,077	3,500	
403.353 · Tax Collector's Bond	1,150	945	205	1,150	
403.456 · Tax Collection Committee	250	-	250	250	
Total 403.000 · General Govt. Tax Collection	37,195	28,633	8,562	36,118	
404.000 · General Govt. Legal	-	-	-	-	
404.199 · Solicitor Non-Retainer Fee	54,000	27,540	26,460	54,000	
404.314 · Special Legal Services	10,000	20,877	(10,877)	10,000	
404.000 · General Govt. Legal - Other	-	3,000	(3,000)	-	
Total 404.000 · General Govt. Legal	64,000	51,417	12,583	64,000	
406.000 · Personnel Administration	-	-	-	-	
406.239 · Miscellaneous	-	10,000	(10,000)	-	
406.325 · Postage	-	311	(311)	-	
Total 406.000 · Personnel Administration	-	10,311	(10,311)	-	
408.000 · Engineering Services	-	-	-	-	
408.313 · Engineer	-	45,189	(45,189)	70,000	Adjusted based on 2021 Proj YE
408.320 · Other Professional Services	-	4,000	(4,000)	6,000	Adjusted based on 2021 Proj YE
408.300 · Engineering Services - Other	-	594	(594)	1,000	Adjusted based on 2021 Proj YE
Total 408.300 · Engineering Services	-	49,784	(49,784)	77,000	
409.000 · General Govt. Munic. Bldg/Garag	-	-	-	-	
409.202 · Materials and Supplies	9,500	11,981	(2,481)	9,500	

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	2021 Budget	2022 YTD Actual As of: 9/30/21	Variance from Budget	2022 Budget	Notes
409.361 · Electricity	27,000	32,863	(5,863)	27,000	
409.364 · Sewer/Water	5,000	9,797	(4,797)	5,000	
409.370 · Maintenance and Repairs	9,250	11,755	(2,505)	9,250	
409.450 · Janitorial Services	7,200	12,295	(5,095)	7,200	
409.700 · Capital Expenditures	234,500	42,175	192,325	67,823	Debt Principal and Interest - Moved to DS account
Total 409.000 · General Govt. Munic. Bldg/Garag	292,450	120,866	171,584	125,773	
410.000 · Police					
410.122 · Salary - Police Chief	136,873	95,131	41,742	122,243	Salary decrease YOY, please review Policy
410.130 · Salary - Police Officers	1,032,929	805,534	227,396	1,086,652	salary tab
410.135 · Salary - Parttime Police	228,847		116,175	157,590	
410.136 · Salary - Animal Warden	12,500	112,672	12,500	12,500	Salary decrease YOY, please review Policy
410.137 · Police Overtime	40,000	-	(38,350)	80,000	salary tab- Hours estimated at 20/wk
410.138 · Salary - Secretary	45,789	37,984	7,805	53,560	Is there an Animal Warden?
410.145 · Crossing Guards	97,929	22,631	75,298	109,150	Adjusted based on 2021 Proj YE
410.155 · Vision Insurance	3,239	-	3,239	3,239	
410.156 · Health/Hospital, RX Insurance	604,718	549,732	54,986	604,718	
410.157 · Dental Insurance	26,220	22,126	4,095	26,220	
410.158 · Life Insurance	15,564	7,928	7,636	15,564	
410.159 · Medicare	22,944	16,998	5,946	22,173	
410.161 · Fica	98,107	71,971	26,136	94,810	
410.162 · Unemployment Compensation	15,794	8,532	7,262	15,794	
410.163 · Training	5,000	2,930	2,070	5,000	
410.165 · Police Pension MMO	481,343	500,796	(19,453)	567,363	MMO
410.187 · Education Expense	-	900	(900)	1,000	
410.191 · Cleaning Allowance	3,500	1,766	1,734	3,500	
410.192 · Clothing Allowance	-	500	(500)	500	
410.193 · Other Service and Charges		1,268	(1,268)	2,000	
410.194 · Police Dog		1,904	(1,904)	2,000	
410.210 · Office Supplies	5,000	4,316	684	5,000	
410.231 · Vehicle Fuel - Gasoline	35,000	26,346	8,654	35,000	
410.238 · Uniforms - Officers & Cross, Gu	3,000	9,234	(6,234)	11,000	
410.240 · Vehicle Detailing		1,750	(1,750)	2,000	
410.242 · Police Supplies	8,500	4,329	4,171	8,500	
410.249 · Ammunition	5,000	3,415	1,585	5,000	
410.321 · Communication - Telephone	3,500	10,356	(6,856)	13,500	
410.351 · Automobile Liability Insurance	40,000	22,527	17,473	40,000	
410.352 · General Liability Insurance	75,000	27,951	47,049	35,000	Reallocated to Umbrella above
410.353 · Police Professional Liab. Insur	22,000	-	22,000	22,000	
410.354 · Worker's Compensation Insurance	135,000	88,394	46,606	135,000	
410.355 · Commercial Crime	3,500	9,317	(5,817)	13,500	
410.374 · Vehicle Repair Maintenance	40,000	54,284	(14,284)	52,000	
410.380 · Dues, Fees, & Publications	1,500	172	(172)	-	
410.420 · Dues, Subscript. & Memberships		538	962	1,500	
410.450 · Turnkey - Prisoners		6,576	(6,576)	8,000	
410.750 · Capital Purchases - Other Equip	-	10,194	(10,194)	-	?
410.752 · Capital Purchases		-	-	-	
410.840 · Police Vehicles	35,000	24,553	10,447	50,000	Per Donna's meeting
410.900 · Miscellaneous Police Expenses	20,000	3,753	16,247	20,000	

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	2021 Budget	2022 YTD Actual As of: 9/30/21	Variance from Budget	2022 Budget	Notes
Total 410.000 · Police	3,303,296	2,647,658	655,638	3,442,577	
411.00 · Fire					
411.100 · Salary - Fire Marshall	5,000	6,250	(1,250)	7,500	
411.159 · Medicare	73	91	(18)	109	
411.161 · Fica	310	388	(78)	465	
411.200 · Materials and Supplies	7,800	420	7,380	7,800	
411.231 · Vehicle Fuel - Gasoline	3,000	211	2,789	3,000	
411.321 · Communication - Telephone	1,000	717	283	1,000	
411.363 · Hydrant Rentals	19,050	14,259	4,791	19,050	
411.374 · Vehicles - Maintenance	17,500	24,772	(7,272)	17,500	
411.900 · Miscellaneous Fire Expenses	18,000	7,500	10,500	18,000	
New Fire Truck- Financed Payments	-	-	-	-	Payments not expected to begin until 2023
Total 411.00 · Fire	71,733	54,607	17,126	74,424	
413.000 · Public Safety - Regul.\Zoning					
413.131 · Salary - Code Enforcement	15,600	22,788	(7,188)	16,068	S/b \$300/wk, not sure why YTD is so high
413.132 · Salary - Inspections Service	168,250	-	168,250	-	Who works in this department?
413.159 · Medicare	226	158	68	233	
413.161 · Fica	967	678	290	996	
413.200 · Materials and Supplies	2,500	3,464	(964)	2,500	
413.230 · Vehicle Repair & Maint.- Code	-	965	(965)	-	
413.900 · Miscellaneous Public Safety Exp	5,000	28,417	(23,417)	30,000	Adjusted based on 2021 Proj YE
Total 413.000 · Public Safety - Regul.\Zoning	192,543	56,470	136,073	49,797	
414.000 · Planning & Zoning					
414.314 · Professional Serv - Zoning Ord	-	1,028	(1,028)	1,000	
Total 414.000 · Planning & Zoning	-	1,028	(1,028)	1,000	
421.000 · General Health Services					
421.110 · Salary - Health Inspector	3,816	2,862	954	3,816	
421.130 · Extermination Services	1,500	-	1,500	1,500	
421.159 · Medicare	55	41	14	55	
421.161 · Fica	237	177	60	237	
421.310 · P-421.310 · Professional Serv - SPCA	-	2,823	(2,823)	4,000	Adjusted based on 2021 Proj YE
421.317 · A-421.317 · Animal Control	-	4,398	(4,398)	6,000	Adjusted based on 2021 Proj YE
421.900 · Miscellaneous Health Inspection	750	-	750	750	
Total 421.000 · General Health Services	6,358	10,301	(3,943)	16,358	
427.000 · Sanitation Collect. and Dispos					
427.450 · Special Sanitation Services	260,000	233,833	26,167	260,000	
427.500 · DCSWA Surcharge	120,000	140,449	(20,449)	150,000	
427.740 · Capital - Street Sweeper	-	-	-	-	
427.000 · Sanitation Collect. and Dispos - Other	2,014	2,014	(2,014)	3,000	
Total 427.000 · Sanitation Collect. and Dispos	380,000	376,296	3,704	413,000	
430.000 · Highway - General Services					
430.101 · Salary - Fulltime Workers	186,742	109,252	77,490	212,805	
430.102 · Salary - Overtime	17,000	16,164	836	17,000	
430.155 · Vision Insurance	348	-	348	348	
430.156 · HealthHospital, RX Insurance	72,746	38,531	34,215	72,746	
430.157 · Dental Insurance	1,660	849	811	1,660	
430.158 · Life Insurance	924	297	627	924	
430.159 · Medicare	2,954	1,819	1,136	3,332	
430.161 · Fica	12,632	7,776	4,856	14,248	
430.231 · Gasoline	9,500	152	9,348	9,500	
430.245 · Materials and Equipment	25,000	27,754	(2,754)	25,000	

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	2021 Budget	2022 YTD Actual As of: 9/30/21	Variance from Budget	2022 Budget	Notes
430.313 · Engineering Services	50,000		45,302	5,000	Left \$5k here, but increased budget in Engineering Services
430.320 · Telephones	1,500	4,698	1,500	1,500	
430.374 · Vehicle Maintenance and Repairs	17,500	17,270	230	17,500	
430.450 · Contracted Services	2,500	12,178	(9,678)	10,000	Adjusted based on 2021 Proj YE
430.740 · Capital Outlay	40,000	58,353	(18,353)	40,000 ?	
Total 430.000 · Highway - General Services	441,006	295,092	145,914	431,562	
434.000 · Street Lighting			-		
434.100 · Hi.434.100 · Highway Street Lighting		3,568	(3,568)	-	
434.000 · Si.434.000 · Street Lighting - Other		120	(120)	-	
Total 434.000 · Street Lighting	-	3,688	(3,688)	-	
438.000 · Repairs to Highways & Bridges		650	(650)	-	
439.000 · Highway Construction and Rebuild		112,804	(112,804)	-	
450.000 · Parks and Playgrounds					
450.247 · Materials and Supplies	3,000	13,567	(10,567)	25,500	Increase Recreation Budget to \$30k
450.450 · Contracted Services	5,500	2,736	(2,736)	3,000	
450.500 · Contributions to Recreation Bo	1,500	-	5,500	-	
450.740 · Capital Outlay - Recreation	10,000	-	1,500	1,500	
Total 450.000 · Parks and Playgrounds	10,000	16,303	(6,303)	30,000	
452.000 · Recreation		454			
456.000 · Library					
456.100 · Librarian	24,825	15,592	9,233	20,484	
456.120 · Library Clerks	57,329	39,768	17,561	56,375	
456.159 · Medicare	1,191	803	388	1,114	
456.161 · Fica	5,094	3,432	1,661	4,765	
456.200 · Supplies	1,000	-	1,000	1,000	
456.321 · Telephone	600	-	600	600	
456.361 · Utilities	5,500	2,358	3,142	5,500	
456.370 · Maintenance and Repairs	2,500	2,937	(437)	2,500	
456.740 · Capital Outlay - Library	5,000	-	5,000	5,000	
Total 456.000 · Library	103,039	64,890	38,149	97,339	
472.000 · Debt Interest					
472.100 · General Term Note		52,652	(52,652)	116,230	Interest on \$4.69M Loan
Total 472.000 · Debt Interest	-	52,652	(52,652)	116,230	
Debt Principal					
493.000 · Prior Year Unpaid Bills					
493.100 · U.493.100 · Unpaid Bills - Prior Year		44,540	(44,540)	7,187	
493.000 · P.493.000 · Prior Year Unpaid Bills - Other		4,226	(4,226)	-	
Transfer to Capital Fund	-	48,766	(48,766)	73,839	RCAP as inflow/outflow as \$1.5M is due on 6/1/22
Total 493.000 · Prior Year Unpaid Bills	-	48,766	(48,766)	-	
493.030 · Bank & Other Charges		175			
Total Expense	5,264,314	4,422,283	843,310	5,618,395	
Net Ordinary Income	0	1,119,564	(1,071,737)	(0)	
Other Income/Expense					
Other Income					
305.000 · Fiduciary Income					
305.170 · State Contribution Fire Relief	32,226	28,780	3,446	32,226	
Total 305.000 · Fiduciary Income	32,226	28,780	3,446	32,226	
Total Other Income	32,226	28,780	3,446	32,226	

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Other Expense					
405.000 · Fiduciary Expenses	32,226	28,780	3,446	-	
405.170 · Fire Relief Contribution		1,200		32,226	
405.180 · Operation Falcon Expenses	32,226	29,980	3,446	32,226	
Total 405.000 · Fiduciary Expenses	<u>32,226</u>	<u>29,980</u>	<u>3,446</u>	<u>32,226</u>	
Total Other Expense	-		-	-	
Net Other Income	-		-	-	

Folcroft Borough
 Non-Police Salaries
 FY22 Projection Template

Account	Account Description	Sum of Salary as of 9/22/21	Sum of FY22 Increase \$	Sum of FY22 Proposed Salary	Sum of Cell Phone Reimb (Annually)
410.145	Salary-Crossing Guards	105,971.25	3,179.14	109,150.39	
400.113	Salary- Mayor	5,000.04	-	5,000.04	
	Salary- Council	15,000.48	-	15,000.48	
400.123	Salary - Borough Administration	69,992.00	5,008.00	75,000.00	
403.114	Salary- Tax Collector	28,999.96	-	28,999.96	
430.101	Salary-Highway	131,622.40	3,948.67	135,571.07	
	Foreman-Highway	74,984.00	2,249.52	77,233.52	
456.100	Librarian	19,887.50	596.63	20,484.13	
413.131	Salary-Code Officer	15,600.00	468.00	16,068.00	
421.110	Salary- Health Inspector	3,816.00	-	3,816.00	
411.100	Salary-Fire Marshall	7,500.00	-	7,500.00	
400.121	Salary - Borough Secretary	89,440.00	7,487.77	96,927.77	
-	Opener	-	-	-	
400.122	Executive Director	5,000.04	-	5,000.04	
410.138	Salary - Police Secretary	52,000.00	1,560.00	53,560.00	
456.120	Library Clerks	54,732.89	1,641.99	56,374.88	
Grand Total		679,546.56	26,139.71	705,686.27	