

MEETING MINUTES
FOLCROFT BOROUGH WORKSHOP MEETING
DECEMBER 7, 2021

PRESIDENT – Joseph Papaleo: Called the Council Meeting to order at 7:01 PM

Councilman Ruskowski lead the flag Salute and Invocation.

Roll Call (Council President Papaleo, Councilmember Leigh Daly, Councilmember Nick Waters is absent, Councilmember Malinda Isaac, Councilmember Lorna Fyffe, Councilmember Tawana Grayson, Councilmember Robert Ruskowski, Mayor Bob Frey was absent, Solicitor Alex Baumler, Secretary/Manager Andrew Hayman) were present.

Audience Participation:

Public Finance & Administration - *Mr. Papaleo*

- A motion to adopt the 2022 budget was made by Ms. Isaac and seconded by Ms. Fyffe. The motion passed unanimously.

A motion to approve Resolution 2021 – 13 Authorizing the 2022 Tax Levy was made by Ms. Daly and seconded by Ms. Isaac. The motion passed unanimously.

- Approval of Resolution 2021-14 establishing the rate of 2022 Refuse Fee was made by Ms. Fyffe and seconded by Mr. Ruskowski. The motion passed unanimously.
- Consider a 2022 Salary Resolution 2021-15 was made by Ms. Daly and seconded by Ms. Isaac. The motion passed unanimously.
- Consider a 2022 Holiday Resolution 2021-16. Mr. Papaleo asked if members had any questions about it was made by Ms. Fyffe and seconded by Ms. Grayson. The motion passed unanimously.
- Discuss the 2022 Meeting Schedule was discussed by members but no input was provided was made by Mr. Ruskowski and seconded by Ms. Daly. The motion passed unanimously.
- Councilmembers discussed a temporary skate park – enter my input. Mr. Papaleo said he liked it as an event for kids. Ms. Fyffe asked if it was for kids. Mr. Papaleo asked if there was any cost to the Borough. Manager Hayman said that there was no cost.
- Consideration of engagement with Maillie for auditing services. Isaac – Fyffe. Unanimous.
- Councilmembers discussed the appointment of a member to fill a vacancy on the Muckinipattis Creek Authority. Ms. Isaac asked what the individual does and what they need. Mr. Papaleo said there would be a loyal emissary to the Council who would report back to the board. Manager Hayman

confirmed that this did not be done tonight. Ms. Isaac asked if a councilmember could be on the board. Ms. Catania said that the former member Jason McGuigan went after meetings but that there might be some conflict between meetings but then speculated. Mr. Papaleo encouraged board members to bring names forward for the next meeting for those who might be interested. Mr. Papaleo said that this should also be the same thing for the Darby Creek authority. Ms. Daly asked Manager Hayman to send her the times and dates that the authorities meet. Ms. Catania explained how the sewer authorities work and how sewer water goes through pumping stations and then to DELCORA, noting that the authority acts as a liaison between DELCORA and the municipality for things like rates. Ms. Catania said that her brother reports on this work for what is going on. Ms. Catania said it might not be a bad idea to appoint one individual to both boards to be aware of what is going on in the community but noted that it was not common to have two authorities in one municipality.

- Councilmembers discussed CDBG application options. Ms. Catania said that she has a map and list of options but was unsure if Councilmembers have it. Ms. Catania said that some of these options had been seen before and some had not. Ms. Catania said that from what she understood from OHCD, County Council likes to see if a project had been approved they like to approve the second phase. Ms. Catania noted that stream bank restoration and road repair was the next logical step. Mr. Papaleo asked if the Borough could pay for a master plan out of pocket. Ms. Catania said that DCED could do this but that County Council determines what projects will be done, though only two to three projects are done annually. Ms. Catania said that a priority project and an alternate must be chosen. Ms. Daly said that the Ashland Park fitness center would be her second choice. Ms. Catania said the master plan included the yet incomplete amphitheater was part of this plan. Ms. Catania said the playground could be moved back and a fitness station would be emplaced there as the last piece of the area. Mr. Papaleo said he thought Montgomery Park was a priority which Ms. Fyffe and Ms. Daly agreed to. Ms. Catania said that the Borough is currently waiting for a notice to proceed with that project and then the work will begin. Ms. Catania said that the plan had already been started. Mr. Papaleo said he had a good picture of Charles Montgomery if she would like it. Ms. Daly said that the other matters are important but she is a fan of the park. Ms. Grayson said that she liked it as well. Mr. Papaleo asked about the sanitary sewers on Chester Pike. Ms. Catania said that they're a constant problem but a lot of the flow is coming from Glenolden. Ms. Catania said the Borough could do sanitary sewers or even smoke tests although the report for Folcroft Borough had not yet been completed. Ms. Catania said that some manholes cannot be accessed yet and at Ms. Daly's prompt explained how smoke tests work.

Ms. Catania said that a comprehensive plan is a vision for the community every 10 years and that they usually sit on a shelf and are not used. Ms. Catania said she has had a lot of success with a comprehensive plan with action items in it so that steps can be taken, noting what can be done immediately. Ms. Catania said that the Borough's comprehensive plan was done at least 18 years ago. Ms. Daly asked how this was worth it. Ms. Catania said it should be followed up with new zoning ordinances depending on changing demographics. Ms. Catania said there is usually a steering committee that runs the comprehensive plans so that it happens and is useful and left unused. Mr. Baumler added that the plan needs to be on a 10 year cycle otherwise there will be funding issues and that the state will take issue with 18 year old comprehensive plans especially when they do not match zoning ordinances.

Ms. Catania said that the Delco Greenways grant requires information about where a given project is with Borough plans. Ms. Catania said that sometimes she doesn't have a particular project in the comprehensive plan and that DCNR requires her to upload the page in which the plan is. Ms. Catania said that the comprehensive plan and zoning plan should cost about \$100,000 which would be her recommendation as an alternate project. Ms. Daly said the entranceway should be priority. Ms. Catania said that this would be about the limit for what the County gives out. Mr. Hayman clarified if there needed to be a special meeting for this. Mr. Baumler confirmed it has to be a hearing. Mr. Papaleo confirmed which projects would be priority.

- Approve an expense of up to \$1,600.00 for sixty-four \$25 gift cards for Borough staff, volunteers and contractors. Fyffe – Rogo. Unanimous.
- Council President Papaleo asked members do discuss a proposal for services from Bocelli & Associates LLC to provide Code inspection and permitting services. Manager Hayman explained that this would be for use and occupancy inspections along with building permits, which were temporary services currently being performed by Catania Engineering. Ms. Daly said both Ramona Petty and Shawn Payne worked with Mr. Razzi and recommended him. Mr. Ruskowski asked what this would be in house. Ms. Daly said that the person would issue building permits and do inspections. Ms. Catania said that if the individual would do permits in house they should also do zoning for confirmation and that this is why this went to her office for reviews as well. Ms. Catania said that Mr. Razzi was not qualified to do plan reviews. Ms. Daly said that this is just what Mr. Razzi is offering and the fee schedule attached to is.

A motion to approve the proposal for Bocelli and Associates LLC for code inspections and permits was made by Ms. Daly and seconded by Ms. Fyffe. The motion passed unanimously.

Public Works Committee - Ms. Grayson

- Ms. Grayson discussed emplacing a garden in the lot behind borough hall for the community and suggested bringing in a gardners and teaching members of the community how to garden with excess food to be put in the pantry. Ms. Grayson said this should begin in February. Mr. Papaleo and Ms. Isaac said that they both liked the idea. Mr. Papaleo said he did not want to get too attached to the current Borough property. Ms. Daly said that in 2020 a resident on Delmar Drive had offered to help and has much gardening experience. Mr. Papaleo said that produce junction might donate products. Ms. Grayson said that a master gardener could explain how to till soil and prepare seeds. Mr. Papaleo asked how the spending is looking this year in discretionary spending to see what could be used. Ms. Stilwell said she did not get an updated cash projection yet but that she thinks this would be fine as there is money going into the operational reserve.

Ms. Franny DiCicco said that she has a plot in a community garden and that plots can be rented seasonally so the location could be moved in October or November and that moving could be preplanned. Ms. DiCicco said that her plot is in center city so it is smaller. Ms. Grayson said that this is being looked at as charging individuals. Mr. Papaleo said that in center city – as he used to live downtown – residents did not have yards so the plants were potted. Mr. Papaleo said he was looking at this as somewhat as a communal space. Ms. Grayson said that she was looking at some of the spaces as

being elevated for seniors but in general raised beds. Mr. Papaleo asked if something like this could be worked into the permanent plan for the Giles Cannon Park. Ms. Catania said that trees would need to be removed to do that. Ms. Catania said that trees would have to be cleared to do this and that while some trees are being removed now the stumps are being reused. Ms. Catania suggested an individual from Penn State who helps students and that bringing some of the students in might be helpful. Ms. Catania said there used to be a 4H club years ago. Ms. Daly said that there might be running water in this area because there was a house in the area. Mr. Papaleo said there had been running water and there still may be a foundation in the area. Ms. Catania said she has never personally been in the area beyond the sidewalk. Mr. Papaleo reiterated his support for the plan but emplacing a water source might be possible.

- Ms. Grayson discussed consideration of a resolution approving an application for a Green Light Go grant. Ms. Catania said the deadline for the scoping form was December 3rd so there was not a motion. Ms. Catania said there is a scoping form that has to go to District 6 but one was not submitted which is why she discussed it previously. Ms. Catania said that there was simply not enough time given but that this would be done. Ms. Catania said she did need a resolution noting a 20 percent match.

Public Safety Committee - Mr. Ruskowski

- Mr. Ruskowski discussed traffic calming along Folcroft Avenue. Mr. Bair said that he had done a traffic study at Folcroft Ave and Karen Circle from November 23rd to 30th. Mr. Bair said 5,000 cars came through and 33% of vehicles had enforceable violations and the fastest speed was 67 miles per hour. Mr. Bair said that it seems that individuals are using the location as a cut through potentially from the city and that all other areas enforced were low. Mr. Bair said that the average speed is still close to the speed limit but some are periodically going very fast. Mr. Bair said that it looks that the majority of the speeders were in the 8 to 20 mile per hour range. Mr. Papaleo said that he understood that PennDOT does not allow stop signs for traffic calming. Ms. Daly asked if do not enter signs could be used for certain times. Ms. Catania said that speed tables are more useful than speed humps or else there could be delays for emergency services. Ms. Catania said that this only added a few second difference for emergency vehicles and speed tables can be build with liquid fuels funding. Ms. Catania also suggested a bump out could make a winding roadway which would eliminate the speeding but that some individuals speed through and damage their vehicles and then attempt to sue the Borough. Ms. Catania said that in Concord Township islands have been emplaced in the middle, reducing the width of the road and drivers automatically slow down. Ms. Daly noted Green Lane in Upper Darby as an example of where this is done correctly. Ms. Catania suggested emplacing an island with speeding. Ms. DiCicco asked the timing of the speeders. Mr. Bair said the fastest vehicle came through at 4:00am. Mr. Bair said that some of the slowest drivers could be kids on bikes. Mr. Bair said that the average length of a vehicle driving slowly implied it was a bike. Mr. Bair said that the speed study was done by Sharon Hill as they had gotten a grant for the work and that previously he had used Nether Providence for the speed studies. Mr. Bair reviewed the statistics received for Councilmembers. Mr. Bair said that he could have officers sit on Karen boulevard to catch speeders and that he believes that some individuals are using this street as a cut through. Mr. Papaleo said that any long-term solution with speed humps is going to take some time. Mr. Papaleo asked to have some state troopers placed out in this location to enforce

speeding issues. Mr. Bair clarified when this would be. Mr. Papaleo asked if this could be done now. Mr. Bair said he would review and figure out when the best time to have state troopers there would be. Mr. Papaleo also suggested a long-term solution. Ms. Catania said that this would probably be in the fall of next year and that it would have to be bid out. Mr. Bair read through the list of times that would be best to tackle speeders in this location. Mr. Papaleo said it seemed to be rush hours on either side of the day and lunch hours. Mr. Bair said that he would report back to note how many violations were issued. An unnamed resident said that she believed that people would slow down temporarily while officers were in the area. Mr. Bair said that he could also emplace a Police car in the area to calm traffic. Mr. Bair said he could get retractable speed bumps like he has done previously in other areas and do it again in this location. Mr. Bair said that he could purchase a solar panel speed monitor but that these did not seem effective. Mr. Bair said another municipality uses a mannequin inside a car and moves it around to deter speeders. Mr. Bair said that the Borough would receive revenue from the violations issued from State Police officers. Mr. Hayman said that the legislation to approve the radar guns for local police was stuck in the legislature. Mr. Papaleo said that for the individuals present from Folcroft avenue Council is working on it.

Public Health and Literacy - *Ms. Fyffe*

Ms. Fyffe had no new business.

Municipal Planning and Zoning – *Mr. Waters*

- Mr. Papaleo discussed the 2022 Planning Commission schedule. Mr. Hayman said that this was a set of meeting dates agreed upon between himself and members which would only go into effect in the event that the Borough receives a land development application. Mr. Hayman said this does not happen frequently and that the dates had been approved in consultation with Mr. Waters.
- Mr. Papaleo discussed the 2022 Zoning Hearing Board schedule. Mr. Hayman said that like with the planning commission, this was agreed upon with Mr. Waters and would only go into effect if an application for a variance is received.

A motion to adopt the 2022 Planning Commission schedule was made by Ms. Daly and seconded by Ms. Grayson. The motion passed unanimously.

A motion to approve the 2022 Zoning Hearing Board schedule was made by Ms. Daly and seconded by Mr. Ruskowski. The motion passed unanimously.

Public Parks and Recreation – *Ms. Daly*

- Ms. Daly discussed a senior luncheon on 12/11 in Borough Hall. Ms. Daly said that currently 20 residents are signed up but that ideally 50 to 60 spaces should be filled. The RSVP deadline has been eliminated. This is for people 50 and over. The event will be used to identify seniors. Ms. Daly listed all of the senior services attending including PECO, COSA, Lighthouse Ministries, Rep. Dellosso, Senator Williams, the District attorney's office, Congresswoman Scanlon along with a drug takeback event and catering.

- Ms. Daly discussed the toy giveaway held on 12/6. Ms. Daly said just under 80 families attended collecting toys for just over 300 children and 3 toys were given for each child. Ms. Daly said that remaining toys would be saved for next year and thanked the Police for their help.
- Ms. Daly discussed the vaccine clinic on 12/1 saying that over 82 people were vaccinated including kids, booster shots and adults and there would be another clinic soon.
- Ms. Daly thanked Delcroft and Academy Park families for food donations, noting that Delcroft Elementary donated collected and donated over 3,000 cans of food for the Borough food pantry. Ms. Daly said the pantry is fantastic and that there is some donated shelving coming in from TNT Cleanouts. Ms. Daly thanked Brinker Simpson for their collection of supplies as well which were dropped off this evening.

Municipal Legislation – Ms. Isaac

Ms. Isaac had no new business to report.

New Construction Committee – Ms. Grayson

Ms. Grayson had no new business to report.

Parking Permit Committee – Ms. Daly

- Ms. Daly discussed approving an expense of up \$2,000.00 to mail guest parking line magnets to all homes in the permit parking areas. Ms. Daly said that this includes over 3,000 guest permit line magnets to go to residents in the parking permit area plus permits to be kept in the office for residents when they purchase a parking permit. Ms. Daly said this would also go with instructions on how to report a guest vehicle and said that a new line had been installed in the police station.

A motion to approve an expense of \$2,000 to mail guest magnets to all residents was made by Councilwoman Daly and seconded by Councilman Ruskowski. The motion passed unanimously.

Inaugural Committee – Franny DiCicco

Mr. Papaleo said he had asked the incoming mayor elect to discuss the inauguration. Ms. DiCicco asked what time it would be over. Mr. Baumler said the incoming mayor presides over the meeting and then the gavel is turned over to the Council. Ms. Isaac asked why this is being done on a Monday. Mr. Baumler explained that it was required. Mr. Baumler said that the swearing in of the Mayor was ceremonial and that the district Justice would swear in the new members. Mr. Papaleo asked for a hard plan for the next meeting. Mr. Papaleo asked Ms. DiCicco to contact all new electeds. Mr. Papaleo said that the judge Ms. DiCicco invited should swear in all new members. Ms. DiCicco said she was speaking to a former District Attorney Beth Grossman might want to lead the event. Ms. DiCicco said that this person is the lawyer for the Boys and Girls club of Philadelphia. Ms. DiCicco said that this person can bring microphones.

Borough Manager notes

Manager Hayman said he would have more information to provide at the next meeting.

There was no new or old business.

A motion to adjourn was made by Ms. Daly at 8:20pm. Ms. Fyffe seconded the motion. The motion passed unanimously.