

## MEETING MINUTES

### FOLCROFT BOROUGH COUNCIL MEETING

February 18, 2020

PRESIDENT – Joseph Papaleo: Called the Council Meeting to order at 7:00 PM

Mayor: Flag Salute and Invocation.

Roll Call (Council President Papaleo, Councilman Kyle Willis, Councilwoman Leigh Daly, Councilman Nick Waters, Councilwoman Malinda Isaac, Councilman Jason McGuigan, Councilman Robert Ruskowski, Mayor Bob Frey, Solicitor Alex Baumler, Secretary/Manager Andrew Hayman) were present

#### Audience Participation - none

Motion to Approve the Minutes for the January 21st 2020 Council Meeting was made by Councilwoman Daly – seconded by Councilman Ruskowski. Approved unanimously by Council.

#### Engineer's Report – given by Borough Engineer Lisa Catania.

Ms. Catania reported that stormwater retention is currently not functioning well in Folcroft Borough. She reported that the Safe Store land development plans are moving along as expected, though there are some concerns: the Formcraft escrow agreement has not been satisfied.

She also reported that PennDOT has still not begun to demolish the Folcroft Ave bridge, although this work is expected to begin shortly.

The 2019 road program work may begin early due to unseasonal, warm weather. Work on the 2020 bids and resolution can begin.

She also noted that two inlets are collapsing/sinking – 1 in Montgomery Park near the pumping station and another behind Borough Hall at Garfield Rd. Ms. Catania quoted an approximate price of \$9,500 for repairs to be completed.

\*Councilman Ruskowski motioned for \$9,500 to be allocated for this work – Councilwoman Daly seconded the motion. The motion passed unanimously.

Lastly, she noted that bid specifications are being prepared for construction of the new Borough Hall.

#### Public Finance & Administration - Mr. Papaleo

- Motion to hire Denise DiPasquale as a part time “senior service advisor” was made by Councilman McGuigan and seconded by Councilman Willis. The motion passed unanimously.
- Motion to approve the Treasurer's Report for the month of January, 2020 was made by Councilman Ruskowski and seconded by Councilman McGuigan. The motion passed unanimously.

- Motion to approve the Bill List for the month of January, 2020 was made by Councilman McGuigan and seconded by Councilwoman Daly. The motion passed unanimously.
- Motion to approve the 2020 application for County aid for the 2020 resurfacing program was made by Councilman Willis and seconded by Councilwoman Daly. The motion passed unanimously.

**Public Works Committee** - *Mr. Willis*

- Council President Papaleo discussed his goals for this plan as well as the scope of the project. Borough Manager Andrew Hayman explained that he had contacted J+P Fencing, a local business, which had given a price of \$1,000 to remove the fence surrounding Borough Hall and approximately \$5,000 - \$6,000 to replace it with a new fence.

Motion to pay J&P Fencing to remove the fence surrounding the Municipal building was made by Councilman Willis and seconded by Councilman Waters. The motion passed unanimously.

**Public Safety Committee** - *Mr. Ruskowski*

- Motion to approve the Police Chief's Report for the month of January, 2020 was made by Councilman Ruskowski and seconded by Councilman Willis. The motion passed unanimously.
- Motion to approve the Fire Marshall's Report for the month of January, 2020 was made by Councilman Ruskowski and seconded by Councilman Willis. The motion passed unanimously.
- Motion to approve the Fire Chief's Report for the month of January, 2020 was made by Councilman Ruskowski and seconded by Councilman Willis. The motion passed unanimously.

**Public Health and Literacy** - *Ms. Isaac*

Paul Summers, a representative of the Youth Aid Panel Program in Delaware County, spoke for a second time giving a brief overview of the program. Mr. Summers highlighted low rates of recidivism and guidelines for which members of our community could and could not apply (first time offender, minor offenses). Lastly, Mr. Summers explained that a \$500 donation would be required for Folcroft to begin the planning of a Youth Aid Panel.

- Motion to approve the resolution establishing a youth aid panel program in Folcroft Borough along with a \$500 donation to the organization was made by Councilwoman Isaac and seconded by Councilwoman Daly. The motion passed unanimously.

**Municipal Planning and Zoning** – *Mr. Waters*

- Councilman Waters had no new business to discuss.

**Public Parks and Recreation** – *Ms. Daly*

- Councilwoman Daly discussed the planning of the proposed April 4<sup>th</sup> easter egg hunt with a rain date of April 5<sup>th</sup>. Ms. Daly requested information about a line item in the budget for such an event. Ms.

Daly also explained that she would like to post an advertisement for volunteers to the rec committee as some members are no longer active.

**Municipal Legislation** – *Mr. McGuigan*

Borough Manager Andrew Hayman discussed the parameters of an ordinance allowing the police to ticket vehicles with expired registrations, insurance and inspections in the Borough. As per solicitor Alex Baumler and Manager Andrew Hayman, this program would allow the police to give small tickets to vehicles and, in the event of warnings and several tickets over a long period of time, tow the vehicle.

- Motion to approve the Ordinance amending the parking code to prohibit parking of and unregistered vehicles was made by Councilman McGuigan and seconded by Councilman Ruskowski. The motion passed unanimously.

**New Construction Committee** – *Mr. McGuigan*

- Councilman McGuigan explained that the Borough is still waiting on bids for construction of the new Borough Hall.

Mr. McGuigan also noted that he would like packets of material for Borough meetings emailed as he believes delivering paper packets is unnecessary. Borough Manager Andrew Hayman agreed to update this practice.

Police Chief's Report was given by Chief of Police William Bair. Mr. Bair noted that the Borough is currently working with CID on projects in Folcroft.

Solicitor's Report was given by Alex Baumler.

Finance Director had no report to give at that moment.

Borough Manager's Report was given by Andrew Hayman. Andrew noted that he would begin emailing packets for meetings in the near future and discussed changing minor procedures around Borough Hall.

Old Business a motion to accept the 2020 Liquid Fuels funds was made by Councilman Willis and seconded by Councilwoman Daly. The motion was passed unanimously.

New Business – A motion to approve a contract continuing with the SPCA was made by Councilman Ruskowski and seconded by Councilwoman Daly. The motion passed unanimously.

Motion to adjourn the meeting was made by Councilwoman Isaac and seconded by Councilman Ruskowski. The motion passed unanimously. The meeting was adjourned at 7:44pm.