

## MEETING MINUTES

### FOLCROFT BOROUGH COUNCIL MEETING

APRIL 19, 2022

**LOCATION: 1555 ELMWOOD AVENUE, FOLCROFT PA 19032**

PRESIDENT – Joseph Papaleo: Called the Council Meeting to order at 7:01 PM

Mayor DiCicco led the Flag Salute and Invocation.

Roll Call (Council President Papaleo was present, Councilmember Nicholas Waters was absent, Councilmember Leigh Daly was present, Councilmember Tawana Grayson was present, Councilmember Malinda Isaac was present, Councilmember Lorna Fyffe was absent, Councilmember Stephen Ropski was present, Mayor Franny DiCicco was present, Solicitor Alex Baumler was present, Secretary/Manager Andrew Hayman was present.

#### **Audience Participation**

Mr. Jim Byrne – 1223 Providence Road – said that his project had been lingering a bit as it needed zoning and land development approvals and that he has been working with Mr. Baumler and that he now has bond estimates which have been sent to the engineer. Mr. Byrne said he was anxious to get the project done and that he is running into constraints with contractors and 7/11 which says it is taking too long. Mr. Byrne said he is here to plead his case to get the project running. Mr. Byrne then turned the podium over to Mr. Bob Miller

Mr. Miller, the principle owner and developer of the 7/11 at Folcroft Ave and Delmar Drive said he was before council last year and had received final approval. At this point, Mr. Miller said he had put together the needed permits which he listed and was trying to work with the Borough engineer for any last adjustments to the plans from that point. Mr. Miller said it has been 6 months and for some reason the plans weren't sign off from the Borough engineer nor the numbers and letters needed to get the project running. Mr. Miller said that this was not a meeting for blame and that he intended to hear from the engineer and there has been much of a back and forth and that he would accommodate. Mr. Miller said that recently there was an issue with lighting and 7/11 agreed to change the exterior lighting to match concerns from the engineer. Mr. Miller said recently a fence was put up to keep individuals from dumping of tires and abandoned vehicles.

Mr. Miller said the problem he is having is not receiving approval from the Borough and a bank loan which will not be approved along with a general contractor who is threatening to withdraw from the job. Mr. Miller said this was just to bring Council up to date and to find out what is needed from Engineer Lisa Catania so that he can get the needed letters of credit satisfactory to Council so that the 7/11 can begin which Mr. Miller said would be a big plus to the Borough.

Engineer Lisa Catania said that she would not go through all of the details however she said that the engineer from Dynamic Engineering has left and the current people she is dealing with have been provided marked up plans with the various needed changes. Ms. Catania asked for trash cans at all pumps because these were not included. Ms. Catania said there are many things which need to be resolved and said there would be 8 feet of water in one of the lanes as all of the water comes to the intersection. Ms. Catania said that she believed she had finally gotten the project moving and close to completion. Ms. Catania said she appreciated that the lights weren't a deal breaker and said she appreciated getting something separate from what is normally seen on a highway. Ms. Catania said that this is a gateway into the community and that she wants it to look like a gateway into the community. Ms. Catania said that she believes the Borough is very close to completion at this point and the drainage issues need to be worked out here.

Mr. Papaleo said he believed the shrubbery issue had been resolved. Ms. Catania confirmed this and listed the drainage issue and other matters as well. Mr. Miller said his engineer believed that there was more than adequate drainage at the location. Mr. Miller said that Ms. Catania had made this determination. Mr. Miller said he was willing to comply with this request which was on the revised plans presented. Ms. Catania said that the calculations but the lane widening was not included in the calculations and that this was being resolved. Ms. Catania said the lane spread was 8 feet which would be half of the lane in a situation like this because of icing. Ms. Catania said that she was hoping by the end of next week she would have everything. Mr. Miller asked what he could do to help facilitate this and asked to keep communication going back and forth. Mr. Miller reiterated that he needed financial numbers for a bond estimate so he can get his contractor started on construction of the property. Mr. Miller said that there is another Wawa being built in Darby Township providing even more competition for him, considering this time-sensitive.

Mr. Miller concluded that he wanted to work with the Borough, Engineer and resolve everything by next week and agreed to meet personally if this was needed. Mr. Miller asked Ms. Catania to have her staff call his engineer.

### **Engineer's Report**

Ms. Catania said that members do have a list of streets for the roads program with priority 1 as a \$200,000 project as this was not in the budget and that her presentation was pared down. Ms. Catania said that only the worst roads based on her drive through the town were included. Ms. Catania said that members could change this if they intended, which would be done by block and in sections. Ms. Catania suggested not shifting around as it would cost more. Ms. Catania sought an authorization to work on the list to have numbers for the next regular council meeting. Mr. Papaleo asked what was in the liquid fuels and said he expected a disbursement in April. Ms. Stilwell said the account was low but more money had come in. Mayro DiCicco asked where the specific boundary on Folcroft Avenue was. Mr. Papaleo said from Cairns circle back to Elmwood a portion of the street is Sharon Hill. Ms. Catania said that a portion was up to the Borough line with Sharon Hill but was unsure of the exact location, though she had the specific measurement. Ms. Catania said it may be advisable to contact Sharon Hill to see if they would like to jointly work on this. Mr. Papaleo said it would be worth referring to the public works

committee for review. Ms. Catania said this was for 1000 linear feet of roadway. Ms. Catania reiterated her suggestion to contact Sharon Hill regarding repaving.

Ms. Catania said that she believed the punch list from Safestor was almost complete. Ms. Catania said she did not want to discuss the 7/11 project as it had already been discussed. Ms. Catania said that she had not heard anything regarding the 2019 cdbg funds however manager Hayman had sent along a letter to OHCD. Ms. Catania said the bid documents and recommendations. Ms. Catania said that there was a video done of an inlet on Delmar Drive but she was told that the whole bottom of the pipe is gone in Delmar Drive and next to the inlet there's a section of pipe that is missing however she did not have the measurements for this location. Ms. Catania said the stone should be put back in this area and the area was plated but guessed that this would be a \$30,000 project. Mr. Papaleo asked if the \$30,000 was available. Ms. Catania said this would be eligible for liquid fuels funds and may affect what the road program is. Ms. Daly said that while she wants to repave the roads this makes her nervous and she wants it to be repaired immediately as it is the location of a crossing guard. Ms. Stilwell said that liquid fuels could be used for that immediately if needed. Ms. Catania said she has been communicating with Shawn Payne about this but she will try to get a copy of the needed documents from general sewer. Ms. Catania said no bills would need to be paid until June. Ms. Catania said she would let Mr. Hayman know when she has a number.

#### **Public Finance & Administration - Mr. Papaleo**

- A motion to approve the bill list for the month of March, 2022 was made by Ms. Daly and seconded by Mr. Ropski. The motion passed unanimously.
- A motion to approve the Treasurer's report for the month of March, 2022 was made by Ms. Isaac and seconded by Ms. Daly. The motion passed unanimously.
- A motion to approve the March 1<sup>st</sup> 2022 workshop meeting minutes and the March 15th 2022 Council Meeting Minutes was made by Mr. Ropski and seconded by Ms. Grayson. The motion passed unanimously.
- Members discussed proposed changes to our landlord tenant codes. Mr. Papaleo said that he wanted to include that a current copy of a lease should be placed on file for every rental property as the Borough is having a problem policing and facilitating inspections between tenants. Mr. Papaleo said a lot can change in a dwelling between tenants. Mr. Papaleo said that landlords or tenants should have to file a signed, current lease on file with the Borough with the data being used to cross reference for things like parking permits. Mr. Papaleo said he wanted to change parking permit applications and said that renters should have to provide lease agreements and a piece of mail to get a parking permit. Mr. Papaleo said that office staff would now have data to confirm residency and that the property has been inspected. Ms. Daly said that her instinct was that she would feel as though she was treated differently if she was a renter instead of an owners. Ms. Daly said that she was not required to prove that she lived there as she was an owner. Ms. Daly said she felt that she was being treated differently. Mr. Papaleo said that if residents don't have a proper lease agreement the person is not a resident. Ms. Daly said that this was about perception and asked how the office would know if the property is a rental property

if not listed as such. Ms. Daly said that nobody had asked her whether or not she was a homeowner and compared it to other situations. Ms. Daly said she understood the suggestion but was hesitant as there was an increased level of proof required. Mr. Baumler said he had not seen something like this in another municipality but would look into whether or not it was legal. Mr. Baumler gave a scenario that he has never seen individual tenants have to file their leases with the municipality. Ms. Daly said she understood the need to catch illegal renters as there are some in the Borough. Mr. Baumler asked what proof of residence is needed to switch over tax information and where this was done. Mr. Papaleo said that this is done with the County and that the Borough does not find out until the County does. Mr. Baumler said that usually some owners close anyway even without property inspections and information for up to 6 months after closing.

Mr. Baumler said that this county is somewhat different however the mortgage does not need to be on file with the municipality. Mr. Baumler said that he would check to see if it was legal, which Mr. Papaleo sought, although Mr. Baumler noted that he did not believe it was legal. Ms. Petty said the new rental license application does require tenant names as sometimes calls from the school district are received and she is able to cross reference with the rental license. Ms. Petty also said that requiring copies of leases would be problematic, noting the way court hearings go for code enforcement matters. Mr. Papaleo said that the property owner is always held responsible and that this was for the landlord and tenant to determine. Ms. Petty said right now rental licenses are sent out annually with the intent to have them paid first as there is no current way of knowing whether there was another inspections. MS. Petty said that many landlords do not want to pay the additional funds. Ms. Isaac asked if leases have ever been on file previously and said that if this was started it renters might feel like they're being treated differently. Mr. Papaleo said this would not be enforceable until next year. Ms. Daly said that this would be appropriate as part of an inspection as it is party of owning the property. Ms. Daly said that this should be on a letter that confirms when the lease is up.

Mr. Papaleo said sometimes leases end early and that landlords might not self-report, which is why he thought it would be helpful to collect this data. Mr. Papaleo said this wouldn't hold up a parking permit but the landlord would need to get another inspection as this was the landlord's fault. Ms. Petty said some individuals would park out back and do not have a parking permit. Ms. Daly said that some landlords would require residents to pay for their inspection. Mr. Papaleo said that some properties were not property habitable and that this should not be allowed to continue as health and lives are at risk. Ms. Isaac said that copies are needed to make sure that landlords are doing what they are supposed to. Mr. Papaleo said that an inspection is only relevant for the specific tenant and not that year. Ms. Petty said she usually finds this out when complaints are lodged and the county has no record of a non owner-occupied unit. Ms. Petty said that there needs to be proof that the property is not a rental property. Ms. Daly said she was aware of homes with kitchens in their basement which is not ok. Ms. Petty said that there should also not be bathrooms in their basement. Ms. Catania said residents can have bathrooms in their basements with backflow preventers. Ms. Stilwell asked if there was any way to enforce this through a code. Ms. Daly said that the Borough does not have an abatement team to cut the grass. Ms. Daly said that the Borough did have this in their code.

- Members discussed changes to parking permit application, however Mr. Papaleo said that this did not need further discussion as it had already been touched on. Ms. Petty asked why a lease was needed if the tenant is listed. Mr. Papaleo said that using the tenant name would be enough which he said made sense. Mr. Papaleo said this could have been worked out behind the scenes. Mr. Papaleo told Mr. Baumler that he did not need a legal opinion. Ms. Petty said she would be able to use her file and could research information if needed. Mr. Hayman said the spreadsheet could be added to the shared admin file. Ms. Petty said she could start putting the tenant names on the list once inspections slow down and another column could be added.

A resident said that there is still a problem with other, illegal residents living at the site. Ms. Daly said that you cannot get a permit if you don't have an address on your license or other items. The resident suggested that there are illegal residents who put in a change of address and that this could be used for proof. Ms. Daly reiterated that she was uncomfortable asking for the lease because it would treat tenants differently. Ms. Daly said that new tenants could be found behind the scenes. Ms. Daly said that right now it's hard to have a house and that tenants would not report these matters. Ms. Daly said there is enough information there that can be worked with. Mr. Papaleo said he is appreciative of Ms. Petty's work.

- Members reviewed and consider tax assessment appeal settlement for 1505 Chester Pike. Mr. Baumler said that there are two appeals for Council's consideration for Safestor and another site. Mr. Baumler said that the assessments which were done in 2020 were appealed as owners have the right to do and now a slew of reassessments are coming in. Mr. Baumler noted the two sites' appeals have come in. The parties represented got independent appraisals and typically there is an agreement in the middle however if no agreement is reached the matter can be brought to court. The school district listed the increase in payments for the Borough as a result of the increase to this settlement. Mr. Papaleo asked if this is a change from before the development or because of it. Ms. Daly said because of it. Mr. Baumler said this was not constructed in 2020 when the assessment was done so this increase represented the work completed on the site. Mr. Baumler said the district had filed an appeal and that the tax assessment expert at his firm had provided the background and information on this matter. Mr. Baumler said that there was always a dance to settle in the middle. Mr. Baumler said that once the new assessment number goes in a check will be written to the Borough.

A motion to approve the tax assessment appeal settlement was made by Ms. Daly and seconded by Ms. Grayson. The motion passed unanimously.

- Members reviewed and consider tax assessment appeal settlement for 1000 Ashland Ave. Mr. Baumler said this was the same situation and sometimes after reassessments the tax revenue comes down. Mr. Baumler said there was also an increase in taxes for this building as well.

A motion to approve the tax assessment appeal settlement for 1000 Ashland – Ropski Grayson unanimous.

**Public Works** - Ms. Grayson

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Mr. Papaleo said that members had discussed that residents were not ready to do this work yet. Ms. Catania said this would authorize her to put the paperwork together but that once the quantities for each road were found. Mr. Papaleo said that contract A would be the roads program and the alleys would be contract B.

Ms. Grayson made a motion to authorize Catania engineering to advertise drafting and bidding “contract A” the 2022 roads program. Ms. Isaac seconded. The motion passed unanimously.

- Ms. Grayson said the sign for the community garden went up on the fence and the table and chairs had been emplaced. Ms. Grayson said the community garden was on track to be opened to the public on May 1<sup>st</sup>. Ms. Grayson said that there are some plants growing in the office. Mr. Papaleo said he also had some lettuce growing in the window as well that could be given out. Mr. Papaleo said the sign looks like it is being rained out. Ms. Grayson said that there was a waterproof coating on there or two. Ms. Petty said this was dishwasher safe. Ms. Grayson said the sign installation had been delayed for a second coating. Mr. Papaleo said it would be worked out.

#### **Public Safety**– *Mr. Waters*

- A motion to approve the Police Chief’s Report for the month of March, 2022 was made by Mr. Ropski and seconded by Ms. Daly. The motion passed unanimously.
- A motion to approve the Fire Chief’s Report for the month of March, 2022 was made by Mr. Ropski and seconded by Ms. Daly. The motion passed unanimously.
- A motion to approve the Fire Marshall’s Report for the month of March, 2022 was made by Mr. Ropski and seconded by Ms. Daly. The motion passed unanimously.

#### **Public Health and Literacy** - *Ms. Fyffe*

- Members discuss continued yoga activities including yoga in the park from May to early September. Ms. Daly said that Ms. Fyffe had brought the idea of outdoor, evening yoga in the park to her. Ms. Daly said this would be a fantastic idea but that there should be a charge of \$5 with a charge of \$25 per week for the event. Ms. Daly said that if there aren’t 5 residents the funds could come out of parks and recreation. Ms. Daly thanked Ms. Grayson for the suggestion.
- Members considered a quote from KC signs for LED marquee signage in front of the Folcroft Library for \$54,595

Manager Hayman explained that this was a COSTARS quote and that the LED signage was adjustable from the Borough office via an application. Mr. Hayman said that the sign would be made of fieldstone but could be adjusted at no increase from this price within certain parameters.

Ms. Daly suggested the location to be closer to the clock tower. Members debated which type of stonework would be best. Ms. Catania said that her grandfather is a stonemason. Ms. Catania said that

rectangular stone is considered institutional. Ms. Catania said the rounded stone is more residential. Mr. Papaleo said what the Borough is doing is an institutional thing. Ms. Catania mentioned meetinghouse lane and chichester avenue in Boothwyn which has rectangular stone. Mr. Papaleo mentioned a sign in Quakertown Borough which he said looks beautiful. Ms. Daly said she was more appealed by the lighter stone. Ms. Daly asked if the Borough is allowed to use clocktower funds to alleviate the cost of this. Ms. Daly said this would electronically be attached to the clocktower. Mr. Baumler said he was not sure but noted that the funds were received through a will and that the Borough cannot make this decision. Mr. Baumler said that the only person who can make this decision is a judge in the orphan's court. Mr. Baumler said the Borough could file a petition with the orphan's court. Ms. Stilwell and Ms. Daly suggested that this should be done. Mr. Baumler said generally using funds for another specific purpose and judges would like to see the funds be earmarked for a specific purpose. Ms. Stilwell asked if the revenue generated would be enough. Mr. Baumler said that the Borough would have to determine how much money was given. Ms. Catania said that her firm did the clocktower and that an attorney representing the widow who requested the clocktower to remind residents of her husband. Ms. Catania said the addition on the library to tie the two projects together was allowed by the attorney representing the widow. Ms. Catania said that at some point it would need to get another coat of waterproofing on it as there is work that needs to be done on it. Ms. Catania said some funds should be put on it to maintain it. Ms. Catania said that some wiring is also getting to be in poor shape. Mr. Baumler said that no judge would allow all of the funds to be released.

Ms. Catania said that Upland Borough received casino funding available from the county. Ms. Catania said a large amount of funding was received from the planning department for this. Ms. Catania said that the local share account may have replaced this. Mr. Hayman said the Borough had applied for funds for the driveways with the local share account grant funding. Mr. Papaleo asked Ms. Stilwell about whether or not the funds could be lost based on the stock market. Ms. Stilwell said it was worth letting the funds ride. Mr. Papaleo asked Mr. Baumler to start the proceedings.

Mr. Baumler said that he had seen a letter from the 1990s from an individual about this but saw no evidence of the person being alive now. Mr. Baumler said that this person could be looped into the legal proceedings and this work could be opposed. Mr. Baumler said this was a 6 to 10 month process. Ms. Catania said she could do an evaluation on the clocktower. Ms. Daly said the lights broke on Saturday during the Easter event. Ms. Catania said these funds are from the original clocktower.

Ms. Daly made a motion to approve a quote from KC signs for LED marquee signage in front of the Folcroft Library for \$54,595. Mr. Ropski seconded. The motion passed unanimously.

Mr. Hayman said that the sign could be installed in 4 to 6 weeks. Ms. Catania asked if this included the electrical work. Mr. Hayman said he believed it did.

#### **Public Parks and Recreation** – Ms. Daly

- Ms. Daly said that the easter egg hunt was a great success with over 200 cans donated to the food pantry.

- Ms. Daly said she is looking for more street captains for the upcoming cleanup day on April 23<sup>rd</sup>. Ms. Daly said there would be three dumpsters emplaced in different locations across the Borough and thanked TNT cleanouts for providing this service to residents, who appreciate it.

#### **Municipal Ordinances and Code Enforcement** – *Mr. Ropski*

- A motion advertise ordinance 2022-02 authorizing a loan with the Delaware Valley Regional Finance Authority for the new Municipal Complex and shared driveway restoration was made by Mr. Ropski and seconded by Ms. Isaac. The motion passed unanimously.

#### **Municipal Planning and Borough Beautification** – *Ms. Isaac*

- Ms. Isaac had no new business to discuss.

#### **New Building** – *Ms. Grayson*

- Ms. Grayson discussed approving bids for the new municipal complex construction. Mr. Papaleo said a recommendation from the engineer had been provided. Ms. Catania said there were two contracts – one for sitework and one for main construction. Ms. Catania listed the contract amounts of \$2,876,795 for Abbonizio contractors and \$5,385,000 LJ Paolletta out of Brookhaven for over 5.8 million dollars for \$8,261,795.

A motion to approve the recommended bids for the new municipal complex in the amounts listed was made by Ms. Grayson and seconded by Ms. Isaac. The motion passed unanimously.

#### **Driveways and Parking Permits** – *Ms. Daly*

- A motion granting permission to Catania engineering to advertise bidding by licensed professional for “Contract B” (The driveway restorations) was made by Ms. Daly and seconded by Mr. Ropski. The motion passed unanimously.
- Members discussed 2022-2023 parking permit window cling designs. Ms. Daly said that it has been found that the permits are hard to see with tinted windows. Mr. Bair asked if different types of labels can be used. Ms. Daly said this variation she recommended is used for tinted windows. Mr. Bair asked for five variations to take a look and see which ones work best. Mr. Papaleo said that this would make enforcement easier. Ms. Daly said that this is not like what we currently have – these would actually stick to windows. Ms. Daly said that this was the same vinyl reflection material used on street signs. Mr. Papaleo asked if this would damage the windows. Ms. Daly said that it would not and there are video examples. Mr. Papaleo said he was supportive of this. Ms. Daly said that not everyone would be happy but it would solve most of the problems. Ms. Daly said that this came highly recommended. Ms. Isaac said it looked similar to something Norwood would have.
- Ms. Daly discussed transferring parking permit responsibilities. Ms. Daly said that this year the Borough took on a lot of the parking permit work. Ms. Daly said that she would like to see these responsibilities go upstairs to Ms. DeLuca as was original intended but with the support of office staff.



Ms. Daly said that this was the original intention and that it would be good to sit down with Ms. DeLuca and discuss this. Mr. Papaleo said he understood part of her increase was based on her taking over this work. Ms. Daly said she has been here when there are several people in the office getting permits. Mr. Papaleo said that with the new building it will be a completely different setup with a Borough and Police window. Mr. Papaleo asked who residents will go to when they want to buy a permit. Ms. Daly said right now it should be going through Ms. DeLuca. Ms. Daly asked what percentage of orders are online or in person. Mr. Hayman said that this was about 50% for each. Ms. Daly said that office staff could be used during extended hours and reiterated that a raise was given to take over this responsibility. Ms. Daly said that there is now a system for this work. Mr. Papaleo said he did not object and asked Ms. Petty and Mr. Hayman to get Ms. DeLuca up to speed about this. Ms. Daly said that the first month is hectic but after this it is a steady flow.

#### Police Chief's Report

Mr. Bair thanked Council and the Mayor and said that the new dog is in with Corporal Mackey, a dog named Szita – a two year old dutch shepard from Daytona Florida, born in the Netherlands for narcotics detection and criminal detention. Mr. Bair said he intended to have the dog at the next council meeting. Mr. Bair said that the old dog "sarge" has a mass on his leg and is not doing well. Mr. Bair said that the dogs are currently separated and that Sarge is currently semi-retired to sustain his health. Mr. Bair said the insurance that the Borough is great for medication but there is no answer as to what is wrong yet. Mr. Bair said that an MRI will be done soon. Mr. Bair said that with the warmer weather the Police will be doing more speeding enforcement on Elmwood Avenue and Folcroft Aveue and on School Lane in the mornings. Mr. Bair said that he would not pull vehicles over on school lane as it would be detrimental. Mr. Bair said that there is an officer at the top of school lane at Delmar Drive and at the daycare center stopping cars to talk to speeders.

Mr. Bair said he talked about having the parking adjusted on School lane but finally residents are starting to go the right way up school lane and some problem individuals are starting to abide by his requests. Mr. Bair said the heat is not on and it is especially cold upstairs. Lastly, Mr. Bair said that a resume was received today for a Police application who just went through the Police Academy with three new officers. Mr. Bair said that this individual wants to come here and that he had just interviewed the person. Mr. Bair said that from working at the Police Academy, when new cadets are brought in there are at least 60 applicants. After this, there are various tests which weed out most of the cadets. Mr. Bair said that recently on 10 cadets applied to the new academy. Mr. Bair said that the Borough is far ahead of other municipalities because of his work with the academy and his relationship with the cadets. Ms. Daly noted that he also gets to note the cadets. Mr. Bair noted that there have been some issues with the parking permits being hard to see. Mr. Bair said that the street sweeper is going to start back up with a new, part-timer doing enforcement and specified which days tickets would be written.

#### Solicitor's Report

Mr. Baumler reminded council that there will be two public hearings at the next meetings, a conditional use hearing from Ms. Graham from last fall. Mr. Baumler said this is the same exact application. Mr.

Baumler said there was also going to be a public hearing for the liquor license transfer which will allow Council to approve or disapprove the transfer the license into the municipality. Mr. Baumler said there was an appeal track for disapprovals which can eventually get to courts. Mr. Baumler said this is generally just approved anyway. Mr. Papaleo asked if this is the kind of liquor license where alcohol can be served at a bar. Mr. Baumler said this was just to sell six packs of beer with no wine or liquor. Mr. Baumler said that this is not a traditional bar setting. Mr. Baumler said the hours are regulated by the state and the business has no control over the hours and all cards have to be scanned into the PLCB system. Mr. Baumler said residents would have to walk out of the store to get a new transactions and amounts are limited. Ms. Daly asked Manager Hayman about the CU ENTER LATER.

Mr. Papaleo asked at what point the landlord is responsible. Mr. Baumler said the discussion should be stopped to avoid perceived bias.

#### Finance Director's Report

Ms. Stilwell said right now there is a loan with Republic Bank at 2.95% for 10 years however the DelVal loan rate would be at 3.013% and a slight increase on a second portion. Ms. Stilwell said the loan could be rushed to be paid off as the DelVal loan was a fixed rate loan and the Republic Bank loan is not. Mr. Papaleo asked for clarification and said that the Borough is in its second year of the loan. Ms. Stilwell said that the 2.95% will be fixed for 8 more years. Ms. Stilwell said the other loan would be fixed at 3.113%. Ms. Daly said there are fees to refinance and it would be the same or more.

#### Borough Manager's Report

Mr. Hayman presented the Manager's report on COVID 19, code enforcement, the highway department and other matters.

There was no old business

#### New Business

Ms. Daly said that a resident reached out about avenue D, the Glen Avenue alleyway. Ms. Daly said that there are major issues with speeding in this area. Ms. Daly said that residents are using the alleyway of Glen avenue. Mr. Papaleo said that it would be worth putting in speed bumps when it gets repaved. Ms. Daly said avenue is D is listed as a street. Mr. Bair said there are lots of potholes. Ms. Daly said a resident reported that their child was almost struck. Mr. Bair said this was probably the same person who reported the matter to his office. Mr. Bair said this street is being used as a cut through. Mr. Bair said this is not a thoroughfare. Ms. Daly asked if it can be made one way. Ms. Daly described how and why the street should be made one way. Mr. Papaleo and Ms. Daly discussed some of the issues with entering this side street. Mr. Bair said that there is nowhere for his officers to sit to enforce this. Ms. Daly suggested emplacing speed bumps. Mr. Papaleo said it isn't a street. Mr. Baumler said this is listed as a street. Ms. Catania said that each property owner owns a portion of that. Mr. Papaleo said this has been done for a long time. Mr. Bair asked for tag numbers of vehicles reported as speeding on avenue D. Members discussed the trustworthiness of the individual reporting these issues.

A motion adjourn was made by Mr. Ropski at 9:00pm seconded by Ms. Isaac. The motion passed unanimously.