

AGENDA

FOLCROFT BOROUGH COUNCIL MEETING

April 20, 2021

PRESIDENT – Joseph Papaleo: Call the Council Meeting to order at 7:00 PM

Mayor: Flag Salute and Invocation.

Roll Call (Council President Papaleo, Councilman Kyle Willis, Councilwoman Leigh Daly, Councilman Nick Waters, Councilwoman Malinda Isaac, Councilman Jason McGuigan, Councilman Robert Ruskowski, Mayor Bob Frey, Solicitor Alex Baumler, Secretary/Manager Andrew Hayman)

Audience Participation

Engineer's Report

Public Finance & Administration - *Mr. Papaleo*

- Motion to approve the bill list for the month of March, 2021
- Motion approve the Treasurer's report for the month of March, 2021
- Motion to approve the March 2nd, 2021 Workshop Meeting Minutes and March 16th, 2021 Council Meeting Minutes
- Discuss dispersing \$2,000 from the General Fund in the Police Department Sunshine Fund.

Public Works Committee - *Mr. Willis*

- Discuss any new business.

Public Safety Committee - *Mr. Ruskowski*

- Motion to approve the Police Chief's Report for the month of March, 2021
- Motion to approve the Fire Chief's Report for the month of March, 2021
- Motion to approve the Fire Marshall's Report for the month of March, 2021

Public Health and Literacy - *Ms. Isaac*

- Consider approving an agreement to repair the electrical sockets and lighting at the Clocktower.
- Consider approving an agreement to replace the chime mechanism at the Clocktower.

Municipal Planning and Zoning – *Mr. Waters*

- Discuss any new business.

Public Parks and Recreation – *Ms. Daly*

- Consider approving an agreement for tree trimming at Montgomery Park
- Consider approving an agreement for playground restoration at Montgomery Park

Municipal Legislation – *Mr. Waters*

- Discuss a Folcroft Schedule of Fees.

New Construction Committee – *Mr. Willis*

- Discuss any new business.

Parking Permit and Paving Committee – *Mr. Willis*

- Discuss any new business.

Police Chief's Report

Solicitor's Report

Finance Director's Report

Borough Manager's Report

Old Business

New Business

Adjournment



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REPORT OF THE ENGINEER March 2021

To the Council of the Borough of Folcroft:

The following work completed for the month since the last meeting:

Brahin Properties – The Developer will be required to provide a maintenance bond once all work has been found to be in order. Consultant has provided remedial plans and we have reviewed. Borough has received notification of the DEP technical review approval and NPDES permit.

Lot 2 Development – Plans have been received and approved. All agreements and fees have been received. Met with adjacent property owner and discussed the revised plans with additional landscaping for noise attenuation. Awaiting plans for recording.

SAFStor – Developer continues construction. E & S issues have been ongoing. Stormwater facilities are completed. Parking area and drive grading under construction. Building construction continues.

Formcraft – Conditional Final approval was given for land development. Received and reviewed revised plans which are now acceptable. Once Agreements are signed, plans may be signed and recorded.

CDBG 2021 – Application have been submitted to the County Office of Housing and Community Development for consideration. Montgomery Park Entrance has been selected as a 2021 project.

Road Program 2021 – Contracts have been submitted for signature. PECO fee in lieu check has been approved and Borough should be in receipt of same by Monday, April 19. Discussed schedule/route/parking issues with contractor to derive an appropriate plan of action.

MS4 Program – The Pollution Reduction Plan was submitted to DEP for review.

PA Small Water and Sewer Program - Grant for work to upgrade Montgomery Pump Station was awarded in the amount of \$34,000 for the project. DCED has determined due to lack of current audits, no extension can be provided and no monies can be reimbursed until such time as the audits are provided. If 2020 DCED Audit can be presented in a timely fashion, the Program Liaison felt they would lift the flag.

DELCORA is working on installation of the flow meter.

Municipal Complex – Awaiting contract execution and schedule.

DELCORA - Act 537 Asset Transfer resolution is requested for action.

March 2021

DELCORA consultant has requested advice on permits required within the Borough for anticipated tunnel project. (see attached for alignment)

DELCORA – Received copy of I & I Reduction Plan for the DELCORA 2021 NPDES permit issued to DELCORA by PADEP. Delcora is required by the permit to complete I & I mitigation and compel municipalities which they serve to do same. Once reviewed, I will present findings.

Delmar Drive/Hook Road Streetscape - Contacted PADOT. They have suggested a joint meeting of Folcroft and Darby Township to discuss upgrades for safety as well as greening the corridor. DVRPC is a suggested conduit for this meeting, however, PADOT would also be willing to sit without DVRPC.

Inactive Projects:

LWCF Sites – Provided information to Jean Lynch of DCNR. Although I have made contact through email, we are attempting to schedule a conference call with Allyssa Lynd of the Harrisburg office. Allyssa has advised newly purchased land to offset that portion of the property that has been developed/sold will be necessary. DCNR advised application for funding will not be considered until this is resolved. Information has been forwarded to the Solicitor.

Folcroft Bridge update – Bridge demolition is currently scheduled for a spring 2020 let and is shown in the State 12 year Transportation Plan. An inspection report indicating the superstructure requires replacement has been forwarded to our office from Sharon Hill. No action is required.

DELCORA Evaluation – DELCORA has provided video inspections of the work currently completed. Extensive grease and root balls have been discovered and some parts of the Village were not completed due to complaints from residents of backups. Evaluation of the video inspections is underway and is approximately 95% completed. Additional video inspection by DELCORA has been submitted and review completed. A report will be generated and presented.

CDBG 2019 – Folcroft Avenue Turnaround –Notice to Proceed has been received. OHCD has been notified this project will not take place until the bridge is removed. Design will be completed at that point due to the lack of information regarding the final restoration by PADOT. Bridge project has been re-scheduled for a spring let.

Folcroft Library – Working with Librarian for flooring alternatives and costs. Looking at Keystone Grant for funding.

DELCO GreenWays Grant – Delaware County Council has announced an inaugural round of funding for open space and recreation. The addition of the amphitheater next to the new playground as shown on the master plan was awarded. Contracts from the County Solicitor should have been received and should be executed

REPORT TO FOLCROFT BOROUGH

Date: April 15, 2021

Meeting: April 20, 2021

In March, \$956,012 of deposits were received into the Republic Bank General fund. Expenses of \$177,531 were disbursed. \$107,687 was deposited into M&T General Fund and \$200,000 was transferred to the Payroll account to cover of \$148,283.90. The additional \$50,000 transfer was to cover the April 1 payroll.

The Borough's cash is projected to have a surplus at year end. The Borough can afford to purchase the new fire truck.

The Clock Tower account has been added to the balance sheet.

The bank account balances are as follows:

FOLCROFT BOROUGH					
CASH REPORT					
March 31, 2021					
ACCOUNT	ACCOUNT ENDING	BANK	BALANCE	INTEREST	SERVICE CHARGES
General Account	7363	M&T	216,354.90	4.62	-
General Account	6921	Republic	905,815.65	25.31	-
Borough & Rec Project	2767	Republic	4,686,902.41	398.03	
Payroll Account	7348	M&T	31,938.62	-	-
Sewer Account	7355	M&T	8,253.17	0.14	-
Sewer Account	6956	Republic	483,851.64	8.05	-
State Highway Fund	7405	M&T	22,503.35	-	-
State Highway Fund	6964	Republic	400,556.78	34.02	-
Operation Falcon	0386	Republic	7,456.24	-	-

Status of Bank Account Reconciliations:

All bank accounts of which we are aware have been reconciled through March 31, 2021. There is \$25,587 of outstanding checks in the Republic Bank General Fund dated prior to 9/1/2020. Research needs to be done to clear these checks.

Liquid Fuels & Sewer Fund

The Liquid Fuels report must be filed with the state as soon as possible. This should be done by the meeting on Tuesday night.

Outstanding Audits

We have uploaded most of the documents and financial reports to Chris Herr. We are working to clean up the financials for 2020 and hope to finish this week.

I am also working with Jim Kennedy at TJ Anderson on the 2020 pension reporting.

Folcroft Borough
Balance Sheet
 As of March 31, 2021

	Mar 31, 21	Mar 31, 20	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
100.000 · Checking - General - M&T	216,354.90	77,649.61	138,705.29
105.000 · Checking - General - Republic	780,275.24	173,986.89	606,288.35
110.000 · Payroll Fund - M&T Bank	59,283.44	92,755.07	-33,471.63
111.000 · Operation Falcon - Republic Bk	7,456.24	0.00	7,456.24
116.000 · Borough & Rec Project	4,686,902.41	0.00	4,686,902.41
Total Checking/Savings	5,750,272.23	344,391.57	5,405,880.66
Accounts Receivable			
11000 · Accounts Receivable	2,415.00	2,415.00	0.00
Total Accounts Receivable	2,415.00	2,415.00	0.00
Total Current Assets	5,752,687.23	346,806.57	5,405,880.66
TOTAL ASSETS	5,752,687.23	346,806.57	5,405,880.66
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	8,007.24	123,191.83	-115,184.59
Total Accounts Payable	8,007.24	123,191.83	-115,184.59
Other Current Liabilities			
225.000 · FicalMedi Withholding Payable	0.00	31.87	-31.87
230.000 · State Withholding Payable	0.00	12.79	-12.79
235.000 · Local Withholding Payable	0.00	4.17	-4.17
240.000 · LST Withholding Payable	0.00	4.33	-4.33
245.000 · SUI Withholding Payable	0.00	0.25	-0.25
250.000 · Police Union Dues Payable	6,324.96	3,894.21	2,430.75
255.000 · Uniform Pension With Payable	21,613.62	1,784.33	19,829.29
256.000 · Non-Uniform Pension Payable	2,562.89	830.11	1,732.78
260.000 · 401-K Withholding Payable	-15,183.47	1,689.00	-16,872.47
261.000 · Colonial Life Withholding	1,617.07	742.16	874.91
265.000 · AFLAC Withholding Payable	-640.27	-1,448.80	808.53
275.000 · Support Withholding Payable	0.00	-85.09	85.09
280.000 · Non-Uniform Union Dues	-305.00	-205.00	-100.00
281.000 · Escrow Payable - Fol Dev Partne	33,000.00	33,000.00	0.00
285.000 · Due To\Due From Sewer Fund	-240,775.89	-240,775.89	0.00
290.000 · Due To\Due From Clock Tower	-31,773.62	-30,004.14	-1,769.48
295.000 · Due To\Due From Highway Fund	-31,815.26	-84,540.71	52,725.45
296.000 · Borough & Rec Project Loan	4,685,978.00	0.00	4,685,978.00
Total Other Current Liabilities	4,430,603.03	-315,066.41	4,745,669.44
Total Current Liabilities	4,438,610.27	-191,874.58	4,630,484.85
Total Liabilities	4,438,610.27	-191,874.58	4,630,484.85
Equity			
32000 · Retained Earnings	893,086.58	790,546.32	102,540.26
Net Income	420,990.38	-251,865.17	672,855.55
Total Equity	1,314,076.96	538,681.15	775,395.81
TOTAL LIABILITIES & EQUITY	5,752,687.23	346,806.57	5,405,880.66

Borough of Folcroft Liquid Fuels Fund
Balance Sheet
 As of March 31, 2021

	<u>Mar 31, 21</u>	<u>Mar 31, 20</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
100.000 · State Highway Fund - M&T Bank	22,503.35	18,163.60	4,339.75
110.000 · State Highway Fund - Republic	398,536.82	326,076.39	72,460.43
Total Checking/Savings	<u>421,040.17</u>	<u>344,239.99</u>	<u>76,800.18</u>
Total Current Assets	<u>421,040.17</u>	<u>344,239.99</u>	<u>76,800.18</u>
TOTAL ASSETS	<u>421,040.17</u>	<u>344,239.99</u>	<u>76,800.18</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
250.000 · Due To\Due From General Fund	31,815.26	69,604.91	-37,789.65
Total Other Current Liabilities	<u>31,815.26</u>	<u>69,604.91</u>	<u>-37,789.65</u>
Total Current Liabilities	<u>31,815.26</u>	<u>69,604.91</u>	<u>-37,789.65</u>
Total Liabilities	<u>31,815.26</u>	<u>69,604.91</u>	<u>-37,789.65</u>
Equity			
32000 · Retained Earnings	435,823.11	276,869.68	158,953.43
Net Income	<u>-46,598.20</u>	<u>-2,234.60</u>	<u>-44,363.60</u>
Total Equity	<u>389,224.91</u>	<u>274,635.08</u>	<u>114,589.83</u>
TOTAL LIABILITIES & EQUITY	<u>421,040.17</u>	<u>344,239.99</u>	<u>76,800.18</u>

11:17 AM

04/12/21

Folcroft Borough
A/P Aging Summary
As of March 31, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Matthew Bruder	0.00	7,022.00	0.00	0.00	0.00	7,022.00
OK Rentals, Inc.	0.00	775.00	0.00	0.00	0.00	775.00
R. Johnston & Sons, Inc.	0.00	186.50	0.00	0.00	0.00	186.50
W.B. Mason Co., Inc.	0.00	0.00	23.74	0.00	0.00	23.74
TOTAL	0.00	7,983.50	23.74	0.00	0.00	8,007.24

Folcroft Borough
Profit & Loss
January through March 2021

	Jan - Mar 21	Jan - Mar 20	\$ Change
Ordinary Income/Expense			
Income			
301.000 · Real Estate Taxes			
301.100 · Real Estate Taxes - Current	678,960.16	156,114.12	522,846.04
301.200 · Real Estate Tax - Prior Years	8,100.00	19,882.02	-11,782.02
Total 301.000 · Real Estate Taxes	687,060.16	175,996.14	511,064.02
310.000 · Local Enabling Taxes			
310.100 · Real Estate Transfer Taxes	25,158.56	31,706.50	-6,547.94
310.500 · LST Tax	319,892.40	15,661.12	304,231.28
310.800 · Business Privilege Taxes	28,982.03	42,020.28	-13,038.25
310.900 · Earned Income Taxes	151,577.99	419,538.29	-267,960.30
Total 310.000 · Local Enabling Taxes	525,610.98	508,926.19	16,684.79
320.000 · Licenses & Permits			
320.100 · Food Inspection & Licenses	2,275.00	1,200.00	1,075.00
320.300 · Street Excavation Permits	200.00	51,500.00	-51,300.00
320.400 · Contractors License	21,372.32	725.00	20,647.32
320.500 · Use and Occupancy - Owner Occup	3,039.50	6,000.00	-2,960.50
320.510 · Use & Occupancy - Rentals	66,824.25	55,975.00	10,849.25
320.550 · Vacant Prop Registration	150.00	0.00	150.00
320.600 · Sign Permits	109.50	0.00	109.50
320.000 · Licenses & Permits - Other	772.82	0.00	772.82
Total 320.000 · Licenses & Permits	94,743.39	115,400.00	-20,656.61
321.000 · Business License & Permits			
321.100 · Bus Shelters	0.00	2,700.00	-2,700.00
321.610 · Transient Retailers	900.00	0.00	900.00
321.800 · Cable Television Franchise	19,411.71	33,907.85	-14,496.14
321.000 · Business License & Permits - Other	6,059.17	0.00	6,059.17
Total 321.000 · Business License & Permits	26,370.88	36,607.85	-10,236.97
330.000 · Fines & Forfeits			
330.100 · Police Department	19,345.98	15,566.84	3,779.14
330.300 · Court House	11,366.43	15,118.84	-3,752.41
330.400 · Violations of Ordinances & Stat	978.94	0.00	978.94
Total 330.000 · Fines & Forfeits	31,691.35	30,685.68	1,005.67
341.000 · Interest Earnings			
341.100 · Interest Earnings	93.91	345.68	-251.77
341.000 · Interest Earnings - Other	924.41	0.00	924.41
Total 341.000 · Interest Earnings	1,018.32	345.68	672.64
355.000 · State Shared Revenue & Entitle			
355.080 · Alcoholic Beverage Taxes	1,000.00	0.00	1,000.00
Total 355.000 · State Shared Revenue & Entitle	1,000.00	0.00	1,000.00
362.000 · Public Safety			
362.410 · Building Permits	4,334.49	37,454.44	-33,119.95
362.500 · Code Violations/Abatements	100.00	850.00	-750.00
Total 362.000 · Public Safety	4,434.49	38,304.44	-33,869.95
364.300 · Sanitation			
364.301 · Current Year Trash Fee	173,746.00	35,084.00	138,662.00
364.302 · Prior Year Trash Fee	5,685.03	7,630.24	-1,945.21
364.304 · Appliance Removal Fee	50.00	0.00	50.00
Total 364.300 · Sanitation	179,481.03	42,714.24	136,766.79

Folcroft Borough
Profit & Loss
 January through March 2021

	Jan - Mar 21	Jan - Mar 20	\$ Change
380.000 · Miscellaneous Revenue			
380.100 · Miscellaneous Revenue	585.04	5,118.58	-4,533.54
380.000 · Miscellaneous Revenue - Other	3,259.05	0.00	3,259.05
Total 380.000 · Miscellaneous Revenue	3,844.09	5,118.58	-1,274.49
Total Income	1,555,254.69	954,098.80	601,155.89
Expense			
400.000 · General Administration			
400.113 · Salary - Mayor and Council	5,000.13	4,215.84	784.29
400.121 · Salary - Borough Secretary	8,800.00	14,807.65	-6,007.65
400.122 · Salary - Executive Director	1,250.01	0.00	1,250.01
400.123 · Salary - Borough Administration	16,153.80	13,860.00	2,293.80
400.124 · Financial Consultant	45,548.74	10,500.00	35,048.74
400.155 · Vision Insurance	0.00	16.29	-16.29
400.156 · Health/Hospital, RX Insurance	63,666.28	3,468.60	60,197.68
400.157 · Dental Insurance	0.00	115.80	-115.80
400.158 · Life Insurance	0.00	20.25	-20.25
400.159 · Medicare	452.46	477.44	-24.98
400.161 · Fica	1,934.60	2,041.73	-107.13
400.190 · Employee Payroll Services	3,691.57	4,071.85	-380.28
400.200 · Materials and Supplies	1,060.23	1,090.33	-30.10
400.260 · Office Equipment	630.31	1,682.24	-1,051.93
400.321 · Communication - Telephone	1,300.24	2,214.01	-913.77
400.325 · Communication - Postage	295.35	1,568.85	-1,273.50
400.341 · Advertising	1,872.45	475.36	1,397.09
400.342 · Financial Consulting Bond	0.00	650.00	-650.00
400.352 · Umbrella Liability	17,084.50	8,677.94	8,406.56
400.420 · Dues, Subscriptions, & Member.	7,040.00	850.00	6,190.00
400.900 · Miscellaneous Admin. Expenses	6,079.85	523.21	5,556.64
Total 400.000 · General Administration	181,860.52	71,327.39	110,533.13
401.000 · Executive			
401.213 · Copier	1,032.60	0.00	1,032.60
Total 401.000 · Executive	1,032.60	0.00	1,032.60
402.000 · Financial Administration			
402.310 · Professional Costs	1,195.00	0.00	1,195.00
402.000 · Financial Administration - Other	0.00	0.00	0.00
Total 402.000 · Financial Administration	1,195.00	0.00	1,195.00
403.000 · General Govt. Tax Collection			
403.114 · Salary - Tax Collector	999.99	666.66	333.33
403.159 · Medicare	14.49	9.66	4.83
403.161 · Fica	62.01	41.34	20.67
403.200 · Materials and Supplies	1,422.83	3,001.33	-1,578.50
Total 403.000 · General Govt. Tax Collection	2,499.32	3,718.99	-1,219.67
404.000 · General Govt. Legal			
404.199 · Solicitor Non-Retainer Fee	12,555.00	8,620.00	3,935.00
404.314 · Special Legal Services	9,122.72	0.00	9,122.72
404.000 · General Govt. Legal - Other	3,000.00	0.00	3,000.00
Total 404.000 · General Govt. Legal	24,677.72	8,620.00	16,057.72
406.000 · Personnel Administration			
406.325 · Postage	240.85	0.00	240.85
Total 406.000 · Personnel Administration	240.85	0.00	240.85
408.300 · Engineering Services			
408.313 · Engineer	7,309.14	0.00	7,309.14
Total 408.300 · Engineering Services	7,309.14	0.00	7,309.14

Folcroft Borough
Profit & Loss
January through March 2021

	Jan - Mar 21	Jan - Mar 20	\$ Change
409.000 · General Govt. Munic. Bldg/Garag			
409.202 · Materials and Supplies	1,209.46	1,620.92	-411.46
409.361 · Electricity	16,157.67	23,775.58	-7,617.91
409.364 · Sewer/Water	4,797.87	2,290.13	2,507.74
409.370 · Maintenance and Repairs	3,516.45	5,011.45	-1,495.00
409.450 · Janitorial Services	4,144.48	3,000.00	1,144.48
409.700 · Capital Expenditures	30,579.00	31,275.00	-696.00
Total 409.000 · General Govt. Munic. Bldg/Garag	60,404.93	66,973.08	-6,568.15
410.000 · Police			
410.122 · Salary - Police Chief	30,151.83	28,922.30	1,229.53
410.130 · Salary - Police Officers	249,808.98	247,416.33	2,392.65
410.135 · Salary - Parttime Police	20,141.22	41,311.75	-21,170.53
410.136 · Salary - Animal Warden	0.00	5,449.86	-5,449.86
410.137 · Police Overtime	14,340.61	10,487.07	3,853.54
410.138 · Salary - Secretary	10,983.60	11,052.97	-69.37
410.145 · Crossing Guards	6,393.45	23,158.53	-16,765.08
410.155 · Vision Insurance	0.00	762.21	-762.21
410.156 · Health\Hospital, RX Insurance	1,713.25	140,804.94	-139,091.69
410.157 · Dental Insurance	9,674.68	6,617.35	3,057.33
410.158 · Life Insurance	3,584.58	1,648.94	1,935.64
410.159 · Medicare	5,131.14	5,289.70	-158.56
410.161 · Fica	21,939.97	22,618.54	-678.57
410.163 · Training	850.00	1,385.00	-535.00
410.191 · Cleaning Allowance	406.20	592.95	-186.75
410.192 · Clothing Allowance	500.00	0.00	500.00
410.193 · Other Service and Charges	168.00	0.00	168.00
410.210 · Office Supplies	1,393.97	2,982.56	-1,588.59
410.231 · Vehicle Fuel - Gasoline	4,057.64	4,712.14	-654.50
410.238 · Uniforms - Officers & Cross. Gu	235.96	2,099.89	-1,863.93
410.240 · Vehicle Detailing	1,000.00	0.00	1,000.00
410.242 · Police Supplies	315.00	1,032.00	-717.00
410.249 · Ammunition	489.75	0.00	489.75
410.321 · Communication - Telephone	2,517.03	3,768.11	-1,251.08
410.351 · Automobile Liability Insurance	6,214.75	31,400.70	-25,185.95
410.352 · General Liability Insurance	0.00	43,937.06	-43,937.06
410.354 · Worker's Compensation Insurance	-2,948.75	63,018.00	-65,966.75
410.355 · Commercial Crime	9,317.00	0.00	9,317.00
410.374 · Vehicle Repair Maintenance	13,587.66	-4,978.87	18,566.53
410.750 · Capital Purchases - Other Equip	2,995.00	5,584.00	-2,589.00
410.840 · Police Vehicles	0.00	44,417.94	-44,417.94
410.900 · Miscellaneous Police Expenses	4,228.28	7,290.17	-3,061.89
Total 410.000 · Police	419,190.80	752,782.14	-333,591.34
411.00 · Fire			
411.100 · Salary - Fire Marshall	2,500.02	0.00	2,500.02
411.159 · Medicare	36.25	0.00	36.25
411.161 · Fica	155.00	0.00	155.00
411.200 · Materials and Supplies	420.00	88.45	331.55
411.231 · Vehicle Fuel - Gasoline	0.00	67.26	-67.26
411.320 · Phones and Communications	0.00	71.28	-71.28
411.321 · Communication - Telephone	717.07	0.00	717.07
411.363 · Hydrant Rentals	4,732.38	4,732.38	0.00
411.374 · Vehicles - Maintenance	4,909.48	5,096.64	-187.16
411.900 · Miscellaneous Fire Expenses	1,500.00	3,000.00	-1,500.00
Total 411.00 · Fire	14,970.20	13,056.01	1,914.19

Folcroft Borough
Profit & Loss
January through March 2021

	Jan - Mar 21	Jan - Mar 20	\$ Change
413.000 · Public Safety - Regul.\Zoning			
413.131 · Salary - Code Enforcement	14,665.00	636.40	14,028.60
413.132 · Salary - Inspections	0.00	31,875.00	-31,875.00
413.159 · Medicare	40.67	9.22	31.45
413.161 · Fica	173.91	39.46	134.45
413.200 · Materials and Supplies	0.00	71.28	-71.28
Total 413.000 · Public Safety - Regul.\Zoning	14,879.58	32,631.36	-17,751.78
421.000 · General Health Services			
421.110 · Salary - Health Inspector	954.00	636.00	318.00
421.130 · Extermination Services	0.00	285.60	-285.60
421.159 · Medicare	13.83	9.22	4.61
421.161 · Fica	59.16	39.44	19.72
421.310 · Professional Serv - SPCA	2,822.52	0.00	2,822.52
421.317 · Animal Control	332.08	0.00	332.08
Total 421.000 · General Health Services	4,181.59	970.26	3,211.33
427.000 · Sanitation Collect. and Disposa			
427.450 · Special Sanitation Services	79,252.65	72,394.18	6,858.47
427.500 · DCSWA Surcharge	49,786.15	43,934.35	5,851.80
427.000 · Sanitation Collect. and Disposa - Other	2,014.48	0.00	2,014.48
Total 427.000 · Sanitation Collect. and Disposa	131,053.28	116,328.53	14,724.75
430.000 · Highway - General Services			
430.101 · Salary - Fulltime Workers	29,052.80	41,926.80	-12,874.00
430.102 · Salary - Overtime	7,631.93	3,812.95	3,818.98
430.155 · Vision Insurance	0.00	100.17	-100.17
430.156 · Health\Hospital, RX Insurance	1,027.95	18,521.67	-17,493.72
430.157 · Dental Insurance	0.00	744.81	-744.81
430.158 · Life Insurance	40.50	87.75	-47.25
430.159 · Medicare	531.94	663.26	-131.32
430.161 · Fica	2,274.47	2,835.87	-561.40
430.231 · Gasoline	0.00	651.13	-651.13
430.245 · Materials and Equipment	1,929.55	4,539.86	-2,610.31
430.313 · Engineering Services	0.00	27,554.91	-27,554.91
430.320 · Telephones	0.00	211.60	-211.60
430.374 · Vehicle Maintenance and Repairs	8,221.89	7,838.57	383.32
430.450 · Contracted Services	2,977.50	0.00	2,977.50
430.740 · Capital Outlay	3,221.84	0.00	3,221.84
Total 430.000 · Highway - General Services	56,910.37	109,489.35	-52,578.98
434.000 · Street Lighting			
434.100 · Highway Street Lighting	3,568.28	0.00	3,568.28
434.000 · Street Lighting - Other	120.00	0.00	120.00
Total 434.000 · Street Lighting	3,688.28	0.00	3,688.28
438.000 · Repairs to Highways & Bridges	650.00	0.00	650.00
450.000 · Parks and Playgrounds			
450.247 · Materials and Supplies	1,862.35	327.12	1,535.23
Total 450.000 · Parks and Playgrounds	1,862.35	327.12	1,535.23
456.000 · Library			
456.100 · Librarian	4,773.00	8,353.94	-3,580.94
456.120 · Library Clerks	12,805.23	15,808.40	-3,003.17
456.159 · Medicare	254.92	350.36	-95.44
456.161 · Fica	1,089.84	1,498.08	-408.24
456.361 · Utilities	1,508.97	655.72	853.25
456.370 · Maintenance and Repairs	931.54	234.45	697.09
456.740 · Capital Outlay - Library	0.00	1,404.00	-1,404.00
Total 456.000 · Library	21,363.50	28,304.95	-6,941.45

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04/12/21

Accrual Basis

Folcroft Borough
Profit & Loss
 January through March 2021

	Jan - Mar 21	Jan - Mar 20	\$ Change
486.000 · Insurance			
486.351 · Liability, Prop, General Insura	29,216.00	0.00	29,216.00
Total 486.000 · Insurance	29,216.00	0.00	29,216.00
487.000 · Employee Benefits			
487.159 · Medical Insurance	111,228.01	0.00	111,228.01
Total 487.000 · Employee Benefits	111,228.01	0.00	111,228.01
493.000 · Prior Year Unpaid Bills			
493.100 · Unpaid Bills - Prior Year	45,591.39	0.00	45,591.39
493.000 · Prior Year Unpaid Bills - Other	258.88	0.00	258.88
Total 493.000 · Prior Year Unpaid Bills	45,850.27	0.00	45,850.27
Total Expense	1,134,264.31	1,204,529.18	-70,264.87
Net Ordinary Income	420,990.38	-250,430.38	671,420.76
Other Income/Expense			
Other Expense			
405.000 · Fiduciary Expenses			
405.180 · Operation Falcon Expenses	0.00	1,434.79	-1,434.79
Total 405.000 · Fiduciary Expenses	0.00	1,434.79	-1,434.79
Total Other Expense	0.00	1,434.79	-1,434.79
Net Other Income	0.00	-1,434.79	1,434.79
Net Income	420,990.38	-251,865.17	672,855.55

Folcroft Borough
Profit & Loss
January through March 2021

	Jan - Mar 21	Jan - Mar 20	\$ Change
Ordinary Income/Expense			
Income			
301.000 · Real Estate Taxes			
301.100 · Real Estate Taxes - Current	678,960.16	156,114.12	522,846.04
301.200 · Real Estate Tax - Prior Years	8,100.00	19,882.02	-11,782.02
Total 301.000 · Real Estate Taxes	687,060.16	175,996.14	511,064.02
310.000 · Local Enabling Taxes			
310.100 · Real Estate Transfer Taxes	25,158.56	31,706.50	-6,547.94
310.500 · LST Tax	319,892.40	15,661.12	304,231.28
310.800 · Business Privilege Taxes	28,982.03	42,020.28	-13,038.25
310.900 · Earned Income Taxes	151,577.99	419,538.29	-267,960.30
Total 310.000 · Local Enabling Taxes	525,610.98	508,926.19	16,684.79
320.000 · Licenses & Permits			
320.100 · Food Inspection & Licenses	2,275.00	1,200.00	1,075.00
320.300 · Street Excavation Permits	200.00	51,500.00	-51,300.00
320.400 · Contractors License	21,372.32	725.00	20,647.32
320.500 · Use and Occupancy - Owner Occup	3,039.50	6,000.00	-2,960.50
320.510 · Use & Occupancy - Rentals	66,824.25	55,975.00	10,849.25
320.550 · Vacant Prop Registration	150.00	0.00	150.00
320.600 · Sign Permits	109.50	0.00	109.50
320.000 · Licenses & Permits - Other	772.82	0.00	772.82
Total 320.000 · Licenses & Permits	94,743.39	115,400.00	-20,656.61
321.000 · Business License & Permits			
321.100 · Bus Shelters	0.00	2,700.00	-2,700.00
321.610 · Transient Retailers	900.00	0.00	900.00
321.800 · Cable Television Franchise	19,411.71	33,907.85	-14,496.14
321.000 · Business License & Permits - Other	6,059.17	0.00	6,059.17
Total 321.000 · Business License & Permits	26,370.88	36,607.85	-10,236.97
330.000 · Fines & Forfeits			
330.100 · Police Department	19,345.98	15,566.84	3,779.14
330.300 · Court House	11,366.43	15,118.84	-3,752.41
330.400 · Violations of Ordinances & Stat	978.94	0.00	978.94
Total 330.000 · Fines & Forfeits	31,691.35	30,685.68	1,005.67
341.000 · Interest Earnings			
341.100 · Interest Earnings	93.91	345.68	-251.77
341.000 · Interest Earnings - Other	924.41	0.00	924.41
Total 341.000 · Interest Earnings	1,018.32	345.68	672.64
355.000 · State Shared Revenue & Entitle			
355.080 · Alcoholic Beverage Taxes	1,000.00	0.00	1,000.00
Total 355.000 · State Shared Revenue & Entitle	1,000.00	0.00	1,000.00
362.000 · Public Safety			
362.410 · Building Permits	4,334.49	37,454.44	-33,119.95
362.500 · Code Violations/Abatements	100.00	850.00	-750.00
Total 362.000 · Public Safety	4,434.49	38,304.44	-33,869.95
364.300 · Sanitation			
364.301 · Current Year Trash Fee	173,746.00	35,084.00	138,662.00
364.302 · Prior Year Trash Fee	5,685.03	7,630.24	-1,945.21
364.304 · Appliance Removal Fee	50.00	0.00	50.00
Total 364.300 · Sanitation	179,481.03	42,714.24	136,766.79

Folcroft Borough
Profit & Loss
 January through March 2021

	Jan - Mar 21	Jan - Mar 20	\$ Change
380.000 · Miscellaneous Revenue			
380.100 · Miscellaneous Revenue	585.04	5,118.58	-4,533.54
380.000 · Miscellaneous Revenue - Other	3,259.05	0.00	3,259.05
Total 380.000 · Miscellaneous Revenue	3,844.09	5,118.58	-1,274.49
Total Income	1,555,254.69	954,098.80	601,155.89
Expense			
400.000 · General Administration			
400.113 · Salary - Mayor and Council	5,000.13	4,215.84	784.29
400.121 · Salary - Borough Secretary	8,800.00	14,807.65	-6,007.65
400.122 · Salary - Executive Director	1,250.01	0.00	1,250.01
400.123 · Salary - Borough Administration	16,153.80	13,860.00	2,293.80
400.124 · Financial Consultant	45,548.74	10,500.00	35,048.74
400.155 · Vision Insurance	0.00	16.29	-16.29
400.156 · Health\Hospital, RX Insurance	63,666.28	3,468.60	60,197.68
400.157 · Dental Insurance	0.00	115.80	-115.80
400.158 · Life Insurance	0.00	20.25	-20.25
400.159 · Medicare	452.46	477.44	-24.98
400.161 · Fica	1,934.60	2,041.73	-107.13
400.190 · Employee Payroll Services	3,691.57	4,071.85	-380.28
400.200 · Materials and Supplies	1,060.23	1,090.33	-30.10
400.260 · Office Equipment	630.31	1,682.24	-1,051.93
400.321 · Communication - Telephone	1,300.24	2,214.01	-913.77
400.325 · Communication - Postage	295.35	1,568.85	-1,273.50
400.341 · Advertising	1,872.45	475.36	1,397.09
400.342 · Financial Consulting Bond	0.00	650.00	-650.00
400.352 · Umbrella Liability	17,084.50	8,677.94	8,406.56
400.420 · Dues, Subscriptions, & Member.	7,040.00	850.00	6,190.00
400.900 · Miscellaneous Admin. Expenses	6,079.85	523.21	5,556.64
Total 400.000 · General Administration	181,860.52	71,327.39	110,533.13
401.000 · Executive			
401.213 · Copier	1,032.60	0.00	1,032.60
Total 401.000 · Executive	1,032.60	0.00	1,032.60
402.000 · Financial Administration			
402.310 · Professional Costs	1,195.00	0.00	1,195.00
402.000 · Financial Administration - Other	0.00	0.00	0.00
Total 402.000 · Financial Administration	1,195.00	0.00	1,195.00
403.000 · General Govt. Tax Collection			
403.114 · Salary - Tax Collector	999.99	666.66	333.33
403.159 · Medicare	14.49	9.66	4.83
403.161 · Fica	62.01	41.34	20.67
403.200 · Materials and Supplies	1,422.83	3,001.33	-1,578.50
Total 403.000 · General Govt. Tax Collection	2,499.32	3,718.99	-1,219.67
404.000 · General Govt. Legal			
404.199 · Solicitor Non-Retainer Fee	12,555.00	8,620.00	3,935.00
404.314 · Special Legal Services	9,122.72	0.00	9,122.72
404.000 · General Govt. Legal - Other	3,000.00	0.00	3,000.00
Total 404.000 · General Govt. Legal	24,677.72	8,620.00	16,057.72
406.000 · Personnel Administration			
406.325 · Postage	240.85	0.00	240.85
Total 406.000 · Personnel Administration	240.85	0.00	240.85
408.300 · Engineering Services			
408.313 · Engineer	7,309.14	0.00	7,309.14
Total 408.300 · Engineering Services	7,309.14	0.00	7,309.14

Folcroft Borough
Profit & Loss
January through March 2021

	Jan - Mar 21	Jan - Mar 20	\$ Change
409.000 · General Govt. Munic. Bldg/Garag			
409.202 · Materials and Supplies	1,209.46	1,620.92	-411.46
409.361 · Electricity	16,157.67	23,775.58	-7,617.91
409.364 · Sewer/Water	4,797.87	2,290.13	2,507.74
409.370 · Maintenance and Repairs	3,516.45	5,011.45	-1,495.00
409.450 · Janitorial Services	4,144.48	3,000.00	1,144.48
409.700 · Capital Expenditures	30,579.00	31,275.00	-696.00
Total 409.000 · General Govt. Munic. Bldg/Garag	60,404.93	66,973.08	-6,568.15
410.000 · Police			
410.122 · Salary - Police Chief	30,151.83	28,922.30	1,229.53
410.130 · Salary - Police Officers	249,808.98	247,416.33	2,392.65
410.135 · Salary - Parttime Police	20,141.22	41,311.75	-21,170.53
410.136 · Salary - Animal Warden	0.00	5,449.86	-5,449.86
410.137 · Police Overtime	14,340.61	10,487.07	3,853.54
410.138 · Salary - Secretary	10,983.60	11,052.97	-69.37
410.145 · Crossing Guards	6,393.45	23,158.53	-16,765.08
410.155 · Vision Insurance	0.00	762.21	-762.21
410.156 · Health/Hospital, RX Insurance	1,713.25	140,804.94	-139,091.69
410.157 · Dental Insurance	9,674.68	6,617.35	3,057.33
410.158 · Life Insurance	3,584.58	1,648.94	1,935.64
410.159 · Medicare	5,131.14	5,289.70	-158.56
410.161 · Fica	21,939.97	22,618.54	-678.57
410.163 · Training	850.00	1,385.00	-535.00
410.191 · Cleaning Allowance	406.20	592.95	-186.75
410.192 · Clothing Allowance	500.00	0.00	500.00
410.193 · Other Service and Charges	168.00	0.00	168.00
410.210 · Office Supplies	1,393.97	2,982.56	-1,588.59
410.231 · Vehicle Fuel - Gasoline	4,057.64	4,712.14	-654.50
410.238 · Uniforms - Officers & Cross. Gu	235.96	2,099.89	-1,863.93
410.240 · Vehicle Detailing	1,000.00	0.00	1,000.00
410.242 · Police Supplies	315.00	1,032.00	-717.00
410.249 · Ammunition	489.75	0.00	489.75
410.321 · Communication - Telephone	2,517.03	3,768.11	-1,251.08
410.351 · Automobile Liability Insurance	6,214.75	31,400.70	-25,185.95
410.352 · General Liability Insurance	0.00	43,937.06	-43,937.06
410.354 · Worker's Compensation Insurance	-2,948.75	63,018.00	-65,966.75
410.355 · Commercial Crime	9,317.00	0.00	9,317.00
410.374 · Vehicle Repair Maintenance	13,587.66	-4,978.87	18,566.53
410.750 · Capital Purchases - Other Equip	2,995.00	5,584.00	-2,589.00
410.840 · Police Vehicles	0.00	44,417.94	-44,417.94
410.900 · Miscellaneous Police Expenses	4,228.28	7,290.17	-3,061.89
Total 410.000 · Police	419,190.80	752,782.14	-333,591.34
411.00 · Fire			
411.100 · Salary - Fire Marshall	2,500.02	0.00	2,500.02
411.159 · Medicare	36.25	0.00	36.25
411.161 · Fica	155.00	0.00	155.00
411.200 · Materials and Supplies	420.00	88.45	331.55
411.231 · Vehicle Fuel - Gasoline	0.00	67.26	-67.26
411.320 · Phones and Communications	0.00	71.28	-71.28
411.321 · Communication - Telephone	717.07	0.00	717.07
411.363 · Hydrant Rentals	4,732.38	4,732.38	0.00
411.374 · Vehicles - Maintenance	4,909.48	5,096.64	-187.16
411.900 · Miscellaneous Fire Expenses	1,500.00	3,000.00	-1,500.00
Total 411.00 · Fire	14,970.20	13,056.01	1,914.19

Folcroft Borough
Profit & Loss
January through March 2021

	Jan - Mar 21	Jan - Mar 20	\$ Change
413.000 · Public Safety - Regul.\Zoning			
413.131 · Salary - Code Enforcement	14,665.00	636.40	14,028.60
413.132 · Salary - Inspections	0.00	31,875.00	-31,875.00
413.159 · Medicare	40.67	9.22	31.45
413.161 · Fica	173.91	39.46	134.45
413.200 · Materials and Supplies	0.00	71.28	-71.28
Total 413.000 · Public Safety - Regul.\Zoning	14,879.58	32,631.36	-17,751.78
421.000 · General Health Services			
421.110 · Salary - Health Inspector	954.00	636.00	318.00
421.130 · Extermination Services	0.00	285.60	-285.60
421.159 · Medicare	13.83	9.22	4.61
421.161 · Fica	59.16	39.44	19.72
421.310 · Professional Serv - SPCA	2,822.52	0.00	2,822.52
421.317 · Animal Control	332.08	0.00	332.08
Total 421.000 · General Health Services	4,181.59	970.26	3,211.33
427.000 · Sanitation Collect. and Dispos			
427.450 · Special Sanitation Services	79,252.65	72,394.18	6,858.47
427.500 · DCSWA Surcharge	49,786.15	43,934.35	5,851.80
427.000 · Sanitation Collect. and Dispos - Other	2,014.48	0.00	2,014.48
Total 427.000 · Sanitation Collect. and Dispos	131,053.28	116,328.53	14,724.75
430.000 · Highway - General Services			
430.101 · Salary - Fulltime Workers	29,052.80	41,926.80	-12,874.00
430.102 · Salary - Overtime	7,631.93	3,812.95	3,818.98
430.155 · Vision Insurance	0.00	100.17	-100.17
430.156 · Health\Hospital, RX Insurance	1,027.95	18,521.67	-17,493.72
430.157 · Dental Insurance	0.00	744.81	-744.81
430.158 · Life Insurance	40.50	87.75	-47.25
430.159 · Medicare	531.94	663.26	-131.32
430.161 · Fica	2,274.47	2,835.87	-561.40
430.231 · Gasoline	0.00	651.13	-651.13
430.245 · Materials and Equipment	1,929.55	4,539.86	-2,610.31
430.313 · Engineering Services	0.00	27,554.91	-27,554.91
430.320 · Telephones	0.00	211.60	-211.60
430.374 · Vehicle Maintenance and Repairs	8,221.89	7,838.57	383.32
430.450 · Contracted Services	2,977.50	0.00	2,977.50
430.740 · Capital Outlay	3,221.84	0.00	3,221.84
Total 430.000 · Highway - General Services	56,910.37	109,489.35	-52,578.98
434.000 · Street Lighting			
434.100 · Highway Street Lighting	3,568.28	0.00	3,568.28
434.000 · Street Lighting - Other	120.00	0.00	120.00
Total 434.000 · Street Lighting	3,688.28	0.00	3,688.28
438.000 · Repairs to Highways & Bridges	650.00	0.00	650.00
450.000 · Parks and Playgrounds			
450.247 · Materials and Supplies	1,862.35	327.12	1,535.23
Total 450.000 · Parks and Playgrounds	1,862.35	327.12	1,535.23
456.000 · Library			
456.100 · Librarian	4,773.00	8,353.94	-3,580.94
456.120 · Library Clerks	12,805.23	15,808.40	-3,003.17
456.159 · Medicare	254.92	350.36	-95.44
456.161 · Fica	1,089.84	1,498.08	-408.24
456.361 · Utilities	1,508.97	655.72	853.25
456.370 · Maintenance and Repairs	931.54	234.45	697.09
456.740 · Capital Outlay - Library	0.00	1,404.00	-1,404.00
Total 456.000 · Library	21,363.50	28,304.95	-6,941.45

Folcroft Borough
Profit & Loss
 January through March 2021

	Jan - Mar 21	Jan - Mar 20	\$ Change
486.000 · Insurance			
486.351 · Liability, Prop, General Insura	29,216.00	0.00	29,216.00
Total 486.000 · Insurance	29,216.00	0.00	29,216.00
487.000 · Employee Benefits			
487.159 · Medical Insurance	111,228.01	0.00	111,228.01
Total 487.000 · Employee Benefits	111,228.01	0.00	111,228.01
493.000 · Prior Year Unpaid Bills			
493.100 · Unpaid Bills - Prior Year	45,591.39	0.00	45,591.39
493.000 · Prior Year Unpaid Bills - Other	258.88	0.00	258.88
Total 493.000 · Prior Year Unpaid Bills	45,850.27	0.00	45,850.27
Total Expense	1,134,264.31	1,204,529.18	-70,264.87
Net Ordinary Income	420,990.38	-250,430.38	671,420.76
Other Income/Expense			
Other Expense			
405.000 · Fiduciary Expenses			
405.180 · Operation Falcon Expenses	0.00	1,434.79	-1,434.79
Total 405.000 · Fiduciary Expenses	0.00	1,434.79	-1,434.79
Total Other Expense	0.00	1,434.79	-1,434.79
Net Other Income	0.00	-1,434.79	1,434.79
Net Income	420,990.38	-251,865.17	672,855.55

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Borough of Folcroft Liquid Fuels Fund

04/12/21

Profit & Loss

Accrual Basis

January through March 2021

	<u>Jan - Mar 21</u>	<u>Jan - Mar 20</u>	<u>\$ Change</u>
Income			
355.000 · State Shared Revenue			
355.200 · Interest Earnings	98.76	218.13	-119.37
355.300 · Miscellaneous	1,000.00	0.00	1,000.00
Total 355.000 · State Shared Revenue	<u>1,098.76</u>	<u>218.13</u>	<u>880.63</u>
Total Income	<u>1,098.76</u>	<u>218.13</u>	<u>880.63</u>
Expense			
430.000 · Public Works - Roads & Streets			
432.100 · Winter Maintenance Services	5,447.37	0.00	5,447.37
433.100 · Traffic Control Devices	528.52	2,452.73	-1,924.21
434.100 · Street Lighting	41,721.07	0.00	41,721.07
Total 430.000 · Public Works - Roads & Streets	<u>47,696.96</u>	<u>2,452.73</u>	<u>45,244.23</u>
Total Expense	<u>47,696.96</u>	<u>2,452.73</u>	<u>45,244.23</u>
Net Income	<u><u>-46,598.20</u></u>	<u><u>-2,234.60</u></u>	<u><u>-44,363.60</u></u>

MEETING MINUTES
FOLCROFT BOROUGH WORKSHOP MEETING
MARCH 2, 2021

PRESIDENT – Council President Papaleo was absent. Council Vice President Kyle Willis called the Council Meeting to order at 7:01PM

Mayor Frey was absent. Councilman Willis lead the pledge of allegiance and then took a moment of silence for all those who have died as a result of COVID.

Roll Call (Council President Papaleo was absent, Councilman Kyle Willis, Councilwoman Leigh Daly, Councilman Nick Waters, Councilwoman Malinda Isaac, Councilman Jason McGuigan was absent, Councilman Robert Ruskowski, Mayor Bob Frey was absent, Solicitor Alex Baumler, Secretary/Manager Andrew Hayman) were present.

Audience Participation

There was no audience participation

Councilman Willis read the following resolution into the record, verbatim:

” RESOLUTION 2021-04

A RESOLUTION OF THE FOLCROFT BOROUGH COUNCIL, DELAWARE COUNTY, PENNSYLVANIA,
HONORING DEPUTY POLICE CHIEF CHRISTOPHER EISERMAN FOR BRAVERY IN RESPONSE TO A CALL ON
FEBRUARY 25, 2021

Whereas, throughout his career Deputy Police Chief Christopher Eiserman has worked tirelessly to protect and serve the residents of Folcroft Borough, including putting his life on the line; and

Whereas, Deputy Police Chief Christopher Eiserman has served with distinction as a Police Officer in the Borough of Folcroft since February of 1999; and

Whereas, Deputy Police Chief Christopher Eiserman’s kindness, energy and bravery has enriched those fortunate enough to know and work with him; and

Whereas, a fire broke out at a business in Glenolden Borough on Thursday, February 25th at approximately 5:30pm; and

Whereas, Deputy Police Chief Christopher Eiserman was one of the first responders to arrive on scene; and

Whereas, with quick thinking, Deputy Police Chief Christopher Eiserman climbed a ladder and extricated the residents who live in the apartment above the business and had he not acted, the outcome could have been very different

NOW, THEREFORE, BE IT RESOLVED by Folcroft Borough Council, hereby congratulates Deputy Chief Christopher Eiserman for his heroic act of service to the community.

DULY PRESENTED AND ADOPTED by the Borough Council of Folcroft Borough, Delaware County, Pennsylvania, this 2nd day of March, 2021.”

A motion to approve this resolution was made by Councilman Ruskowski and seconded by Councilwoman Isaac. The motion passed unanimously.

Engineer’s Report

Engineer Lisa Catania said that members have a copy of her report, however she had several things to bring to Council’s attention.

The Popeyes plan has been approved. She has spoken with Joe D’Amico and he will be sending over the agreement for confirmation this afternoon. She said they had discussed the developers agreement for phase one, which notes that changes to phase 2 have to be rerecorded. She said she believes that a resolution must be passed by Council so the plan can be recorded. She said this would have to be put together and that this may be accomplished prior to the next meeting. She said she had not gotten contact from Bohler today to see a copy of the municipal improvements cost estimate. There are also still problems with the rain garden and this cost estimate must be approved.

Engineer Lisa Catania said that bids for the road program had come back. She said that her firm was told that asphalt would be significantly more expensive but it is about \$20/ton less than last year. She said the lowest bid is AF Damon (of six bids) and the total cost was \$564,000 and the initial estimate was \$800,000. She said this would mean the Borough could retain some of the money from PECO. She said she sent over a recommendation letter this afternoon and that the award must be contingent upon receipt of the \$400,000 from PECO. Councilman Willis asked if there was any risk in delaying this until the next meeting. Engineer Lisa Catania said that it should not hurt, so it’s just a matter of getting bonds and insurance before moving forward and that the asphalt plants will open in April. Councilman Willis said that waiting for the regular meeting would be preferential.

Public Finance & Administration - Mr. Willis

- Councilman Willis said that all members received a document laying out phone plans from T-Mobile and that they are offering a phone plans.

Manager Hayman said that there was a concern as the Police Department have higher internet quality for their Police cruisers and that this plan may not have the same quality. He agreed that this discussion should be delayed for a few weeks to confirm this. Manager Hayman said that it would be advisable to take the plan without that option if needed as it would save money. Manager Hayman said there was

not a delay as the new company would buy out the old company. Councilman Willis said it would be good to get a cheaper plan.

Public Works Committee - *Mr. Willis*

- Councilman Willis had no new business.

Public Safety Committee - *Mr. Ruskowski*

- Councilman Ruskowski discussed a traffic study on Elmwood Avenue between Ashland Ave and the creek. Councilman Willis said he spoke with a resident in this neighborhood who was concerned with vehicles driving quickly during rush hour. Chief Bair said that a study has not recently been done on Ashland Avenue. Councilman Willis said that the most effective place to set this up would be best, reiterating that the problem area is from Ashland Avenue and the creek. . Chief Bair said he could do something in conjunction with Glenolden and would review both ways. Chief Bair said he would contact Kevin Smith from Nether Providence to review the traffic.

Chief Weber asked if Council would discuss the new fire truck. Councilman Willis said that this would not be discussed right away. Chief Bair said that the actual quote was lower priced than expected. Councilman Willis said that Council can't act on anything tonight and asked to have Chief Weber send the information to Manager Hayman.

Public Health and Literacy - *Ms. Isaac*

- Councilwoman Isaac had no new business but said that people should keep registering for the vaccine. She said some people are better off registering at pharmacies than at the site as it takes a while. She said that the library is doing curbside service.

Municipal Planning and Zoning – *Mr. Waters*

- Councilman Waters mentioned that neighbors have asked if shots can be distributed in the Folcroft gym. Councilman Willis said that this cannot be done outside of a regular provider.

Public Parks and Recreation – *Ms. Daly*

- Councilwoman Daly said that flyers went out for three upcoming events.

Municipal Legislation – *Mr. Waters*

- Councilman Waters had no new business to discuss.

New Construction Committee – *Mr. Willis*

- Councilman Willis said that the Borough is in the middle of plans to get a meeting together with contractors. He said there is an email that went out with price increases in different categories that accounts for most price differences. He said most differences fall within the category of materials. He said that this change order must be approved for the contract. Solicitor Alex Baumler said no details

must be included. A motion to approve the new cost estimates must be accepted and then a contract with the new cost estimates must be accepted at a later date.

A motion to approve the price increases for the new building process was made by Councilman Ruskowski and seconded by Councilman Waters. The motion passed unanimously.

Parking Permit and Paving Committee – Mr. Willis

- Councilman Willis said that his committee is ready to have public meetings on the 17th from 4:00pm and the 18th from 7:00pm to. He said these would be advertised as a public meeting regarding the parking program. He said that the first step would be to entertain a motion to advertise a motion to advertise the public meetings from March 17th from 4pm to 5pm and again on March 18th from 7pm to 8pm. Councilwoman Daly made the motion, seconded by Councilwoman Isaac. The motion passed unanimously.

A motion to authorize the solicitor to draft and advertise a parking permit ordinance was made by Councilwoman Daly and seconded by Councilman Waters. The motion passed unanimously.

Police Chief's Report

Chief Bair said anti crime had two arrests last week. He said parking tickets and violations are up significantly. He asked residents to check their inspections and insurance as his officers are not ticketing vehicles. He commended Deputy Chief Eiserman and all others who helped out on the fire incident on Chester Pike. He said that the Department is on pace to have a corporal's test on March 10th for a written and oral test. Councilman Ruskowski confirmed that he would be in attendance for this meeting.

Solicitor's Report

Solicitor Alex Baumler had no report.

Finance Director's Report

Councilman Willis said that the new finance director started on the first and that they did not have a report yet. Manager Hayman said that Brinker Simpson staff was in the office yesterday and working. Councilman Willis urged Manager Hayman to thank e-Collect for assisting in the transition – manager Hayman said that have been fantastic.

Borough Manager's Report

Manager Hayman said that he believes Council should get rid of the Borough Manager's vehicle and that Cerinos Auto had agreed to purchase it for \$1,500. He said that maintenance costs and insurance were greater than this number. He said that Council could compensate him for the use of his vehicle but that \$1,500 was excessive. Alternatively, Manager Hayman said that the Borough is still seeking candidates for a code officer position. Manager Hayman said that the Highway Department did a fantastic job plowing snow this year and that he has received many comments from residents complementing them on their work. Councilwoman Isaac said that she believed that they have done a fantastic job this winter.

Manager Hayman

There was no old or new business.

A motion to adjourn was made at 7:29pm by Councilwoman Isaac and seconded by Councilman Ruskowski. The motion passed unanimously.

MEETING MINUTES
FOLCROFT BOROUGH COUNCIL MEETING
MARCH 16, 2021

PRESIDENT – Joseph Papaleo: Call the Council Meeting to order at 7:04 PM

Council President Papaleo mentioned that Council held an executive session directly prior to this meeting to discuss potential litigation.

Mayor: Flag Salute and Invocation.

Roll Call (Council President Papaleo, Councilman Kyle Willis, Councilwoman Leigh Daly, Councilman Nick Waters is absent, Councilwoman Malinda Isaac, Councilman Jason McGuigan, Councilman Robert Ruskowski, Mayor Bob Frey, Solicitor Alex Baumler, Secretary/Manager Andrew Hayman) were present.

Council President Papaleo asked if any members rejected discussing Police business before beginning the meeting.

Public Safety Committee - Mr. Ruskowski

- A motion to approve the Police Chief's Report for the month of February, 2021 was made by Councilman Ruskowski and seconded by Councilwoman Daly. The motion passed unanimously.
- A motion to approve the Fire Chief's Report for the month of February, 2021 was made by Councilman Ruskowski and seconded by Councilman Willis. The motion passed unanimously.
- A motion to approve the Fire Marshall's Report for the month of February, 2021 was made by Councilman Ruskowski and seconded by Councilwoman Daly. The motion passed unanimously.
- A motion to hire Thomas Becker as a part-time police officer was made by Councilman Ruskowski and seconded by Councilwoman Daly. The motion passed unanimously.
- A motion to promote Officer Eugene Mackey to the rank of Corporal was made by Councilman Ruskowski and seconded by Councilwoman Daly. The motion passed unanimously.
- A motion to promote Officer Peter Acquarola to the rank of Corporal was made by Councilman Ruskowski and seconded by Councilwoman Daly. The motion passed unanimously.

Mayor Frey said he was able to swear the newly promoted Officers in now as he is in the Police Station. Mayor Frey then swore the new Officers in.

Public Comment:

Manager Hayman read the following comment into the record verbatim:

“Dear Mr. Hayman and council members,

Thank you for your interest in the condition of our street. As my wife and I discussed with Mr. Hayman we brought the matter of the street sinking in front of our house to the borough’s attention back in 1994. We were told it may be due to either our water main or waste line leaking. We then hired two plumbers, one to replace the water main and then another the following year to replace the waste line (with PVC). This was all accomplished back in 1995-96.

Both plumbers assured us, and allowed us to inspect their work to verify the fact that neither of our plumbing lines was leaking. The problem with the street sinking was out beyond where the water connections were made.

We contacted the borough to relay this information and were told it would be looked into. Since that time we made a number of calls to the borough over the years about the problem. The response from the borough had been to place asphalt over the area and tamp it flat and later when a hole appeared stone would be put into the void then covered with asphalt.

This has been an ongoing problem. We have been in contact with the borough about it over the last 23 years. We had our plumbing lines replaced to see if that was the cause, but the problem has continued until the present. In May of 2016 a larger hole appeared in the street Dianna attended a council meeting in order to try to have the problem addressed as it had finally become a safety hazard. The steel plate was the answer to the safety issue.

We were contacted by the former Code Enforcement Officer in 2017 telling us to remove the steel plate in the street with no further communication from the borough until late 2018 when we were informed about the borough’s video inspection of the sewer line which had been completed that year. We met with Lisa McGuigan and Mark Possenti in early 2019 and it was agreed that we would hire Horizon Services to video our sewer line from the clean out to the street to see what kind of issue there might be. According to the Horizon study the waste water runs through the pipe very smoothly but they did find a joint that was offset with a small leak. We talked through the project with the Horizon representative and all that it would entail. Because the borough had informed us that we were to bear sole responsibility and the project had to be completed ASAP we signed a contract with Horizon to start in February of 2019. They completed repairs to both pipe and street and the total bill was be \$12,549. In order to finance the project we were forced to draw just over \$16,000 from our retirement savings to pay for the project and the tax penalty for early withdrawal of these funds.

Unfortunately because we had been given no direction from the borough from 1996 until 2019 we feel the problem had grown in size and scope. Certainly the street involvement has since grown. We feel the cost of the project was a reflection of how long the issue had been left unaddressed by the borough and that we should not have had to bear the entirety of the financial burden.

And now not just the surface of the asphalt is failing but it appears that in a number of places in the tree line along our street there are signs of sinking. This seems to indicate a much bigger issue that just the

small leak at our sewer connection that the Horizon video scan revealed. We are encouraged that the borough is now considering taking action this year in order to address these different issues. Thank you”

Council President Papaleo said that he wanted to be clear on the record that this would just be adding Bayard Ave to the repaving list. Borough Manager Hayman confirmed this. Council President Papaleo said he hoped Council would vote in the affirmative to add Bayard to the 2021 Roads Program but said that the Borough cannot get involved in matters that related to the sewer line as this is a homeowner’s matter.

Resident Dianna McCollum asked if the Borough could assist with the \$16,000 debt that the resident has experienced for years. Ms. McCollum said that she believed if the Borough had taken action in the 1990’s the residents would not be stuck with this cost. Ms. McCollum reiterated that she was asking for the Borough to reimburse for some portion of this burden. Ms. McCollum expressed that she was under the belief that this was something due to the creek bed. Council President Papaleo said he was not prepared to make a decision on this matter tonight but that he would discuss it with the Borough Engineer and any other experts. Councilman McGuigan said that over the four years that this property was repaired he believed that Engineer Lisa Catania had met the owners several times. Ms. McCollum said this was not correct. Engineer Lisa Catania said that she had addressed this matter with Ms. McCollum in a meeting and that the resident had claimed to have had their lateral replaced. Engineer Lisa Catania said that the matter was discovered through a sewer line video review from Delcora and said that this was caused because all of the homes were built at the same time. Engineer Lisa Catania said that the plate was on the street in front of her home for four years and that the street was supposed to be repaved several times and was not. Engineer Lisa Catania said that she understood that this was an extremely expensive fix.

Mr. Bruce McCollum said that the first time he ever heard from Lisa Catania was in 2018 after the matter was first discussed which was after Ms. McCollum first came to a Council Meeting. Ms. McCollum said that the Borough repeatedly filled the hole in with gravel and said that the increased cost was due to the size of the hole. Mr. McCollum said that he was under the impression after meeting with Mark Possenti and Lisa McGuigan that this needed to be done as soon as possible and that he did not receive a lot of guidance.

Engineer’s Report

Engineer Lisa Catania said that the Borough had received 6 bids, ranging from \$548,000 to over \$700,000 and that she recommended the lower bid with a change order including Watson, Sharon Park, Bayard and the lower end of Ashland avenue which would increase the amount by \$42,000. She reminded members that the Borough is receiving a fee in lieu from PECO of \$403,000 and that this would radically decrease the expected cost. She said that the Borough had received an offer from A to U services to replace a damaged inlet for \$2,900 and recommended members accept it. She also noted that there is a consideration for approval of the phase two plan for Popeyes. She also said that approval from DEP for the change of scope for a new flow meter for the pump station has been approved. She said that she spoke with the solicitor and because the Borough has gone through three bid cycles the

Borough can simply request a quote and that this could be done from DELCORA or KBX, a company that is mainly associated with pump station and sanitary sewer work.

Council President Papaleo asked if the Borough needed to propose anything for A to U services and asked if this should be done before repaving. Engineer Lisa Catania said the plants would reopen in the next two to three weeks and that if Council or the solicitor feel it is necessary they could just approve this proposal. Council President Papaleo asked Solicitor Alex Baumler if he could entertain a motion for this.

A motion to approve the offer from A to U services for \$2,975 for an inlet repair was made by Councilman Willis and seconded by Councilwoman Isaac. The motion passed unanimously.

Public Finance & Administration - Mr. Papaleo

- A motion to approve the bill list for the month of February, 2021 was made by Councilman Willis and seconded by Councilwoman Isaac. The motion passed unanimously.
- A motion approve the Treasurer's report for the month of February, 2021 was made by Councilwoman Daly and seconded by Councilman Willis. The motion passed unanimously.
- A motion to approve the February 2nd, 2021 Workshop Meeting Minutes and February 16th, 2021 Council Meeting Minutes was made by Councilman Willis and seconded by Councilwoman Daly. The motion passed unanimously.
- A motion adding Bayard Road, Watson Road and the lower end of Ashland Avenue and Sharon Park Drive to the 2021 Roads Program was made by Councilwoman Daly and seconded by Councilwoman Isaac. The motion passed unanimously.
- Discuss a change of scope order to the pump house project. Council President Papaleo said he did believe that the Borough engineer had discussed this. Engineer Lisa Catania reiterated that she wanted to make sure that her firm could go ahead and request a quote for this service from d CBX as an alternative.

A motion from to change the scope for the engineer's report and to allow Lisa Catania to ask for quotes for work from Delcora was made by Councilman Willis and seconded by Councilwoman Isaac. The motion passed unanimously.

A motion to approve the bid from AF Damon for the 2021 road resurfacing program with the change orders intact for \$591,494.82 was made by Councilwoman Daly and seconded by Councilwoman Isaac. The motion passed unanimously.

Public Works Committee - Mr. Willis

- Councilman Willis said that the Highway Foreman wanted to remind residents to call Borough Hall to report any pot holes on Borough streets as they are coming up and to report any street lights that are out. Councilman Willis said that street sweeping is supposed to start in late April but there will

be a delay in the Delmar Village due to repaving. Councilman Willis said that robocalls would go out to let residents know about this. Councilwoman Daly discussed gravel left on the roads due to the road work. Manager Hayman said that this was largely being cleaned up by PECO but that it keeps accumulating. Councilwoman Daly said that there is a lot of debris on the sides of the streets.

A motion to grant final approval to the subdivision at the property located at Delmar Drive and School Lane was made by Councilman Willis. The motion was seconded by Councilwoman Daly.

Lee Brahin, the property developer for this project said that he is looking forward to going through with the second phase of the project and said they are developing a Popeyes. Mr. Brahin said that Popeyes was interested in opening a franchise in Folcroft and he is looking forward to opening. Mr. Brahin said that the site plan has a few small changes from the initial plan. The building footprint is slightly larger. Solicitor Alex Baumler said that members can review the resolutions before them. Engineer Lisa Catania said that the Borough does have an existing basin that will be taken care of as part of this project. Councilwoman Daly said that the property next-door, Tunies Florist, is a residence and wanted to know if there was a barrier or solution so the owner doesn't have to hear orders all night long. Mr. Brahin said that the store would be open until midnight despite slightly reduced hours due to the pandemic. Council President Papaleo asked if anything could be done about that. Councilman McGuigan said that members could vote no. The engineer for Bohler Engineering said that this would be on the other side of the building. Mr. Brahin said that the initial, approved plan this was still a drive through. Engineer Lisa Catania asked if the landscaping could be reviewed to have some plants moved around to combat sound. Ms. Catania said that for those who weren't part of the phase one discussion they did not want the property to look like a vacant lot. Engineer Lisa Catania said that some of the plants could be moved between the drive through and Tunies Florist to address this matter. Mr. Brahin said he would be willing to do this. Councilman McGuigan said that he was willing to make a motion to table this.

Councilman McGuigan made a motion to table the project. There was no second.

Councilman Ruskowski asked if the motion involved looking into the noise matter prior to voting. Solicitor Alex Baumler said that this would be adding a condition to have the Borough Engineer and developer create a buffer or sound barrier to resolve this matter prior to approval.

A motion approving the phase two with adjustments to landscaping to contain the noise was made by Councilman Willis and seconded by Councilwoman Daly. Councilmembers Papaleo, Willis, Daly, Ruskowski and Isaac voted yes. Councilman McGuigan voted no.

Mr. Brahin said that the corrections done took a long time and that this new project was only recently completed. The project engineer said that the work could not be done in the fall as approval from DEP was needed and that it should be done in the spring due to plant grown and to stabilize the basin.

PARKS AND RECREATION: - Ms. Daly

Councilwoman Daly said that sponsors are being accepted for the earth day project on April 24th and a banner would be going up. Council President Papaleo said that he is a captain for the creek cleanup from

the DCVA. Councilwoman Daly said that some residents had already picked up their bags and bonnets for Easter.

Municipal Legislation – *Mr. Waters was absent*

- Solicitor Alex Baumler said that Manager Hayman said that the last verifiable schedule of fees was found from 2012 and that this was a baseline to work off of. Solicitor Alex Baumler said that many fees track but that fees need to be adjusted Department by Department and that these may not be found in ordinances. Solicitor Alex Baumler said that this would be completed by April, hopefully. Council President Papaleo asked if vehicles could be towed after five parking tickets for the same matter. Solicitor Alex Baumler said that the ordinance as updated last February. Council President Papaleo said that he believed this was specific to vehicles with expired registrations and inspections. Solicitor Alex Baumler clarified that this would cover all matters. Chief Bair said that he had a question as this had come up as some residents could possibly get their vehicles and then return it right back to the street. Council President Papaleo said he believed this should reset.

New Construction Committee – Mr. Willis

Councilman Willis said that he was waiting for the contract. Solicitor Alex Baumler said the contract had a few items that needed changes included a change order for the new materials. Councilman Willis said that once this is completed the Borough can get a schedule and begin construction.

Public Health and Literacy - *Ms. Isaac*

- Councilwoman Isaac said that Delaware County is still having issues with vaccinations and said that there was a big event in Upper Darby over the weekend. Council President Papaleo said that the - Upper Darby operation was a well-oiled machine and less partnering with corporate pharmacies.

Parking Permit and Paving Committee – *Mr. Willis*

- Councilman Willis said that there are two public meetings for the week, one for tomorrow and one for Thursday. Login information is available. Councilman Willis said that appraisals will be ready in two to three weeks and that once this is done ordinances can move forward. Council President Papaleo asked if this can get in motion by the Summer. Solicitor Alex Baumler said that this timeline was doable and thought the target date was July.

Police Chief's Report

Chief Bair said thanked members for promotion of the new Corporals. He said that numbers and call volume are down for the month but with the weather changing he expected more calls. He said that he received a letter from the Glenolden Fire Company recognizing Deputy Chief Eiserman for his heroism at a business fire in Glenolden in February. The Glenolden Fire Company thanked Deputy Chief Chris Eiserman. Chief Bair said that he completed the requested speed study from Elmwood Avenue and found that almost 30 percent of vehicles were speeding and could be fined. He said that in the spring there would be more enforcement.

Chief Bair also said that an email from Deputy Chief Eiserman suggesting that the Borough keep its contract with AT&T and that TMobile cannot guarantee the same services. Council President Papaleo said he agreed with this assessment and that he intended to keep these services. Lastly, Chief Bair said that the anti crime unit is out and there are two big cases.

Solicitor's Report

Solicitor Alex Baumler said that this would not be on the agenda as it was received at 6:30pm. He said that if members weren't aware – towards the end of November – that his firm had been entered to appear on behalf of the Borough for challenges to assessments. He said that an employee from the firm had gone to these hearings and that appeals go to the Court of Common Pleas. Solicitor Alex Baumler said that seven more appeals of assessments had been received. He said he needed authorization for his office to enter an appearance for these cases.

A motion authorizing the solicitor's office to appear for the Borough in the seven additional tax assessment appeals cases was made by Councilwoman Isaac and seconded by Councilman Willis. The motion passed unanimously.

Finance Director's Report

Donna Stillwell said that the Borough had some catching up to do and thanked e-Collect for their assistance. She said that the Borough is also behind on audits and that she cannot get access to some account balances. She said that the liquid fuels report is late. Donna Stilwell said that the liquid fuels report was due in February or the end of January. Ms. Stilwell said that a direct email had been created for her and her team and directed Councilmembers to contact her. Council President Papaleo asked how late the liquid fuels report is. Ms. Stilwell said that she was not certain but that it was probably due at the end of January. Council President Papaleo said he believed that liquid fuels funds were dispersed to M&T bank and would like these funds to be directed to other Borough accounts. Ms. Stilwell said she would have to take a look and see what was going in. Manager Hayman said he would like to discuss this in the Borough Manager's report.

Borough Manager's Report

Manager Hayman said he got his login information for the Liquid Fuels report and that the report should be completed by the end of the week. Manager Hayman said that M&T bank was hard to work with and that information was frequently not provided to the Borough in a timely fashion. Manager Hayman suggested discussing closing these accounts and moving all work over to Republic Bank or another Bank in the event that Council wanted to. He noted that \$660,000 was expected to the Borough for COVID relief but overall the way the bank has operated has been poor. Manager Hayman said that a total of 98 COVID violations have been issued so far this month and encouraged residents to contact the Borough.

Manager Hayman said that the Highway Department is focused on repairing potholes in "old Folcroft" as the Delmar Village should be fully repaved. Manager Hayman said that Council should consider allocating funds to purchase cold patch. Manager Hayman said that the street sweeper is in the shop

and should be returned in time for street sweeping. Manager Hayman also said that the March food giveaways may come to an end on March 18th. Manager Hayman gave updates about local increases and statistics on COVID 19 in Folcroft Borough. Manager Hayman said that some resumes had been received from residents and that he intended to provide them to Council to fill vacancies. Council President said that he had received feedback from residents that the resume posting was non-specific to which Manager Hayman agreed.

There was no old business.

Council President Papaleo said that he would like to enter one comment under new business, noting that Councilmembers should not speak unprofessionally to any participant to a Borough Meeting. Council President Papaleo said that he did not want to name any names but that he felt there was unprofessional behavior exhibited by a member of Council.

A motion to adjourn was made by Councilwoman Daly at 8:25pm and seconded by Councilman Ruskowski. The motion passed unanimously.

Folcroft Fire Company

Fire & Rescue Operations

PO Box 65 Folcroft, Pa. 19032

610-461-2256

<u>Location</u>	<u>Month</u>	<u>Unit</u>	<u>Time Month</u>
Folcroft	<u>18</u>	<i>TS-1</i>	<u>9:58</u>
Glenolden	<u>12</u>		
Sharon Hill	<u>7</u>	<i>Squad 1</i>	<u>17:38</u>
Darby Twp.	<u>6</u>		
Briarcliffe	<u>10</u>	<i>Rescue 1</i>	<u>4:22</u>
Norwood	<u>0</u>		
Upland	<u>1</u>	<i>Utility 1</i>	<u>2:03</u>
Prospect Park	<u>3</u>		
Brookhaven	<u>2</u>	<i>Trailer 1</i>	<u>0:00</u>
Darby	<u>0</u>		
Upper Darby	<u>0</u>	<i>19' Boat</i>	<u>0:00</u>
Middletown	<u>0</u>	<i>12' Zodiac</i>	<u>0:00</u>

Total 59

Call Breakdown

Assist Fire	<u>59</u>
Assist Rescue	<u>11</u>
Assist Boat	<u>0</u>
Assist Amb.	<u>1</u>
Assist Police	<u>0</u>
Apartment	<u>0</u>
Auto. Fire Alarm	<u>5</u>
Automobile	<u>0</u>
CO Alarm	<u>5</u>
Cover Up	<u>2</u>
Debris	<u>0</u>
Dumpster	<u>0</u>
Fuel Spill	<u>0</u>
Gas Leak	<u>1</u>
Good Intent	<u>0</u>
Haz Mat	<u>0</u>
House	<u>2</u>
Industrial	<u>2</u>
Investigation	<u>5</u>
Marine Rescue	<u>0</u>
MVA	<u>0</u>
MVA Rescue	<u>0</u>
Out Building	<u>0</u>
Residential Rescue	<u>0</u>
School	<u>0</u>
Store	<u>0</u>
Transformer	<u>0</u>
Trash	<u>0</u>
Vegetation	<u>0</u>
Wires	<u>0</u>

Personnel Responding

Month
571

Company Time

26:09:00

RESPECTFULLY SUBMITTED.

Tom Weber

Chief Fire & Rescue Operations

Fire Report for March 2021

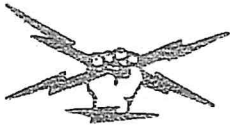
March 2021 Fire Marshal Report

3/1/2021 Nuisance fire alarms notification sent to 2021 Ravenwood Dr. Healthcare workers performing fire drills with residents without notifying alarm company. Triggering false alarm dispatches to address. Owners Halia Home and Community Services Problems with address in previous years. I will keep Council notified. 3 False alarms since 11/2020

3/5/2021 Nuisance fire alarms notification sent to 2147 Valleyview Drive. Healthcare workers performing fire drills with residents without notifying alarm company. Triggering false alarm dispatches to address. Problems with address in previous years. I will keep Council notified. 2 False alarms since 12/2020

3/10/2021 Kitchen Fire 61 King Ave. Accidental cooking fire. Extreme hoarding conditions. Code enforcement notified and house was condemned. House posted until cleaned and inspected by codes. Electric and gas turned off by PECO.

3/30/2021 Deck Fire 1815 Delmar Drive. Accidental fire rear deck from smoking. Damage to deck and rear wall of house. Electric secured by PECO. 4/2/2021 Repairs made and Electrical inspections performed. Notified PECO to restore Electric to house.



Mecca Electric, Inc.

LICENSED ELECTRICIANS

P. O. Box 152

408 Primos Avenue

Folcroft, PA 19032

(610) 583-1417 • Fax (610) 583-7144

MARCH 24, 2021

THE BOROUGH OF FOLCROFT
1555 ELMWOOD AVENUE
FOLCROFT, PA 19032

ATTENTION: SHAWN PAYNE

PROPOSAL: CLOCK TOWER

- Disconnect & remove all old lighting inside of the top section of the clock tower to illuminate the clock area.
- Install & wire (4) LED flood lights located inside of the top floor area.
The new lighting will illuminate all (4) clocks from the back side of the clocks.
- Install (1) photo electric sensor to control the lighting.
- Check all interior lights in the clock tower. Repair any lights if necessary & install LED bulbs in the existing lights.
- Repair & properly mount the exterior GFI receptacle. Replace the GFI if necessary & make certain that all receptacles are energized.
- Check & test all exterior photo eyes for proper operation.
- Check all outdoor wall lights for proper operation.
- Repair lights if necessary on the wall area.

\$ 4,725.00

2021 ADDITIONAL TERMS AND CONDITIONS OF PURCHASE AGREEMENT

1. **PURCHASE PRICE AND PAYMENT TERMS.** The total purchase price paid by Purchaser under this Agreement shall be the amount shown on the Order Form plus the price of any Options accepted by Purchaser (the Purchase Price). Payment by Purchaser to Verdin for the Products specified on the Order Form (the Products) shall be made in U.S. dollars. Unless otherwise agreed to by the parties, payment terms are 50% down with Order, with the balance due upon delivery or installation in the event that Verdin is responsible for installation. In no event shall Verdin be required to begin performance of its responsibilities under this Agreement until it has received the deposit.
2. **CHANGE ORDERS.** Verdin, in its discretion, may accept any additions, deletions, or changes to this Agreement without invalidating this Agreement, provided that all such changes are authorized by a written amended purchase order signed by Purchaser and Verdin (the "Change Order"). Such Change Order shall specify any additional charges (or credits) to the Purchaser and the payment terms for such charges. The Change Order shall become effective only upon acceptance by an authorized Verdin representative.
3. **FREIGHT.** Unless otherwise specified on the Order Form, the Purchase Price is F.O.B Verdin's manufacturing facility in Cincinnati, Ohio, and does not include freight charges. Purchaser shall be responsible for all freight charges associated with (i) shipment of the Products to Purchaser, or (ii) shipment of any equipment from Purchaser to Verdin's manufacturing facilities. Such charges shall be added to Purchaser's final invoice.
4. **DELIVERY AND STORAGE OF PRODUCTS.** Verdin shall not be liable for delays in delivery, defaults, or breaches resulting directly or indirectly from flood, fire, strikes, labor disputes, or other items beyond the control of Verdin. If the Purchaser, for any reason other than Verdin's failure to supply the Products in accordance with the terms of this Agreement, requests that Verdin postpone delivery of the Products beyond the Delivery Date, Verdin will store the finished Products for the Purchaser at Verdin's facility free of charge for 30 days after the Delivery Date. After such time, Verdin may charge Purchaser a storage fee of \$250.00 per month for storing the Products.
5. **VERDIN INSTALLATION.** If Purchaser elects to have Verdin install the Products, Verdin shall provide the labor and equipment necessary to complete installation; provided, however, that Purchaser shall provide at its own expense the following items and services: (i) off-loading and safe storage of the Products at the Job Site; (ii) sufficient access (exterior or interior) to the area in which the Products will be installed, including safe ladders or lift equipment; (iii) construction of any platforms, bracing, or other support required to safely secure the area in which the Products will be installed; (iv) design, engineering, and construction of a concrete foundation required for a tower, including provision of mounting bolts according to Verdin's specifications; (v) any cranes, lifts, or hoists required to move or install the Products; (vi) all necessary electrical wiring in accordance with specifications furnished by Verdin, including all final connections to terminal strips, striker leads, mounting of electrical panels, or splicing of wires; (vii) any permits, licenses, or stamps of engineering approval, and (viii) any necessary civil,
6. **VERDIN-SUPERVISED INSTALLATION.** If Purchaser elects to have Verdin supervise the installation of the Products, Verdin shall be responsible for providing the following items and services required to perform the installation: (i) general supervision and direction at the job site by one Verdin service technician; (ii) programming for all electronic control Products supplied by Verdin; and (iii) final check-off of all Products to confirm proper working order. Purchaser shall be responsible for providing at its own expense the following items and services required to perform the installation: (i) all items specified in Section 5(i)-(viii) above; (ii) all necessary labor, tools, and equipment to perform the installation; and (iii) all preparatory and clean-up work at the job site.
7. **ADDITIONAL INSTALLATION FEES.** If any of the Products cannot be installed on the Installation Date for any reason other than the failure of Verdin to supply the Products in accordance with the terms of this Agreement, Purchaser shall be responsible for paying any additional costs or expenses incurred by Verdin resulting from such delay, including without limitation, the fees or wages of Verdin's installation representatives, travel and lodging/meal costs, equipment rental costs, storage costs, or mobilization costs at the Job Site. If the delay in installation is such that Verdin's service technician(s) is required to return to the Job Site on a future date, Verdin shall charge the Purchaser an additional fee for installation services, and shall notify the Purchaser of such additional fee prior to performing the installation. Purchaser shall also be charged additional installation fees to the extent Verdin is required to provide any of the items or services specified above in Section 5(i)-(viii).
8. **LIMITED WARRANTY.** Verdin warrants each Product to be free from defects in materials and workmanship for five years following the installation, provided that it is maintained in accordance with instructions provided by Verdin. Purchaser's exclusive remedy for any nonconformities or defects in the Products within the warranty period will be limited to the repair or replacement, at Verdin's discretion, of any nonconforming or defective Products upon examination of such Products by Verdin. Verdin shall have a reasonable time to repair or replace any nonconforming or defective Products, including the time for the manufacture of replacement Products or replacement parts for such Products. This warranty is not applicable to any misuse, neglect, or natural disaster, such as lightning or fire. THIS WARRANTY IS IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY WITH RESPECT TO MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
9. **NO LIABILITY FOR DAMAGES.** VERDIN SHALL NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES WHATSOEVER, INCLUDING, WITHOUT LIMITATION, DAMAGES FOR ECONOMIC LOSS OR LOSS OF PROFITS INCURRED BY PURCHASER IN CONNECTION WITH ANY BREACH OF THIS AGREEMENT BY VERDIN EVEN IF PURCHASER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
10. **TAXES.** The Purchase Price does NOT include sales tax or any other tax. Purchaser shall be responsible for paying all sales, use, excise, or other taxes that may apply to the purchase of the Products or other services under this Agreement. Such taxes will be added to Purchaser's final invoice. If Purchaser has a tax exemption certificate, Purchaser will provide it to Verdin upon execution of this Agreement.
11. **LATE FEE.** Verdin reserves the right to charge Purchaser a late payment penalty fee equal to ten percent (10%) of the amount of all invoices that are not paid within thirty (30) days of their due date under this Agreement.
12. **ACCEPTANCE.** This Contract is subject to the approval and acceptance of an authorized representative of the home office of THE VERDIN COMPANY unless otherwise specified.
13. **GOVERNING LAW.** The parties agree that any dispute or default arising from this Agreement shall be governed by the laws of the State of Ohio, and each party agrees to submit to the jurisdiction and venue of the Circuit Court of Hamilton County, Ohio.
14. **ENTIRE AGREEMENT.** This Agreement constitutes the entire understanding between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral, between the parties.
15. **COUNTERPARTS.** This Agreement may be executed in several counterparts, and all counterparts shall constitute one and the same instrument.

Proposal # Montgomery Park

Haggerty's Landscape & Designs LLC

P.O. Box 483
Glenolden, Pa 19036
484-571-8636

DATE: 04/03/2021

BILL TO

Folcroft Borough
1555 Elmwood Ave
Folcroft, Pa 19032
PHONE

FOR

Playground Project : Prep & Install
playground woodchips

Details

Montgomery Park Playground : The playground area will be sprayed with a weed/vegetation killer to control any new growth, once that is done we will then install a commercial grade landscape fabric with 12 inch geo-textile pin along with granular weed preen. The final phase will be to install the playground wood chips that will be supplied by Folcroft Borogh.

AMOUNT

\$4,700.00

For the work described above we will supply, All labor & materials EXCEPT for the playground wood chips.

SUBTOTAL \$4,700.00

TAX RATE 0.00%

OTHER \$0.00

TOTAL \$4,700.00

Make all checks payable to Haggerty's Landscape & Designs LLC

THANK YOU FOR YOUR BUSINESS!



Jake's Tree Service

P.O. Box 100 | Holmes, Pa 19043
 610-908-9252 | estimates@jakestreeservices.com |
<https://jakestreeservices.com/>

RECIPIENT:

Folcroft Borough
 1555 Elmwood Avenue
 Folcroft, Pennsylvania 19032

Estimate #35

Sent on	Apr 01, 2021
Total	\$3,000.00

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT COST	TOTAL
Tree Services	Trimming of all trees back sides of driveway into walk hanging over street. Removal of vines around street light and pole. Removal of dead down tree wrapped in vines at end of road. Thin out, elevate lightly and deadwood 4 locust trees behind park equipment.	1	\$3,000.00	\$3,000.00

Total **\$3,000.00**

Terms and Conditions:

- Although Care is taken, We Cannot be responsible for the for:
- Minor Damage to turf areas from Tree Services being performed on your property.
 - Damage to Concrete and/or Asphalt caused by our trucks and equipment while gaining access to your property or while working on your property. This includes sidewalk Blocks, Curbing or Driveways.
 - Stumps will be grinded 4-6 inches below ground level unless otherwise requested. Grindings from the stump will be mounded where stump was for settlement reasons. Jake's Tree Service recommends grindings are left in place for 2-3 months prior to removing them.
 - It is the Customers Responsibility to notify Jake's Tree Service of any underground

Anthony Tree Service
Landscaping & Lawn Maintenance

PROPOSAL

P.O. Box 182
Glenolden, PA 19036
Phone 610-394-9445

DATE: MARCH 29, 2021

TO: BOROUGH OF FOLCROFT
Taylor Ave Park
Folcroft Pa

FOR: TREE WORK

DESCRIPTION	HOURS	RATE	AMOUNT
Trim trees heavy at entrance of park (both sides of entrance) Trim 4 trees behind playground equipment. This includes disposal of all debris and limbs.			\$3500.00
		PAID TOTAL	\$3500.00

Make all checks payable to Anthony Landscaping & Tree Service LLC
Total due in 15 days. Overdue accounts subject to a service charge of 1% per month.

Thank you for your business!



Britton Material Quote

www.BrittonIndustries.com

• Phone: 844-274-8866 • Fax: 215-295-3333
227 Bakers Basin Road, Lawrenceville, NJ 08648
151 New Road, Marlton, NJ 08053
1 East M-Y Lane, Morrisville, PA 19067
4108 Bethlehem Pike, Telford, PA 18969

Customer Information

Account Name Folcroft Borough Public Works Created Date 4/1/2021

Contact Information

Account Owner Kim Frost Contact Name Shawn Payne
Email kfrost@brittonindustries.com Phone (610) 522-1305
Email highway@folcroftborough.org

Address Information

Bill To Name Folcroft Borough Public Works Ship To Name Folcroft Borough Public Works
Bill To 1555 Elmwood Avenue Ship To 1555 Elmwood Ave
Folcroft, Pennsylvania Folcroft, Pennsylvania 19032
United States United States
Miles From Britton 31-45 Miles

Product	Quantity	Sales Price
IPEMA CERTIFIED PLAYGROUND MULCH	100.00 Cubic Yards	\$20.95/CY

Britton trucks cannot go off of paved surfaces or over curbs without a signed waiver in place.
Pricing is good for 90 days from date of proposal.

Total Price \$2,095.00

Customer Signature: _____

Date: _____

****BEYOND EXPECTATIONS.****

Mulch • Topsoil • Compost • Custom Soil Blend • Recycled Concrete •
Quarry Stone • Roll-Off Dumpsters • Wood & Concrete Recycling • Land
Clearing • Removal Services • Bulk Salt

Playground mulch pricing- 100 yards of certified playground mulch

Mont. Park

Berks supply- 3,000\$ delivered

Britton Industries- 2,095\$ delivered

Holland materials- 2,000\$ delivered

April 20, 2021 Borough Manager's Report:

Code Enforcement:

During the month of March, Code Enforcer Joseph Donnelly issued a total of 111 fines for various code enforcement matters. So far, Mr. Donnelly has issued just 19 tickets for the Month of April. Violations for tall grass are now being issued to residents. Please be aware that homes with grass which is 6 inches high or higher can be fined. A robocall went out on April 19th letting residents know about this update.

As always, I would like to encourage residents to contact the Borough at (610)522-1305 or email me personally at manager@folcroftborough.org if they would like to discuss or dispute a fine or if they can commit to help correct a situation. Residents who would like to report a violation or for general questions can do so anonymously at the same number and email.

Highway:

The Highway Department took delivery of the new truck several weeks ago. I would like to thank Council for purchasing this vehicle. The old, red pickup truck is now being used only in the event that another vehicle is out of service. Highway Foreman Shawn Payne has said that he would like to get a new "ride on" lawn mower and begin using the current mower as a backup as we currently need to borrow a new mower in the event that the current one goes out of service.

Events:

Thursday food giveaways with Rep. Dave Dellosa have been renewed and continue to be a major success with over 200 residents consistently attending.

I met with a nurse named Daveda Graham who is one of the founding members of a 501c3 known as "Nurses Fighting Covid" an organization of nurses who are intent upon providing vaccines to all those in need who are having trouble accessing a vaccine. Last week, I met with Ms. Graham at Borough Hall to discuss having a pop-up COVID 19 vaccine clinic in our Gym. Ms. Graham is waiting to be provided a specific number of doses before moving forward, which she expects prior to the 4/20/21 Council Meeting.

COVID 19:

According to the Chester County Health Department's website, a total of 8.64% of Borough residents have tested positive for COVID 19 since March, 2020 for a total of 573 cases. This is an increase of 59 cases since my last Manager's report to Council in March. Of these cases, 6 Borough residents have now passed away due to COVID 19 which represents no increase from

the previous month. If you are interested in reading more about this or would like to respond to the survey, please go to <https://www.chesco.org/4376/Coronavirus-COVID-19>.

Other:

I would like Council to consider purchasing cold patch for residents to purchase at or below cost for repairing their driveways. Hopefully, at the 4/20 meeting I will be able to present a plan to Council for how we would put this together.