

Falcraft Borough  
2022 Budget Template DRAFT  
As of: 10/12/21

	2021 Budget	2022 YTD Actual As of: 9/30/21	Variance from Budget	FY22 Assumptions		Notes
				Back out 2021 Salary Budgets	2022 Salary Increases	
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
300,000 - Cash Reserve/Surplus	-	-	-	-	-	
300,100 - Cash Reserve/Surplus 2018	-	-	-	-	-	
<b>Total 300,000 - Cash Reserve/Surplus</b>	-	-	-	-	-	
301,000 - Real Estate Taxes	1,920,106	1,733,865	186,241	-	(47,106)	
301,100 - Real Estate Taxes - Current	145,000	82,988	62,012	-	(37,000)	Adjusted based on 2021 Proj YE
301,200 - Real Estate Tax - Prior Years	<b>2,065,106</b>	<b>1,816,853</b>	<b>248,253</b>	-	<b>(84,106)</b>	
<b>Total 301,000 - Real Estate Taxes</b>						
310,000 - Local Enabling Taxes	60,000	187,750	(127,750)	-	50,000	Adjusted based on 2021 Proj YE
310,100 - Real Estate Transfer Taxes	96,000	78,087	17,913	-	-	
310,500 - LST Tax	383,677	298,401	85,276	-	-	
310,800 - Business Privilege Taxes	1,400,000	1,262,653	137,347	-	120,000	Adjusted based on 2021 Proj YE
<b>Total 310,000 - Local Enabling Taxes</b>	<b>1,939,677</b>	<b>1,826,891</b>	<b>112,786</b>	-	<b>170,000</b>	Historical activity averages around \$2M
320,000 - Licenses & Permits	3,000	3,201	(201)	-	1,000	Adjusted based on 2021 Proj YE
320,100 - Food Inspection & Licenses	2,500	400	2,100	-	(1,700)	Adjusted based on 2021 Proj YE
320,300 - Street Excavation Permits	1,800	24,087	(22,287)	-	28,200	Adjusted based on 2021 Proj YE
320,400 - Contractors License	9,000	18,019	(9,019)	-	11,000	Adjusted based on 2021 Proj YE
320,500 - Use and Occupancy - Owner Occup	127,500	90,239	37,261	-	(27,500)	Adjusted based on 2021 Proj YE
320,510 - Use & Occupancy - Rentals		600	(600)	-	600	Adjusted based on 2021 Proj YE
320,560 - Vacant Prop Registration		1,164	(1,164)	-	1,164	Adjusted based on 2021 Proj YE
320,600 - Sign Permits		773	(773)	-	773	Adjusted based on 2021 Proj YE
320,000 - Licenses & Permits - Other	<b>143,800</b>	<b>138,482</b>	<b>5,318</b>	-	<b>13,537</b>	
<b>Total 320,000 - Licenses &amp; Permits</b>						
321,000 - Business License & Permits	10,800	-	10,800	-	(10,800)	
321,100 - Bus Shelters	250	1,800	(1,550)	-	1,750	
321,610 - Transient Retailers	95,000	48,843	46,157	-	(27,000)	Adjusted based on 2021 Proj YE
321,800 - Cable Television Franchise		18,627	(18,627)	-	18,627	Adjusted based on 2021 Proj YE
321,000 - Business License & Permits - Other	<b>106,050</b>	<b>69,270</b>	<b>36,780</b>	-	<b>(17,425)</b>	
<b>Total 321,000 - Business License &amp; Permits</b>						
330,000 - Fines & Forfeits	25,000	94,426	(69,426)	-	-	Reclass of YTD activity needed
330,100 - Police Department	2,000	112	1,888	-	-	
330,200 - State Police Fines		27,706	(27,706)	-	25,000	
330,300 - Court House		1,229	(1,229)	-	-	
330,400 - Violations of Ordinances & Stat		225	(225)	-	-	
330,000 - Fines & Forfeits - Other	<b>27,000</b>	<b>123,698</b>	<b>(96,698)</b>	-	<b>25,000</b>	
<b>Total 330,000 - Fines &amp; Forfeits</b>						
331,000 - Fines	20,000	-	20,000	-	(20,000)	
331,100 - Court House	<b>20,000</b>	-	<b>20,000</b>	-	<b>(20,000)</b>	
<b>Total 331,000 - Fines</b>						
341,000 - Interest Earnings	1,000	1,028	(28)	-	-	
341,100 - Interest Earnings	-	3,277	(3,277)	-	3,100	
341,000 - Interest Earnings - Other	<b>1,000</b>	<b>4,305</b>	<b>(3,305)</b>	-	<b>3,100</b>	
<b>Total 341,000 - Interest Earnings</b>						

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342,000 - Rents & Royalties	-	3,600	(3,600)	-	-	3,600		
342,100 - Rents and Royalties	-	3,600	(3,600)	-	-	3,600		
Total 341,000 - Rents and Royalties	-	3,600	(3,600)	-	-	3,600		
351,000 - Federal Capital & OP Grant	52,731	-	52,731	-	-	27,731		
351,020 - Crossing Guards Reimbursement	52,731	-	52,731	-	-	27,731		
Total 351,000 - Federal Capital & OP Grant	-	-	-	-	-	-		
353,000 - Federal Pymts in Lieu of Tax	-	3,156	(3,156)	-	-	3,156		
353,020 - Tinicum Refuge Wildlife	-	3,156	(3,156)	-	-	3,156		
Total 353,000 - Federal Pymts in Lieu of Tax	3,500	-	3,500	-	-	3,500		
355,000 - State Shared Revenue & Entitle	130,000	139,121	(9,121)	-	-	153,232	Increased to maintain at 27% of expense per 2021 budget	
355,010 - Public Utility Realty Tax	-	-	-	-	-	-		
355,050 - General Mun. Pension State Aid	-	-	-	-	-	-		
355,080 - Alcoholic Beverage Taxes	1,200	646	554	-	-	1,200		
Total 355,000 - State Shared Revenue & Entitle	134,700	139,767	(5,067)	-	-	157,932	Not applicable to 2022	
357,030 - Highway and Streets	-	50,258	(50,258)	-	-	-		
361,000 - General Government	2,000	1,690	310	-	-	2,000		
361,100 - Zoning and Subdivision	250	15	235	-	-	100		
361,520 - Sale of Code Ordinances	2,250	1,705	545	-	-	2,100		
Total 361,000 - General Government	5,000	-	5,000	-	-	-		
362,000 - Public Safety	200,000	91,323	108,677	-	-	110,000		
362,200 - Fire Inspection	30,000	7,851	22,149	-	-	10,000		
362,410 - Building Permits	-	25	(25)	-	-	-		
362,500 - Code Violations/Abatements	235,000	99,199	135,801	-	-	120,000		
362,000 - Public Safety - Other	-	-	-	-	-	-		
Total 362,000 - Public Safety	235,000	99,199	135,801	-	-	120,000		
363,000 - Parking - Codes Dept	-	26,620	(26,620)	-	-	20,000		
363,100 - Parking Permits - Codes Dept	-	26,620	(26,620)	-	-	20,000		
364,000 - Sanitation	450,000	413,970	36,030	-	-	-		
364,301 - Current Year Trash Fee	50,000	52,072	(2,072)	-	-	-		
364,302 - Prior Year Trash Fee	-	100	(100)	-	-	-		
364,304 - Appliance Removal Fee	500,000	466,142	33,858	-	-	500,000		
Total 364,300 - Sanitation	-	6,051	(6,051)	-	-	-		
367,000 - Community Day Donations	37,000	772,711	(735,711)	-	-	384,291	CARES Act	
380,000 - Miscellaneous Revenue	37,000	6,900	(6,900)	-	-	-		
380,100 - Miscellaneous Revenue - Other	-	772,711	(735,711)	-	-	347,291		
380,000 - Miscellaneous Revenue	37,000	779,611	(742,611)	-	-	384,291		
Total 380,000 - Miscellaneous Revenue	-	(4,762)	4,762	-	-	-		
395,000 - Refunds Prior Year Expenditures	-	(4,762)	4,762	-	-	-		
395,100 - Refund of Prior Year Expenditur	-	(4,762)	4,762	-	-	-		
Total 395,000 - Refunds Prior Year Expenditures	5,264,314	5,560,847	(291,294)	-	-	5,608,395		
Total Income								

450,000 Face Value for 2021 was \$471k

384,291 CARES Act

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<b>Expense</b>							
400.000 - General Administration							
400.113 - Salary - Mayor and Council	25,001	15,000	10,001	(25,001)	20,001	20,001	
400.121 - Salary - Borough Secretary	70,000	39,429	30,571	(70,000)	96,928	96,928	
400.122 - Salary - Executive Director	-	3,750	(3,750)	-	5,000	5,000	
400.123 - Salary - Borough Administration	41,600	52,500	(10,900)	(41,600)	75,000	75,000	
400.124 - Financial Consultant	42,000	62,960	(20,960)	-	-	8,000	2021 includes non-recurring 1x re. to prior accountant
400.155 - Vision Insurance	68	92	(25)	-	-	-	
400.156 - Health/Hospital, RX Insurance	14,429	79,849	(65,420)	-	-	-	May need to have Christine reallocate- will review with 9/30 results
400.157 - Dental Insurance	553	150	403	-	-	-	
400.158 - Life Insurance	309	160	149	-	-	-	
400.159 - Medicare	1,981	1,611	370	(1,981)	2,855	2,855	
400.161 - Fica	8,469	6,890	1,580	(8,469)	12,210	12,210	
400.162 - Unemployment Compensation	3,383	-	3,383	-	-	-	
400.165 - Non-Uniform MMO	10,000	23,986	(13,986)	-	-	295	
400.190 - Employee Payroll Services	9,500	10,131	(631)	-	-	-	
400.200 - Materials and Supplies	4,250	6,626	(2,376)	-	-	-	
400.260 - Office Equipment	7,250	4,103	3,147	-	-	-	
400.311 - Auditing Service	10,000	29,980	(19,980)	-	-	-	
400.320 - Computer IT Services	10,000	-	10,000	-	-	-	
400.321 - Communication - Telephone	4,500	3,753	747	-	-	-	
400.325 - Communication - Postage	2,750	1,587	1,163	-	-	-	
400.341 - Advertising	4,500	4,922	(422)	-	-	-	
400.342 - Financial Consulting Bond	750	-	750	-	-	-	
400.352 - Umbrella Liability	24,960	62,583	(37,623)	-	-	-	May need to have Christine reallocate- will review with 9/30 results
400.420 - Dues, Subscriptions, & Member.	1,800	8,017	(6,217)	-	-	-	
400.900 - Miscellaneous Admin. Expenses	3,500	15,667	(12,167)	-	-	-	
400.700 - Operational Reserve	41,000	-	41,000	-	-	-	
400.710 - Capital Reserve	20,140	-	20,140	-	-	-	
<b>Total 400.000 - General Administration</b>	<b>362,693</b>	<b>433,746</b>	<b>(71,053)</b>	<b>(147,051)</b>	<b>211,993</b>	<b>8,295</b>	
401.000 - Executive							
401.213 - Copier	-	1,033	(1,033)	-	-	-	
<b>Total 401.000 - Executive</b>	<b>-</b>	<b>1,033</b>	<b>(1,033)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
402.000 - Financial Administration							
402.110 - Clerical Wages	-	441	(441)	-	-	-	
402.310 - Professional Costs	-	36,708	(36,708)	-	-	-	
402.000 - Financial Administration - Other	-	-	-	-	-	-	
<b>Total 402.000 - Financial Administration</b>	<b>-</b>	<b>37,149</b>	<b>(37,149)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
403.000 - General Govt. Tax Collector							
403.114 - Salary - Tax Collector	30,000	24,399	5,601	(30,000)	29,870	29,870	
403.159 - Medicare	435	354	81	(435)	433	433	
403.161 - Fica	1,860	1,513	347	(1,860)	1,852	1,852	

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403.200 - Materials and Supplies	3,500	1,423	2,077	-	-	-	
403.353 - Tax Collector's Bond	1,150	945	205	-	-	-	
403.486 - Tax Collection Committee	250	-	250	-	-	-	
<b>Total 403.000 - General Govt. Tax Collection</b>	<b>37,195</b>	<b>28,633</b>	<b>8,562</b>	<b>(32,295)</b>	<b>32,165</b>	-	
404.000 - General Govt. Legal							
404.199 - Solicitor Non-Retainer Fee	54,000	27,540	26,460	-	-	-	
404.314 - Special Legal Services	10,000	20,877	(10,877)	-	-	-	
404.000 - General Govt. Legal - Other		3,000	(3,000)	-	-	-	
<b>Total 404.000 - General Govt. Legal</b>	<b>64,000</b>	<b>51,417</b>	<b>12,583</b>	-	-	-	
406.000 - Personnel Administration							
406.239 - Miscellaneous		10,000	(10,000)	-	-	-	
406.325 - Postage		311	(311)	-	-	-	
<b>Total 406.000 - Personnel Administration</b>	<b>-</b>	<b>10,311</b>	<b>(10,311)</b>	-	-	-	
408.000 - Engineering Services							
408.313 - Engineer		45,189	(45,189)	-	-	70,000	Adjusted based on 2021 Proj YE
408.320 - Other Professional Services		4,000	(4,000)	-	-	6,000	Adjusted based on 2021 Proj YE
408.300 - Engineering Services - Other		594	(594)	-	-	1,000	Adjusted based on 2021 Proj YE
<b>Total 408.000 - Engineering Services</b>	<b>-</b>	<b>49,784</b>	<b>(49,784)</b>	-	-	<b>77,000</b>	
409.000 - General Govt. Munic. Bldg/Garag							
409.202 - Materials and Supplies	9,500	11,981	(2,481)	-	-	-	
409.361 - Electricity	27,000	32,863	(5,863)	-	-	-	
409.364 - Sewer/Water	5,000	9,797	(4,797)	-	-	-	
409.370 - Maintenance and Repairs	9,250	11,755	(2,505)	-	-	-	
409.450 - Janitorial Services	7,200	12,295	(5,095)	-	-	-	
409.700 - Capital Expenditures	234,500	42,175	192,325	-	-	(166,678)	Debt Principal and Interest - Moved to DS account
<b>Total 409.000 - General Govt. Munic. Bldg/Garag</b>	<b>292,450</b>	<b>120,866</b>	<b>171,584</b>	-	-	<b>(166,678)</b>	
410.000 - Police							
410.122 - Salary - Police Chief	136,873	95,131	41,742	(136,873)	122,243	-	Salary decrease YOY, please review Policy salary tab
410.130 - Salary - Police Officers	1,032,929	805,534	227,396	(1,032,929)	1,086,652	-	Salary decrease YOY, please review Policy salary tab- Hours estimated at 20/wk
410.135 - Salary - Parttime Police	228,847	112,672	116,175	(228,847)	157,590	-	Is there an Animal Warden?
410.136 - Salary - Animal Warden	12,500	-	12,500	-	-	40,000	Adjusted based on 2021 Proj YE
410.137 - Police Overtime	40,000	78,350	(38,350)	-	-	-	
410.138 - Salary - Secretary	45,789	37,984	7,805	(45,789)	53,560	-	
410.145 - Crossing Guards	97,929	22,631	75,298	(97,929)	109,150	-	
410.155 - Vision Insurance	3,239	1,980	1,259	-	-	-	
410.156 - Health/Hospital, RX Insurance	604,718	509,796	94,923	-	-	-	
410.157 - Dental Insurance	26,220	23,554	2,667	-	-	-	
410.158 - Life Insurance	15,564	7,928	7,636	-	-	-	
410.159 - Medicare	22,944	16,998	5,946	(22,944)	22,173	-	
410.161 - Fica	98,107	71,971	26,136	(98,107)	94,810	-	Do they pay FICA? Looks like they do
410.162 - Unemployment Compensation	15,794	8,552	7,262	-	-	-	
410.163 - Training	5,000	2,930	2,070	-	-	-	
410.165 - Police Pension MMO	481,343	500,796	(19,453)	-	-	86,020	MMO

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410.187 - Education Expense	-	900	(900)	-	-	1,000		
410.191 - Cleaning Allowance	3,500	1,766	1,734	-	-	3,500		
410.192 - Clothing Allowance	-	500	(500)	-	-	500		
410.193 - Other Service and Charges	-	1,268	(1,268)	-	-	2,000		
410.194 - Police Dog	-	1,904	(1,904)	-	-	2,000		
410.210 - Office Supplies	5,000	4,316	684	-	-	5,000		
410.231 - Vehicle Fuel - Gasoline	35,000	26,346	8,654	-	-	35,000		
410.238 - Uniforms - Officers & Cross. Gu	3,000	9,234	(6,234)	-	-	11,000		
410.240 - Vehicle Detailing	-	1,750	(1,750)	-	-	2,000		
410.242 - Police Supplies	8,500	4,329	4,171	-	-	8,500		
410.249 - Ammunition	5,000	3,415	1,585	-	-	5,000		
410.321 - Communication - Telephone	3,500	10,356	(6,856)	-	-	13,500		
410.351 - Automobile Liability Insurance	40,000	22,527	17,473	-	-	40,000		
410.352 - General Liability Insurance	75,000	27,951	47,049	-	-	75,000		
410.353 - Police Professional Liab. Insur	22,000	-	22,000	-	-	22,000		
410.354 - Worker's Compensation Insurance	135,000	88,394	46,606	-	-	135,000		
410.355 - Commercial Crime	3,500	9,317	(5,817)	-	-	13,500		
410.374 - Vehicle Repair Maintenance	40,000	54,284	(14,284)	-	-	52,000		
410.380 - Dues, Fees, & Publications	-	172	(172)	-	-	-		
410.420 - Dues, Subscript. & Memberships	1,500	538	962	-	-	1,500		
410.450 - Turnkey - Prisoners	-	6,576	(6,576)	-	-	8,000		
410.750 - Capital Purchases - Other Equip	-	10,194	(10,194)	-	-	-		
410.752 - Capital Purchases	-	-	-	-	-	-		
410.840 - Police Vehicles	35,000	33,553	1,447	-	-	50,000	Per Donna's meeting	
410.900 - Miscellaneous Police Expenses	20,000	3,753	16,247	-	-	20,000		
<b>Total 410.000 - Police</b>	<b>3,303,296</b>	<b>2,620,130</b>	<b>683,166</b>	<b>(1,663,418)</b>	<b>1,646,179</b>	<b>196,520</b>	<b>3,482,577</b>	
411.00 - Fire								
411.100 - Salary - Fire Marshall	5,000	6,250	(1,250)	(5,000)	7,725	7,725		
411.159 - Medicare	73	91	(18)	(73)	112	112		
411.161 - Fica	310	388	(78)	(310)	479	479		
411.200 - Materials and Supplies	7,800	420	7,380	-	-	7,800		
411.231 - Vehicle Fuel - Gasoline	3,000	211	2,789	-	-	3,000		
411.321 - Communication - Telephone	1,000	717	283	-	-	1,000		
411.363 - Hydrant Rentals	19,050	14,259	4,791	-	-	19,050		
411.374 - Vehicles - Maintenance	17,500	24,772	(7,272)	-	-	17,500		
411.900 - Miscellaneous Fire Expenses	18,000	7,500	10,500	-	-	18,000		
<b>New Fire Truck- Financed Payments</b>							Payments not expected to begin until 2023	
<b>Total 411.00 - Fire</b>	<b>71,733</b>	<b>54,607</b>	<b>17,126</b>	<b>(6,383)</b>	<b>8,316</b>	<b>-</b>	<b>74,666</b>	
413.000 - Public Safety - Regul./Zoning								
413.131 - Salary - Code Enforcement	15,600	22,788	(7,188)	(15,600)	16,068	16,068	S/b \$300/wk, not sure why YTD is so high	
413.132 - Salary - Inspections Service	168,250	-	168,250	-	-	-	Who works in this department?	
413.159 - Medicare	226	158	68	(226)	233	233		
413.161 - Fica	967	678	289	(967)	996	996		
413.200 - Materials and Supplies	2,500	3,464	(964)	-	-	2,500		
413.230 - Vehicle Repair & Maint.- Code	-	965	(965)	-	-	-		



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450.247 - Materials and Supplies	3,000	13,567	(10,567)	-	-	25,500	Increase Recreation Budget to \$30k	
450.450 - Contracted Services	5,500	2,736	(2,736)	-	-	3,000		
450.500 - Contributions to Recreation Bo	1,500	-	5,500	-	-	-		
450.740 - Capital Outlay - Recreation	10,000	16,303	(6,303)	-	-	1,500		
<b>Total 450.000 - Parks and Playgrounds</b>		454				<b>30,000</b>		
452.000 - Recreation								
456.000 - Library								
456.100 - Librarian	24,825	15,592	9,233	(24,825)	20,484	20,484		
456.120 - Library Clerks	57,329	39,768	17,561	(57,329)	56,375	56,375		
456.159 - Medicare	1,191	803	388	(1,191)	1,114	1,114		
456.161 - Fica	5,094	3,432	1,661	(5,094)	4,765	4,765		
456.200 - Supplies	1,000	-	1,000	-	-	1,000		
456.321 - Telephone	600	-	600	-	-	600		
456.361 - Utilities	5,500	2,358	3,142	-	-	5,500		
456.370 - Maintenance and Repairs	2,500	2,937	(437)	-	-	2,500		
456.740 - Capital Outlay - Library	5,000	-	5,000	-	-	5,000		
<b>Total 456.000 - Library</b>	<b>103,039</b>	<b>64,890</b>	<b>38,149</b>	<b>(88,439)</b>	<b>82,739</b>	<b>97,339</b>		
472.000 - Debt Interest								
472.100 - General Term Note		52,652	(52,652)	-	-	116,230	Interest on \$4.69M Loan	
<b>Total 472.000 - Debt Interest</b>		<b>52,652</b>	<b>(52,652)</b>			<b>116,230</b>		
Debt Principal								
493.000 - Prior Year Unpaid Bills								
493.100 - U-493,100 - Unpaid Bills - Prior Year		44,540	(44,540)	-	-	7,187		
493.000 - P-493,000 - Prior Year Unpaid Bills - Other		4,226	(4,226)	-	-	-		
<b>Transfer to Capital Fund</b>								
<b>Total 493.000 - Prior Year Unpaid Bills</b>		<b>48,766</b>	<b>(48,766)</b>			<b>98,350</b>		
493.030 - Bank & Other Charges		175	-	-	-	-		
<b>Total Expense</b>	<b>5,264,314</b>	<b>4,431,283</b>	<b>834,310</b>	<b>(2,159,816)</b>	<b>2,233,295</b>	<b>5,608,395</b>		
Net Ordinary Income	<b>0</b>	<b>1,119,564</b>	<b>(1,125,604)</b>			<b>(0)</b>		
Other Income/Expense								
Other Income								
305.000 - Fiduciary Income								
305.170 - State Contribution Fire Relief	32,226	28,780	3,446	-	-	32,226		
<b>Total 305.000 - Fiduciary Income</b>	<b>32,226</b>	<b>28,780</b>	<b>3,446</b>			<b>32,226</b>		
<b>Total Other Income</b>	<b>32,226</b>	<b>28,780</b>	<b>3,446</b>			<b>32,226</b>		
Other Expense								
405.000 - Fiduciary Expenses								
405.170 - Fire Relief Contribution	32,226	28,780	3,446	-	-	32,226		
405.180 - Operation Falcon Expenses		1,200	-	-	-	-		
<b>Total 405.000 - Fiduciary Expenses</b>	<b>32,226</b>	<b>29,980</b>	<b>3,446</b>			<b>32,226</b>		
<b>Total Other Expense</b>	<b>32,226</b>	<b>29,980</b>	<b>3,446</b>			<b>32,226</b>		
<b>Net Other Income</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>		

RCAP as inflow/outflow as \$1.5M is due on 6/1/22















