

AGENDA

FOLCROFT BOROUGH COUNCIL MEETING

MARCH 16, 2021

PRESIDENT – Joseph Papaleo: Call the Council Meeting to order at 7:00 PM

Mayor: Flag Salute and Invocation.

Roll Call (Council President Papaleo, Councilman Kyle Willis, Councilwoman Leigh Daly, Councilman Nick Waters, Councilwoman Malinda Isaac, Councilman Jason McGuigan, Councilman Robert Ruskowski, Mayor Bob Frey, Solicitor Alex Baumler, Secretary/Manager Andrew Hayman)

Audience Participation

Engineer's Report

Public Finance & Administration - Mr. Papaleo

- Motion to approve the bill list for the month of February, 2021
- Motion approve the Treasurer's report for the month of February, 2021
- Motion to approve the February 2nd, 2021 Workshop Meeting Minutes and February 16th, 2021 Council Meeting Minutes
- Discuss adding Bayard Road, Watson Road and the lower end of Ashland Avenue to the 2021 Roads Program
- Discuss a change of scope order to the pump house project.

Public Works Committee - Mr. Willis

- Discuss any new business.

Public Safety Committee - Mr. Ruskowski

- Motion to approve the Police Chief's Report for the month of February, 2021
- Motion to approve the Fire Chief's Report for the month of February, 2021
- Motion to approve the Fire Marshall's Report for the month of February, 2021
- Motion to hire Thomas Becker as a part-time police officer
- Motion to promote Officer Eugene Mackey to the rank of Corporal.
- Motion to promote Officer Peter Acquarola to the rank of Corporal.

Public Health and Literacy - *Ms. Isaac*

- Discuss any new business.

Municipal Planning and Zoning – *Mr. Waters*

- Discuss any new business.

Public Parks and Recreation – *Ms. Daly*

- Discuss any new business.

Municipal Legislation – *Mr. Waters*

- Discuss a Folcroft Schedule of Fees.

New Construction Committee – *Mr. Willis*

- Discuss any new business.

Parking Permit and Paving Committee – *Mr. Willis*

- Discuss any new business.

Police Chief's Report

Solicitor's Report

Finance Director's Report

Borough Manager's Report

Old Business

New Business

Adjournment



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REPORT OF THE ENGINEER March 2021

To the Council of the Borough of Folcroft:

The following work completed for the month since the last meeting:

Brahin Properties – The Developer will be required to provide a maintenance bond once all work has been found to be in order. Consultant has provided remedial plans and we have reviewed. Borough has received notification of the DEP technical review approval and NPDES permit.

Lot 2 Development – Resolution for conditional Land Development Approval of Lot 2 is recommended.

SAFStor – Developer continues construction. E & S issues have been ongoing. Stormwater facilities are completed. Parking area and drive grading under construction.

Formcraft – Conditional Final approval was given for land development. Received and reviewed revised plans which are now acceptable. Once Agreements are signed, plans may be signed and recorded.

Road Program 2021 – AF Damon was low bid at a price of \$548,946.60. The Borough has requested to add Bayard Drive to the contract. We would recommend award of the contract to AF Damon and Change order #1 in the amount of \$7,993.00 for a contract total of \$ 556,939.60.

PECO Bare Steel Project - PECO continues with trench restoration. Contacted PECO for status of contribution in lieu. Paperwork has been processed.

MS4 Program – The Pollution Reduction Plan was submitted to DEP for review.

Delaware County Planning Department – The Transportation section of the DCPD has requested listing of any transportation related projects the Borough would like to consider for future grants. For example – Delmar Drive Corridor improvements – Signal upgrades, walkability, bike lanes, parking study, etc. Projects have been uploaded on the DCPD website map.

Municipal Complex – Awaiting contract execution and schedule.

PA Small Water and Sewer Program - Grant for work to upgrade Montgomery Pump Station was awarded in the amount of \$34,000 for the project. Project bids were rejected and project will be delayed until fall 2020.

PADEP request for a change in scope to complete the installation of the flow meter due to budgetary constraints has been approved. Solicitor has determined a negotiation with a contractor is appropriate. Reached out to KBX to get initial proposal. .

March 2021

DELCORA - Act 537 Asset Transfer resolution is requested for action.

DELCORA consultant has requested advice on permits required within the Borough for anticipated tunnel project. (see attached for alignment)

Inactive Projects:

LWCF Sites – Provided information to Jean Lynch of DCNR. Although I have made contact through email, we are attempting to schedule a conference call with Allyssa Lynd of the Harrisburg office. Allyssa has advised newly purchased land to offset that portion of the property that has been developed/sold will be necessary. DCNR advised application for funding will not be considered until this is resolved. Information has been forwarded to the Solicitor.

Folcroft Bridge update – Bridge demolition is currently scheduled for a spring 2020 let and is shown in the State 12 year Transportation Plan. An inspection report indicating the superstructure requires replacement has been forwarded to our office from Sharon Hill. No action is required.

DELCORA Evaluation – DELCORA has provided video inspections of the work currently completed. Extensive grease and root balls have been discovered and some parts of the Village were not completed due to complaints from residents of backups. Evaluation of the video inspections is underway and is approximately 95% completed. Additional video inspection by DELCORA has been submitted and review completed. A report will be generated and presented.

CDBG 2019 – Folcroft Avenue Turnaround –Notice to Proceed has been received. OHCD has been notified this project will not take place until the bridge is removed. Design will be completed at that point due to the lack of information regarding the final restoration by PADOT. Bridge project has been re-scheduled for a spring let.

CDBG 2021 – Application have been submitted to the County Office of Housing and Community Development for consideration.

Folcroft Library – Working with Librarian for flooring alternatives and costs. Looking at Keystone Grant for funding.

DELCO GreenWays Grant – Delaware County Council has announced an inaugural round of funding for open space and recreation. The addition of the amphitheater next to the new playground as shown on the master plan was awarded. Contracts from the County Solicitor should have been received and should be executed

Folcroft Borough
Transactions by Account
As of February 28, 2021

Type	Date	Num	Adj	Name	Memo	Class	Clr	Split	Debit	Credit	Balance
											145,258.15
Check	02/04/2021	5151		Peco - Payment Processing 28009-00501	Bill date 1/12/21			-SPLIT-	466.19	144,791.96	
Check	02/04/2021	5152		W.B. Mason Co., Inc.				-SPLIT-	604.79	144,187.17	
Check	02/04/2021	5153		Waste Management of PA, Inc.	19-73691-23007			-SPLIT-	2,074.88	142,112.29	
Check	02/04/2021	5154		AT&T Mobility	287298601767	410.321		Communication - Telephone	474.20	141,638.09	
Check	02/04/2021	5155		AT&T Mobility - Admin	287298603482	400.321		Communication - Telephone	30.84	141,607.25	
Check	02/04/2021	5156		Uniform Gear, Inc.	Invoice 29148-2	410.238		Uniforms - Officers & Cross. Gu	45.98	141,561.27	
Check	02/04/2021	5157		comcast Cable - #8499 10 041 0019565		400.260		Office Equipment	15.81	141,545.46	
Check	02/04/2021	5158		RCN - Fire Department	4301-0491919-01	411.321		Communication - Telephone	717.07	140,828.39	
Check	02/04/2021	5159		RCN - Borough Hall	4301-0349579-01	400.321		Communication - Telephone	23.22	140,805.17	
Check	02/04/2021	5160		RCN - Police	4301-0350349-02	410.321		Communication - Telephone	445.84	140,359.33	
Check	02/04/2021	5161		De Lage Landen	25248810	401.213		Copier	142.04	140,217.29	
Check	02/04/2021	5162		Comcast Cable - #8499 10 041 0055130		410.321		Communication - Telephone	43.91	140,173.38	
Check	02/04/2021	5163		Halo Service Company	Invoice 32700	411.374		Vehicles - Maintenance	941.09	139,232.29	
Check	02/04/2021	5164		Ridley Car Wash	date 1-4-21	410.374		Vehicle Repair Maintenance	210.00	139,022.29	
Check	02/04/2021	5165		Pennsylvania One Call System, Inc.		410.321		Communication - Telephone	181.30	138,840.99	
Check	02/04/2021	5166		Delaware County Solid Waste Authority	Invoice 20210106-2191-43549			-SPLIT-	16,211.11	122,629.88	
Check	02/04/2021	5167		Lenni Electric Corporation	Invoice 15222	434.100		Highway Street Lighting	167.00	122,462.88	
Check	02/04/2021	5168		DWD Mechanical Contractor, Inc.	Invoice 15222	409.370		Maintenance and Repairs	889.00	121,573.88	
Check	02/04/2021	5169		U.S. Municipal	Invoice 6176149	430.374		Maintenance and Repairs	169.97	121,403.91	
Check	02/04/2021	5170		21st Century Media- Philly Cluster	ad 2109599	400.341		Advertising	196.36	121,207.55	
Check	02/04/2021	5171		Hart & Son, Inc.	6005	427.000		Sanitation Collect. and Dispos	340.00	120,867.55	
Check	02/04/2021	5172		Cerno's Auto Repair				-SPLIT-	1,115.26	119,752.25	
Check	02/04/2021	5173		Comcast Cable - #8499 10 041 0055148		400.260		Office Equipment	32.38	119,719.87	
Check	02/04/2021	5174		Comcast Cable - #8499 10 041 0055122		430.245		Materials and Equipment	147.58	119,572.29	
Check	02/04/2021	5175		DELCO		430.374		Maintenance and Repairs	4,289.87	115,282.42	
Check	02/04/2021	5176		Metropolitan Communications, Inc.		410.374		Vehicle Repair Maintenance	58.50	115,223.92	
Check	02/04/2021	5177		Marlin Business Bank	1547508	401.213		Copier	423.08	114,800.84	
Check	02/04/2021	5178		Municipal Emergency Services Dep Account	Invoice IN1538692	411.374		Vehicles - Maintenance	2,243.00	112,557.84	
Check	02/04/2021	5179		Ready/Refresh by Nestle	0430630988	400.200		Materials and Supplies	33.93	112,523.91	
Check	02/04/2021	5180		Brandywine Valley SPCA		421.310		Professional Serv - SPCA	806.46	111,717.45	
Check	02/04/2021	5181		H & H Disposal Service, Inc.	Invoice 3369	427.450		Special Sanitation Services	24,852.53	86,864.92	
Check	02/04/2021	5182		Thomas Kessler	clothing allowance 2020	410.192		Clothing Allowance	500.00	86,364.92	
Check	02/04/2021	5183		darby creek valley association		400.900		Miscellaneous Admin. Expenses	125.00	86,239.92	
Check	02/04/2021	5184		archway press		400.900		Miscellaneous Admin. Expenses	26.50	86,213.42	
Check	02/04/2021	5185		T. Frank McCall's, Inc.		410.900		Miscellaneous Police Expenses	187.53	86,025.89	
Check	02/04/2021	5186		TruckPro, LLC	Invoice 195-0070000	430.374		Maintenance and Repairs	49.90	85,975.99	
Check	02/04/2021	5187		Health Mats Company	Invoice 451399	409.370		Maintenance and Repairs	124.48	85,851.51	
Check	02/04/2021	5188		Signal Service, Inc.				-SPLIT-	865.60	84,985.91	
Deposit	02/05/2021	DEP			Deposit			-SPLIT-	4,848.26	89,834.17	
Deposit	02/05/2021	DEP			Deposit			-SPLIT-	52,109.40	141,943.57	
Check	02/11/2021	5189		Dane Highland.	cleaning sept 2020-nov 2020	409.450		Janitorial Services	2,250.00	139,693.57	
Check	02/11/2021	5190		Catania Engineering Associates, Inc.	billing thru Dec 30, 2020	408.313		Engineer	7,309.14	132,384.43	
Check	02/11/2021	5191		Kikenny Law LLC	January 2021			-SPLIT-	5,745.00	126,639.43	
Check	02/11/2021	5192		Signal Service, Inc.	38658	434.100		Highway Street Lighting	2,650.00	123,989.43	
Check	02/11/2021	5193		Municipal Emergency Services Dep Account	IN1543103	411.374		Vehicles - Maintenance	1,519.55	122,469.88	
Check	02/11/2021	5194		W.B. Mason Co., Inc.				-SPLIT-	223.88	122,246.00	
Check	02/11/2021	5195		Colonial Life	Invoice 5405691-0107946	410.158		Life Insurance	1,787.90	120,458.10	
Check	02/11/2021	5196		Borough of Sharon Hill	January 2021	410.900		Miscellaneous Police Expenses	267.31	120,190.79	
Check	02/11/2021	5197		Cerno's Auto Repair				-SPLIT-	3,520.73	116,670.06	
Check	02/11/2021	5198		Comcast Cable - #8499 10 041 0055130	billing 12/8/20	410.321		Communication - Telephone	78.46	116,591.60	
Check	02/11/2021	5199		Angel Cleaners		410.191		Cleaning Allowance	466.20	116,125.40	
Check	02/11/2021	5200		denise Dignascale	t-mobile reimbursement	400.321		Communication - Telephone	70.33	116,115.07	
Check	02/11/2021	5201		Peco Energy - Summary Bill				-SPLIT-	2,598.84	113,516.23	
Check	02/19/2021	5202		Certified Roofing and Siding	2/10/21	409.370		Maintenance and Repairs	800.00	112,716.23	
Check	02/19/2021	5203		Delco Business Solutions	Nov and Dec HR	400.420		Dues, Subscriptions, & Member.	2,000.00	110,716.23	
Check	02/19/2021	5204		Intercon Truck Equipment, Inc.	Invoice 1084658-IN	430.251		Repairs	64.59	110,651.64	
Check	02/19/2021	5205		Independence Blue Cross - 163383	Invoice 210108453006	487.159		Medical Insurance	3,083.85	107,567.79	
Check	02/19/2021	5206		Arthur J. Gallagher Risk Mgmt. Services	invoice 3722853 and 3730734			-SPLIT-	32,616.25	74,951.54	
Check	02/19/2021	5207		Aqua PA				-SPLIT-	894.24	74,057.30	
Check	02/19/2021	5208		Steve Giancristoforo	CPR training	410.900		Miscellaneous Police Expenses	1,044.00	73,013.30	
Check	02/19/2021	5209		The Country Press, Inc.				-SPLIT-	815.00	72,198.30	
Check	02/19/2021	5210		DrugsCan, Inc.	INV 007134	410.193		Other Service and Charges	168.00	72,030.30	
Check	02/19/2021	5211		Maria L O'Neil Inc.	Invoice ML0112121FolZHB	400.900		Miscellaneous Admin. Expenses	369.50	71,660.80	
Check	02/19/2021	5212		Today's Pest Solutions	Invoice 5599	456.370		Maintenance and Repairs	306.34	71,354.46	
Check	02/19/2021	5213		Possenti Consulting, LLC				-SPLIT-	14,118.00	57,236.46	
Check	02/19/2021	5214		ERT		410.750		Capital Purchases - Other Equip	2,000.00	55,236.46	
Check	02/19/2021	5215		General sewer service Inc.	Invoice 142965	430.450		Contracted Services	2,977.50	52,258.96	
Check	02/19/2021	5216		Obermayer Rebmann Maxwell & Hippel LLP				-SPLIT-	997.50	51,261.46	
Check	02/19/2021	5217		Orkin				-SPLIT-	234.45	51,027.01	
Check	5218			General Fire Equipment Co., Inc.	Inv-080434	400.900		Miscellaneous Admin. Expenses			
Check	5219			E Collect PA LLC	Invoice 103	400.124		Financial Consultant			
Deposit	02/22/2021	DEP			Deposit			-SPLIT-	34,128.50	73,952.68	
General Journal	02/25/2021	VOID CK RER		Commonwealth of PA, DEP	Reverse of GJE VOID CK REV -- For CHK 5080 voided	409.700		Capital Expenditures	250.00	74,202.68	
General Journal	02/25/2021	VOID CK RER		Crown Trophy	Reverse of GJE VOID CK RE -- For CHK 5015 voided	410.900		Miscellaneous Police Expenses	50.00	74,252.68	
Deposit	02/25/2021	DEP			Deposit			-SPLIT-	11,303.50	85,556.18	
Deposit	02/25/2021	DEP			Deposit			-SPLIT-	21,052.90	106,609.08	
Check	02/26/2021	5220		Touchpoint Customer Communications Inc.	Invoice 9945	403.200		Materials and Supplies	772.83	105,836.25	
Check	02/26/2021	5221		Eastern Salt Company Inc.	INV 102594	295.000		Due To/Due From Highway Fund	2,583.23	103,253.02	
Check	02/26/2021	5222		AT&T Mobility		400.321		Communication - Telephone	53.13	103,199.89	
Check	02/26/2021	5223		Bel-Fast Fire Protection, Inc.	Invoice 65509	411.200		Materials and Supplies	420.00	102,779.89	
Check	02/26/2021	5224		Brandywine Valley SPCA	Invoice 17524- Dec 31, 2020	421.310		Professional Serv - SPCA	1,163.73	101,616.16	
Check	02/26/2021	5225		Cerno's Auto Repair				-SPLIT-	806.10	100,810.06	
Check	02/26/2021	5226		Comcast Cable - #8499 10 041 0055122	billing 2/4/21	430.245		Materials and Equipment	147.58	100,662.48	
Check	02/26/2021	5227		Comcast Cable - #8499 10 041 0055148	billing 2/4/21	400.260		Office Equipment	32.38	100,630.10	
Check	02/26/2021	5228		Comcast Cable - #8499 10 041 0055130	2/8/21	410.321		Communication - Telephone	43.90	100,586.20	
Check	02/26/2021	5229		comcast Cable - #8499 10 041 0019565	2/16/21	400.260		Office Equipment	15.80	100,570.40	
Check	02/26/2021	5230		Delaware County Public Schools Healthcare	Invoice 2555	400.156		Health/Hospital, RX Insurance	54,072.08	46,498.32	
Check	02/26/2021	5231		Delaware County Solid Waste Authority	Invoice 20210204-2204-43771	427.500		DCSWA Surcharge	11,623.78	34,874.54	
Check	02/26/2021	5232		DELCO				-SPLIT-	1,905.55	32,968.99	
Check	02/26/2021	5233		FedEx		410.210		Office Supplies	27.71	32,941.28	
Check	02/26/2021	5234		Folcroft Fire Company	January 2021 room rental	400.900		Miscellaneous Admin. Expenses	1,500.00	31,441.28	
Check	02/26/2021	5235		Independence Blue Cross - 163383	Invoice 210205220177	400.156		Health/Hospital, RX Insurance	6,167.70	25,273.58	
Check	02/26/2021	5236		Hart & Son, Inc.	Invoice 2/15/21	400.900		Miscellaneous Admin. Expenses	170.00	25,103.58	
Check	02/26/2021	5237		Lenni Electric Corporation	Invoice 210211	434.100		Highway Street Lighting	167.00	24,936.58	
Check	02/26/2021	5238		Leonardo	Invoice 1027/20	410.750		Capital Purchases - Other Equip	995.		

REPORT TO FOLCROFT BOROUGH

Date: March 10, 2021

Meeting: March 16, 2021

We are pleased to be working with Folcroft Borough. We have established an email for Council and Borough Management: Folcroft@brinkersimpson.com This email is distributed to a team to ensure a prompt response.

We have a lot of work to do to bring the Borough up to date, but we will get there.

In February, \$123,442 of deposits were received into the Republic Bank General fund. Expenses of \$255,897.57 were disbursed. Two checks from prior period were voided. Attached are the transactions that flowed through the Republic Bank General Fund.

The Clock Tower account has a balance of \$474,759 at 12/31/20. This account was not listed on the books. We will add it 12/31/18 with related gains/losses.

The bank account balances are as follows:

FOLCROFT BOROUGH						
CASH REPORT						
February 28, 2021						
ACCOUNT	ACCOUNT ENDING	BANK	BALANCE	INTEREST	SERVICE CHARGES	DESCRIPTION
General Account	7363	M&T	149,483.22		-	
General Account	6921	Republic	308,150.28	?	-	
Borough & Rec Project	2767	Republic	4,686,504.38	359.48		
Payroll Account	7348	M&T	19,208.70	-	-	
Sewer Account	7355	M&T	8,251.57	1.41	-	
Sewer Account	6956	Republic	1,481.67	0.12	-	
State Highway Fund	7405	M&T	20,334.27	-	-	
State Highway Fund	6964	Republic	400,522.76	30.72	-	
Operation Falcon	0386	Republic	7,456.24	-	-	
Republic Bank Statements dated 3/5/21						

Status of Bank Account Reconciliations:

Republic General Fund – reconciled through 12/31/2020. Hopefully, by the meeting we will have these reconciled through February 28, 2021.

M&T General Fund – reconciled through 5/31/2020.

M&T Payroll Account – reconciled through 12/31/20

Republic – Operation Falcon – reconciled through 1/31/2021

Republic – Borough & Rec Project – reconciled through 1/31/2021

M&T Sewer Fund – reconciled through 11/30/20

Republic Sewer Fund – reconciled through 1/31/2021

We need Bank Statements for M&T or access to the bank so we can obtain the information to bring the reconciliations current. In QuickBooks M&T Bank General Fund has a (\$187,283.50) and the bank balance per Andrew is \$308,150.28.

We also recommend you close the M&T Bank accounts and keep Republic open. Before we do this, we have to check for direct deposits into the account from state funds and other sources.

In February, \$123,442 of deposits were received into the Republic Bank General fund. Expenses of \$255,897.57 were disbursed. Two checks from prior period were voided. Attached are the transactions that flowed through the Republic Bank General Fund.

The Clock Tower account has a balance of \$474,759 at 12/31/20. This account was not listed on the books. We added it effective 12/31/18 with related gains/losses.

Liquid Fuels & Sewer Fund

The Liquid Fuels report must be filed with the state as soon as possible. Christine will work with Andrew to get this done.

Outstanding Audits

Folcroft is behind on their audits. I have been in contact with Chris Herr from Maille and will try and assist him in gathering the necessary documents to complete 2018 and 2019 audits.

I am also working with Jim Kennedy at TJ Anderson on the 2020 pension reporting.

AGENDA

FOLCROFT BOROUGH WORKSHOP MEETING

February 2, 2021

PRESIDENT – Joseph Papaleo: Called the Council Meeting to order at 7:03 PM

Council President Papaleo noted that there was an executive session directly prior to this meeting.

Mayor Frey took a moment to think of all of the lives lost due to COVID 19. The pledge of allegiance was said.

Roll Call (Council President Papaleo, Councilman Kyle Willis, Councilwoman Leigh Daly, Councilman Nick Waters, Councilwoman Malinda Isaac, Councilman Robert Ruskowski, Mayor Bob Frey, Solicitor Alex Baumler, Secretary/Manager Andrew Hayman) were present. Councilman Jason McGuigan was absent.

Audience Participation

There was no audience participation.

Engineer's Report

Borough Engineer Lisa Catania said that for the meeting in two weeks, we have a County Aid resolution which is general fund money that can solely be used for resurfacing. The resolution then goes to the County.

Safestor is having trouble with erosion and sedimentation controls. She said that she had warned that she would shut down the project if they did not clean up the mud. They do have the construction entrance however she isn't sure if they're cleaning things as often as they should be. She said they do have a water station in place. Lisa said that they did hire a street sweeper to clean up the mud.

Lisa Catania said there is a small issue with stormwater at the new Popeyes and if they are good to go with agreements, this work could begin in the spring. Solicitor Alex Baumler asked for contact information for Popeyes as they have not yet reached out. Lisa Catania asked if Joe D'Amico Jr. had reached out yet, which Alex confirmed had not happened.

Public Finance & Administration - *Mr. Papaleo*

- Council President Papaleo discussed Borough fees and fines. Council President Papaleo said that this was something considered previously but that he wanted to revisit it. Manager Hayman said that at our last Borough meeting, a resident had submitted a question about Borough fees and timing. He said that it had previously been noted that the timing may not be reasonable due to concerns about the efficiency of the mail. Manager Hayman advised that fines not be increased at this time as regular enforcement seems to be resolving the issue. Manager Hayman proposed a 10 day window for residents a 10 day window to pay fines or contact the Borough. Manager Hayman said reminders should be sent

out at 30 days and any fine received after 30 days should receive a \$10 fine. Letters listing fines for each household could routinely sent out. Manager Hayman said he had not found a current fee schedule. Solicitor Alex Baumler said that fee schedules should be updated at least every 5 or 6 years. Council President Papaleo said that fees needed to be reviewed even if they aren't paid. Engineer Lisa Catania said that in January a fee schedule for permits was found but her office did not find any fees changed in 2019. She said that an ordinance cites previous ordinances or resolutions in determining the fee schedule but that nothing else could be found.

Engineer Lisa Catania said that in the past three or four months requests for lengthy zoning and fine background for properties and the companies are based in Florida. She said that there should be fees set for this type of project as it is expensive. She said the time to research it should be included in a cost for a right to know request. Council President Papaleo said that we should get to work on piecing all of this together. Solicitor Alex Baumler asked if we have records for violations issued in the last few years for code enforcement and zoning as the fee could be back-traced. He said that certain statutes would set a few for certain charges. He said that eventually we should set a 2021 baseline schedule. Manager Hayman said that record-keeping for fines are spotty and only a few violations dating back to 2017 can be found on file. Manager Hayman said he didn't mind not increasing the fine but wanted a \$10 fee added after the 30 day window to pay as it would compensate the Borough for the time and energy put into this task. Manager Hayman speculated that this might keep some cases out of court. He also speculated that Magisterial District Court may not be as concerned about the Borough in these cases. Council President Papaleo said he believed that this was something he though Council had supported in the previous meeting.

Manager Hayman asked if councilmembers would like to ask Alex Baumler to draft an ordinance for the next meeting so that it can be advertised. Manager Hayman said he is starting to get a number of requests for information about liens on properties and he does not know why these aren't just being looked up. Manager Hayman thought that only about one quarter of all liens on record can be found in the office. Manager Hayman said that some liens could be 20 years old. Solicitor Alex Baumler said that it doesn't necessarily matter if Folcroft has a recorded lien on file and that something has been done with it in 20 years. If the home is not sold or foreclosed on within 20 years the lien expires if not renewed. Manager Hayman said he wouldn't be surprised to hear that liens were hidden away in a box, somewhere.

- Council President Papaleo discussed raises and salaries, noted as having already partly discussed this in an executive session. Solicitor Alex Baumler confirmed that this meeting does have voting power. Solicitor Alex Baumler noted that this should be voted on via resolution and that one had not been drafted. Council President Papaleo reiterated that a salary increase for the Police secretary as well as raises for the Crossing Guards was discussed and directed Solicitor Alex Baumler to draft this resolution for the next meeting to be backdated.
- Council President Papaleo discussed a street opening ordinance. Council President Papaleo said that PECO is currently only liable to pay for repaving of one lane and that a new ordinance could direct contractors to repave the entire street from curb to curb. He said that it had been considered a long

time ago but would not have been viable prior to the PECO street openings. He elaborated, explaining that if someone comes in a replace water pipes the whole street must be repaved. Councilman Willis asked what would trigger this repaving. Engineer Lisa Catania said that if you have more than 5 openings within 100 feet that you are required to repave. If there is more than 250 feet of main to be put in but only on one side of the street with multiple openings, if the openings are solely on one side of the street the contractor only has to repave one lane. PennDOT only requires to repave a full lane is if you are effecting both lanes though things like side trenches or working in the middle of the street. She said this is the only criteria that the Borough uses so far, which is what PennDOT utilizes. Engineer Lisa Catania asked at what point would the ordinance come into play and advised that doing an ordinance that also addresses plumbers as they sometimes do not repair the road. She said that in Norwood and Prospect Park plumbers are required to do an escrow of \$1,500 which gives incentive to complete the work, properly.

Council President Papaleo asked if there are any municipalities that have an ordinance used as precedent that could be drawn from. Solicitor Alex Baumler said that his colleague had done one in Upper Darby last year and that we could model one off of theirs. Councilman Willis said that as long as the criteria are clear and the additional protections for smaller projects it might be worth going with what other groups are doing. Councilwoman Daly said this would cost companies more money but noted that Engineer Lisa Catania said it is typical to do this. Council President Papaleo asked if he could direct the solicitor to draw up an ordinance. Solicitor Alex Baumler agreed and said that there should be a minimum of two weeks to draft and a minimum of a 7 day advertisement period before voting.

Public Works Committee - *Mr. Willis*

- Councilman Willis discussed the purchasing of an F350 truck to replace the usage of the truck. Councilman Willis said he met with Shawn Payne to discuss financing option which were sent out with the agenda items. He said there was some discussion of waiting on getting the vehicle until winter time but that this has been corrected as there are three trucks: a dump truck for bulk materials, a different F350 dump truck and a smaller, red truck. He said that the trucks are for daily use and this F350 would replace the smaller truck. He said this is not something only used for the winter. He also wanted to note that the other truck should not be eliminated but retained as a backup.

Councilman Willis said there are a few financing options but it would be best not to wait to purchase this vehicle. He said that all financing options add about \$2,000 to the cost of the vehicle over their period. He advised not to finance the vehicle but to purchase it immediately. Councilman Willis said that we have the money to purchase this vehicle this year and asked what other items might be needed immediately. He said he believes this vehicle falls within the budget that the Borough has. Purchasing the vehicle up front would save the Borough \$2,000. Manager Andrew Hayman said that there are transmission issues with the 2018 dump truck that Dan Falcone mentioned had happened previously – he mentioned that Shawn Payne would like this to be discussed in the meeting. Councilwoman Isaac said it would be best just to purchase the vehicle outright. Mike Hill said that the Borough is in the position to purchase this vehicle. Council President Papaleo said that this would be the final item for the Highway Department this year. Councilman Willis said that the Borough did not have the capacity to

purchase a wood chipper and other items and that some of these items might be purchased via grant funding.

Councilman Willis made a motion to purchase an F350 at a price of \$38,400 was seconded by Councilman Ruskowski. The motion passed unanimously.

Mayor Frey said that the new dump truck has been in the shop a number of times and that it was build to PennDOT specifications.

Public Safety Committee - *Mr. Ruskowski*

- Councilman Ruskowski had no new business to report.

Public Health and Literacy - *Ms. Isaac*

- Councilwoman Isaac said that the Library is still staying safe and doing curbside pickup. She said she was going to get in touch with the Health Department and that it is hard to get through. Council President Papaleo said that he has had several seniors reach out to him who do not have access to a computer and do not know about the COVID shot and how to get up to date vaccine information and how to register with

Manager Hayman said he got an email from the County today recognizing that the Borough had requested vaccines and that they were still vaccinating people categorized as 1A and that he had no new information about when 1B would be. Manager Hayman said that a robocall could work however things change routinely. Council President Papaleo said many residents do not use computers and said that due to their age, these residents are generally at the most risk and that the Borough should attempt to contact them regarding vaccination. Councilwoman Isaac said that some residents may not even drive and that if someone was able to provide transportation for residents and that she could personally drive residents on an evening or Saturday. Councilwoman Isaac and Council President Papaleo said that there are delays across the County and Nation. Council President Papaleo directed Councilwoman Isaac to investigate how the Borough could assist. Councilmembers discussed personal matters relating to COVID 19.

Municipal Planning and Zoning – *Mr. Waters*

- Councilman Waters said an application from Beacon of Folcroft for a new 7/1 on Delmar Drive was approved by the Zoning Hearing Board. Councilman Waters also noted that two members of the Planning Commission have resigned years ago and were not replaced. Councilman Waters suggested replacing them at the next meeting.

Manager Hayman said that he was not even aware that the Borough had a planning commission. Only two members could be contacted and those members had resigned. It was thought that the last known planning meeting was in May 2019. Council President Papaleo said he did not know when any of the terms expired. Manager Hayman said he was not confident that these were voted on at a Council Meeting and probably all members terms' have expired. He said that if all members terms are up

already they can be on rolling terms – 1 member to a 3 year term, 1 member to a 2 year term and 1 member to a 1 year term. He believed that this may have been done solely by conversation. Council President Papaleo asked about the pension board. Councilman Ruskowski said that Lisa Dunn was appointed to the board and that he had also been appointed to it when Councilman Schramm resident along with Lisa McGuigan. Councilman Ruskowski said that he was not aware of the duration of the terms. Councilman Ruskowski said that he believed they were all current. Council President Papaleo asked Manager Hayman to collect resumes via social media for vacant positions.

Lastly, Solicitor Alex Baumler said Council should authorize Manager Hayman to collect resumes for the Zoning Hearing Board. Manager Hayman said that the members were accounted for. Solicitor Alex Baumler said that he would feel more comfortable with potential members as alternates. Council President Papaleo asked Manager Hayman to let the current zoning members know that they are not being run out of town and that the Borough is just looking for more members.

Public Parks and Recreation – *Ms. Daly*

- Councilwoman Daly had no new business. Council President Papaleo said that the light at the end of the tunnel is starting to show and that he does not know if the mutant strains of COVID 19 might change things but he wants to plan a large street party to celebrate. Councilwoman Daly said she was hoping to plan something as early as June but wanted a backup plan just in case depending on what normal looks like.

Municipal Legislation – *Mr. Waters*

- Councilman Waters had no new business.

New Construction Committee – *Mr. Willis*

- Councilman Willis said he had a meeting with contractors not long ago as there were expected and feared price increases due to changes in demand and material costs. He said the price is probably going to increase to about \$1.3 million dollars, closer to what the Borough had expected to spend in the first place. Councilman Willis said that based on the fact that these are costs that were already expected and everyone has to pay them it should still be approved. Councilman Willis said that they would like to also increase the timeline from 270 days to completion out to 365 days to completion. He said they hope to start working in March, 2021 as there are concerned with opening up the ground and actively working. This would mean that the building would be ready for use in March, 2022 and ready to use in that month.

Council President Papaleo asked how this complicates things. Solicitor Alex Baumler said that we need to contact the bank and that finances should be discussed to see what the Borough has and doesn't have and that the current loan should be amended or perhaps the Borough might need to go through the loan process, again. Solicitor Alex Baumler said that the Borough would need to submit to DCED again and ask for expedition for a total time of a month or two, again. He said that the Borough already has \$4.69 million sitting on hand and that the Borough will not need the money immediately. The

Borough could still begin right away. Councilman Willis said he had hoped to have a contract sent out by now and asked Alex Baumler if the Borough needs to vote on it. Solicitor Alex Baumler said that additional amendments to the contract can be approved by the Borough Manager, which would be sent back to Council for approval. Engineer Lisa Catania said this would be done as a change order to clarify what materials or scope are changing. Councilman Willis said a deadline of prior to this meeting was given. Council President Papaleo was upset and said he wanted to see a crane doing work. Council President Papaleo said he believed that there was some sort of intentional interference.

Councilman Willis said that once he had the information needed he would make a decision to move forward and unless there are severe deal-breakers to avoid the rebidding process as it would delay the construction process. Councilman Willis reiterated that the Police Department is operating under suboptimal circumstances.

Parking Permit and Paving Committee – Mr. Willis

- Councilman Willis said he would like to return to an idea from December to bring in an assessor to value the property. Solicitor Alex Baumler said this would be a sample and advised Council to authorize Manager Hayman to engage with an appraiser for a specific street. Councilwoman Isaac asked how permits would work with a snow storm. Councilman Willis said that he was not yet at the point in the plan where he could definitively answer that question. Councilwoman Isaac said that she parks on the street because her job is essential and that she would opt not to buy a permit and instead park her car in the driveway. Councilman Willis asked if there were any preferential streets and suggested Taylor Drive. Council President Papaleo asked if Council was attempting to pick a sample for pricing purposes and suggested using a section of street with a breezeway and without a breezeway as those would be more expensive. Council President Papaleo said the 800 block of Grant Road from Delview to the driveway before Edwards would probably be the best example of all three types of driveway easements. Councilman Willis said 800 Grant to 910 Grant would be a good sampling.

Councilwoman Daly made a motion to authorize Manager Hayman to engage with an appraiser for 800 to 910 Grant Road. Councilwoman Isaac seconded the motion. The motion passed unanimously.

Police Chief's Report:

Chief Bair said that the paving is going to be on Delmar Drive possibly next week and nothing will be done this week because of the weather. He said that there should be issues on Delmar next week for two days for restoration paving.

Solicitor's Report

Solicitor Alex Baumler said that there is nothing separate and he will have more to report next meeting.

Finance Director's Report

Mike Hill said that he would be submitting checks totaled approximately \$251,000 for the month of January and some items might need to be reclassified to highway to make sure they are in line for 2020.

Borough Manager's Report

Manager Hayman said that he sent out the Borough Manager's report was sent out from last week. He said that staff had been working non-stop during the storm. He said that only two complaints from residents had been received and they were easily resolved. Manager Hayman said that the blacktop that was put down seems to be coming down after the storm and said that he had reported this to ULS for street sweeping. Manager Hayman said that Rep. Dave Dellosa would be doing a food giveaway of 200, 20 pound boxes of food to give away across from Borough Hall. Lastly, Manager Hayman said that the Borough was over 100 violations issued in the month of January.

There was no old business

There was no new business.

A motion to adjourn was made by Councilwoman Isaac and seconded by Councilman Ruskowski. The motion passed unanimously. The meeting concluded at 8:20pm.

MEETING MINUTES
FOLCROFT BOROUGH COUNCIL MEETING
FEBRUARY 16, 2021

PRESIDENT – Joseph Papaleo: Called the Council Meeting to order at 7:00 PM

Mayor Frey took a moment of silence for all those who have died as a result of COVID 19 and then led the pledge of allegiance.

Roll Call (Council President Papaleo, Councilman Kyle Willis, Councilwoman Leigh Daly, Councilman Nick Waters, Councilwoman Malinda Isaac, Councilman Jason McGuigan, Councilman Robert Ruskowski, Mayor Bob Frey, Solicitor Alex Baumler, Secretary/Manager Andrew Hayman) were present.

Audience Participation

There was no audience participation.

Engineer's Report

Borough Engineer Lisa Catania stated that there isn't much action this past month. She noted that Safestor has its elevators up and the parking lot done. The stormwater management is done as well. She said they did give an ok for Popeyes and that the information was given to our solicitor from Joe Damico for land development approval. She said that they contacted PECO with regard to the fee in lieu for trench restoration and received word today that they are preparing the check so we should have that shortly, in the amount of \$403,000 that would go in the General Fund and not Liquid Fuels account.

She said that this evening she has the County Aid application, which is money from the Liquid Fuels program distributed to the County. The County then distributes those funds to municipalities based on road mileage and population. She said that a corresponding resolution and application have been provided to Council. Once the application is complete, PennDOT submits to the County that they can release funding, which typically happens in September or October. Once bids for the road program have been received, hopefully by the committee meeting in March, she hopes to be able to give a breakdown of the distribution of these funds.

Council President Papaleo said he thought he was seeing changes on the Folcroft Avenue turnaround. She said that she doesn't have any direction from PennDOT as to when they'll demolish the bridge. Lisa said that anything that the Borough created in this location would be destroyed once the bridge is demolished. She said that Council thinks that if we want to use it for a different, eligible project that it might be worth considering. She suggested looking into this if Council is so inclined.

Public Finance & Administration - *Mr. Papaleo*

- A motion to approve the bill list for the month of January, 2021 was made by Councilman Willis and seconded by Councilwoman Isaac. The motion passed unanimously.
- A motion approve the Treasurer's report for the month of January, 2021 was made by Councilman Willis and seconded by Councilwoman Isaac. The motion passed unanimously.
- A motion to approve the January 5th, 2021 Workshop Meeting Minutes and January 19th, 2021 Council Meeting Minutes was made by Councilman Willis and seconded by Councilwoman Daly. The motion passed unanimously.
- A motion to accept engagement letter from Brinker Simpson was made by Councilman Willis and seconded by Councilwoman Isaac. The motion passed unanimously.

Councilman McGuigan asked what the old numbers for the salary resolution were. Manager Hayman said that the numbers represented a three percent raise for all crossing guards, the supervisor and the

- A motion to approve Resolution R2021-2 - a Salary Resolution - was made by Councilwoman Isaac and seconded by Councilman Ruskowski. The motion passed unanimously.

Public Works Committee - *Mr. Willis*

- Councilman Willis asked to make a motion to authorize an application to Delaware County Council for an allocation of liquid county fuels funds for the municipal street improvement program of 2021 was made by Councilman Willis and seconded by Councilwoman Daly. The motion passed unanimously.

Councilman Willis thanked the Highway department for keeping our roads clear and said that in his experience their work is excellent.

Public Safety Committee - *Mr. Ruskowski*

- A motion to approve the Police Chief's Report for the month of January, 2021 was made by Councilman Ruskowski and seconded by Councilwoman Isaac. The motion passed unanimously.
- A motion to approve the Fire Chief's Report for the month of January, 2021 was made by Councilman Ruskowski and seconded by Councilwoman Daly. The motion passed unanimously.
- A motion to approve the Fire Marshall's Report for the month of January, 2021 was made by Councilman Ruskowski and seconded by Councilwoman Daly. The motion passed unanimously.

Councilman Ruskowski said that Chief Bair had requested another supervisor as one Corporal is currently in the "drop" program and that an officer should be promoted so there's always a supervisor on each shift. Councilman Ruskowski said that the position of Corporal is a promotion but it's the lowest paid rank. Councilman Ruskowski said he would be happy to support that motion.

Council President Papaleo asked if approval would authorize Manager Hayman to advertise the promotional test. Council President Papaleo said he supported it.

Councilman Ruskowski made a motion to post the Corporal Position Exam for the Borough Police Department. The motion was seconded by Councilwoman Daly. The motion passed unanimously.

Public Health and Literacy - *Ms. Isaac*

- Councilwoman Isaac said that she believed we should be looking for testing sites and she knew that the pharmacies were taking them. She said she believed Councilwoman Daly had posted information about this. She said she believed Rite Aid, CVS and Walgreens were providing shots. Councilwoman Daly said that Giant Pharmacy is providing shots as well but only to those categorized as 1A, though she noted that this is an extremely large category. Councilwoman Daly said that her mother received a shot in Upper Darby. Councilwoman Daly suggested providing rides or uber to senior citizens who need shots. Council President Papaleo said he would support renting a bus. Manager Hayman reminded Councilmembers that getting that many slots/reservations at this time is unlikely. Councilwoman Daly said that most senior citizens are getting information from their doctors and that she has experienced how hard it is to secure a spot to get the vaccine. Council President Papaleo and Councilwoman Isaac agreed to revisit this discussion at a later time.

Municipal Planning and Zoning – *Mr. Waters*

- Councilman Waters made a motion to appoint resident Brian Hines to the Planning Commission.

Council President Papaleo said that this was a good pick and explained that the Planning Commission is essential to development to the Borough. Council President Papaleo said that he has lived here all of his life and he owns a successful business.

Solicitor Alex Baumler said that Mr. Hines would have to be appointed to a four year term and that the remaining members would stay on the board.

Councilman Waters made a motion to appoint resident Brian Hines to the Planning Commission. The motion was seconded by Councilwoman Isaac. The motion passed unanimously.

Public Parks and Recreation – *Ms. Daly*

- Councilwoman Daly said she met with her committee last night and that like the “Booed by the Borough” event she is going to have a “Getting Egged By the Borough” for Easter. She explained how this event would be completed and noted that she will make kits and goodies. She said that she contacted Chief Weber about possibly having the bunny going around to the Fire Truck. She said that TNT Cleanups reached out to her about doing a Borough-wide Cleanups. She said that TNT Cleanouts would provide dumpsters and supplies. She said the one in the Fall was successful and this could make a major impact and reiterated that TNT would emplace dumpsters around the Borough for this event. Councilwoman Daly concluded

Municipal Legislation – *Mr. Waters*

- Council President Papaleo said he would like to discuss a schedule of fees. Councilman Willis confirmed that this needs to be done in the future. Solicitor Alex Baumler said he sent along a document from Norristown and it may be double the amount of fees that the Borough will have. Councilman Willis said that he was having a discussion about the fees in the driving committee. Solicitor Alex Baumler said this was comprehensive.

New Construction Committee – Mr. Willis

- Councilman Willis said we had received some detailed information from the contractors that list increases. Engineer Lisa Catania said she had looked at it but had no perspective as it was all lump sums. She said she knew that the price of stone had gone up drastically, however she said she needed detailed information for the justification for a change order. Councilman Willis said there was no item for labor and he was aware that the prevailing wage had increased. Councilman Willis said that we had received more information. Council President Papaleo said that he believed some expenses were 25% higher. Engineer Lisa Catania said she needed a return phone call from Bob Linn, Borough Architect. She said that most of this would involve the building but she could sit in. In some cases, through value engineering she was able to significantly decrease prices.

Council President Papaleo said he did not want to pay another \$1.35 million and then get a request for more money. Engineer Lisa Catania said that she would have to look at the contract language and specifications as she does not have them, however they may not be able to increase labor or material costs depending on how specifications were written. She noted that once the contract is seen, barring an unforeseen condition, that is the finalized price. Councilman Willis confirmed that Engineer Catania's firm is going to verify fees. Engineer Lisa Catania said that Linn Architects would verify the design and that her firm would verify and then Council would vote on this. She compared this to the roads program and how council takes action. Councilman Willis directed Manager Hayman to schedule the meeting immediately.

Parking Permit and Paving Committee – Mr. Willis

- Councilman Willis said he hoped that all members had a chance to look at items that went out in the packet. He said he put together a report of the proposed parking permit plan. He said this did not require action at the moment and that this was the step we were at, currently. He asked if members were on the same page. Council President Papaleo asked about the overnights for guests. Councilman Willis said that his committee discussed a number of options and that the application we were getting would not be able to accept these payments. He said that monthly guest passes could be through Jackrabbit and that overall guest passes would cost twice as much as a regular permit. Guest passes/hangers could be purchased and would be on a monthly basis for those staying overnight. He said that every household that needs a guest pass.

Council President Papaleo said that this should be like a parking lot near the shore. Council President Papaleo said that parking passport takes a cut and before giving away these funds to Passport it might be best to start with paper hangers. Councilman Willis explained that if you used three emergencies for actual emergencies then a resident could call in and purchase a hanger instead of getting a ticket.

Councilwoman Isaac asked what would be done in the winter. Councilman Willis said that any time an emergency arises in the Borough any rule can be waived and that when the emergency concludes enforcement of the rule can be enforced. Councilwoman Isaac asked if she would get a ticket for briefly parking on the street in the event of a snow storm. Councilman Willis described emergencies like mechanical issues that make a vehicle immovable as being exceptions to the rule. Councilman Willis said that right now the proposal is \$60 per year with a limit of four permits per household. Councilman Willis said that a hardship option could be included on the application and then these hardships would be individually approved by Council as categories could become dangerous, constitutionally speaking. Exemptions would be considered on a per situation basis. Council President Papaleo asked if residents have to provide insurance and a valid registration to purchase the permit. Solicitor Alex Baumler said that residents would have to provide a valid registration but it doesn't have to be registered to that property. Councilman Willis clarified that the license would be a proof of residence. Solicitor Alex Baumler said that a bill could also be used. Councilman Willis said that like a bank account, many documents could be used. Council President Papaleo asked if individuals who reside in the Borough but are residents in other areas could obtain a permit. Solicitor Alex Baumler said that a letter from the landlord would be how this was done. Council President Papaleo thanked the committee and members for their work. Councilman Willis noted that public hearings will be held prior to the implementation of this plan.

- Councilman Willis said that the driveway portion of this program is underway. Manager Hayman has been empowered to get a quote from an appraiser for this portion of the program. He advised that the Borough tighten up fees around driveway maintenance which will be the other part of this program. He said that if residents do not give access to their shared driveway then they will be given significant fees for not maintaining their portion of the driveway. Councilman Willis reiterated that he is going to push for residents to opt into the driveway program. Councilman Willis said that these are his recommendations for now.

Police Chief's Report

Chief Bair thanked Council for approving the test for his Corporal. He said the anticrime unit took a large amount of meth and thousands of dollars off the street. He said the anticrime unit is also working on a bigger item but cannot comment more at this time.

Solicitor's Report

Solicitor Alex Baumler had no other commentary.

Finance Director's Report

Mike Hill was ill and absent. Manager Hayman said that the bill list and checks are included.

Fire Chief Tom Weber said that last year, his team responded to 608 emergencies in and around the Borough which is a record. He said this year they have already responded to 86 calls and there have been a few series incidents this year, including a brush fire behind a business on Delmar Drive. He

thanked Officer Dorman for directing him to the correct side of the block for the fire. He said there was a small fire in a bedroom on Glen Avenue this month which was resolved quickly.

Chief Weber thanked Council for the gift cards provided to the members last year. Chief Bair said that he tried to comment on the Easter Bunny but he just needs a date. Councilwoman Daly agreed to provide a date.

Lastly, Chief Bair said he had a request that he would like to read out. He said that while firefighting is not cheap, he wanted Council to begin the process of replacing Telesquirt 1, which is a 12 to 14 month process. He said there is a two stage price increase happening this year beginning in March and then a 2 percent increase in September or October, increasing the current estimated price by \$40,000 or \$50,000 and said that maintenance costs have increased. He said that Telesquirt 1 was out for a total of 27 days with only four of those days for routine maintenance. He said there needs a repair to the aerial ladder and testing. He said the new design would be similar and needs to be able to fit into tight streets and alleyways. He said the only difference would be a larger ladder for three story buildings and the new Safestor on Chester Pike. He said that the cost of refurbishing the new truck is \$700,000. He said that he did background checks with community leasing, a finance company, and plans range from a 7 – 10 – 12 and 15 year loan. Once a contract is signed the first payment isn't until 12-14 months out. The company would pay up front to get additional discounts. If something could be signed in the next month there would be an additional discount lowering the loan number. There would be no penalty for prepayment and it would go into next years budget. Chief Weber said he could forward numbers to Manager Hayman. Chief Weber described different financing scenarios.

Borough Manager's Report

Manager Hayman said that he has been working with an appraiser and that the scope of the appraisal is apparently uncommon. Manager Hayman said that he was hoping to have some information sooner but that unfortunately nothing has been provided yet. Council President Papaleo reiterated from a previous meeting that this is a complicated process as there are several types of easements. Manager Hayman said there was a noticeable increase in the number of residents who shoveled their snow and 25 fines were issued for failing to shovel snow. Manager Hayman noted that a resident who received a fine recently and shouldn't have had one issued was found over \$2,000 in unclaimed property. Manager Hayman said that the Highway Department has done an incredible job responding to the snow storm. Highway staff also took down the old office in the garage to make more space for tools. Manager Hayman said that the Thursday food giveaways have been fantastic and consistently given out hundreds of boxes of foods and said that an average of three boxes per minute were given out for the entire event. Manager Hayman said these events are almost exclusively attended by Borough residents. Manager Hayman said that there has been an increase of 23 cases of COVID 19 in the Borough and another Borough resident has regrettably passed away as a result of the virus.

Lastly, Manager Hayman said the roof is still leaking and that a roofer has come out and will patch the roof for \$800-\$3,000 and that there has been a serious roof collapse in the old weight room. Manager Hayman said the changing temperature and pooled water is tearing the rubber on the roof. Councilman

Ruskowski said that a collapse on the inside could be a serious problem. Council President Papaleo directed Manager Hayman to do whatever needed to get the roof fixed. Councilwoman Isaac asked if officers can be stationed out of Sharon Hill Borough as an alternative. Council President Papaleo said that the Police could be stationed out of the Fire Department instead if needed since the hall is open but that the cost of doing this would be substantially more. Council President Papaleo thanked Manager Hayman for his work.

There was no old Business

There was no new Business

A motion to adjourn was made by Councilman Ruskowski and seconded by Councilwoman Isaac. The motion passed unanimously. Members stayed on for an executive session.

February 2021 Fire Marshal Report

2/1/2021 Bedroom Fire 1542 Glen Ave. Bedroom Fire caused by candle fire contained to single room. Minor Fire damage moderate smoke damage.

Follow up on 2/5/2021 Residents back at home clean-up of smoke damage by private contractor.

2/6/2021 Controlled burn notification given. 1114 Taylor Drive. As per Borough ordinance all firepits must be located 20 feet from any structure. Resident notified to move firepit to another location other than front patio.

2/20/2021 Oven Fire 1067 Taylor Drive. Grease build up causing small fire contained to oven. Damage to oven. Home Owner notified that oven needed to be replaced.

Follow up on 2/23/2021 Stove unit replaced but upon inspection pipe in basement was leak natural gas. Gas secured to pipe and unit. Until pipes replaced.

Follow up on 2/26/2021 Pipes replaced from valve in basement to valve behind stove and new flex line installed.



Borough of Folcroft Police Department



William C. Bair

CHIEF OF POLICE

DELAWARE COUNTY, PENNSYLVANIA

1555 Elmwood Avenue, Folcroft, PA 19032

Christopher D. Eiserman

DEPUTY CHIEF OF POLICE

On 3-10-2021 the Folcroft Police Department conducted a Supervisor Test for the position of Corporal.
The following are the results of this testing:

Peter Acquarola- (W) 86%; (O) 91.8% Total: 88.32%

Eugene Mackey- (W) 84%; (O) 97.3% Total: 89.32%

Chief William C. Bair Jr.

Speed Enforcement Evaluator

Location

Elmwood Ave.

Total Percentage of Enforceable Violations

Analysis Dates

Start: 3/5/2021
End: 3/11/2021

Posted Speed Limit 25 MPH
Enforcement Tolerance 10 MPH
Enforcement Limit Greater than 35 MPH

Equipment Used

Law Enforcement Radar

Installed By

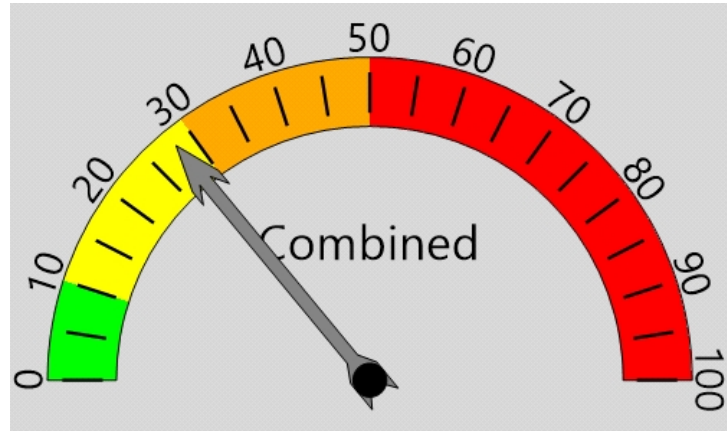
9527

Requested By

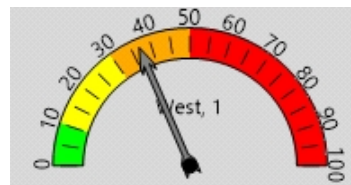
6301

ADT

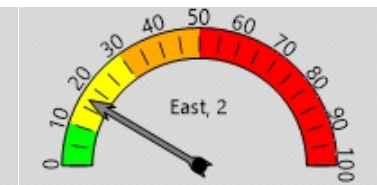
1694



Percent Speeding: 28%
Rating: Medium Low



Percent Speeding: 37%
Rating: Medium



Percent Speeding: 17%
Rating: Medium Low

Vehicle Totals - Combined

2	4	6	8	10	12	14	16	18	20	22	24	26	26
0	0	0	2	9	17	22	16	48	47	72	199	449	9694
85th Percentile: 37.9													

Vehicle Totals - West, 1

2	4	6	8	10	12	14	16	18	20	22	24	26	26
0	0	0	0	3	4	4	4	28	26	34	86	184	5068
85th Percentile: 38.9													

Vehicle Totals - East, 2

2	4	6	8	10	12	14	16	18	20	22	24	26	26
0	0	0	2	6	13	18	12	20	21	38	113	265	4626
85th Percentile: 35.9													

Best Times for Speed Enforcement

Location

Elmwood Ave.

Analysis Dates

Start: 3/5/2021

End: 3/11/2021

Equipment Used

Law Enforcement Radar

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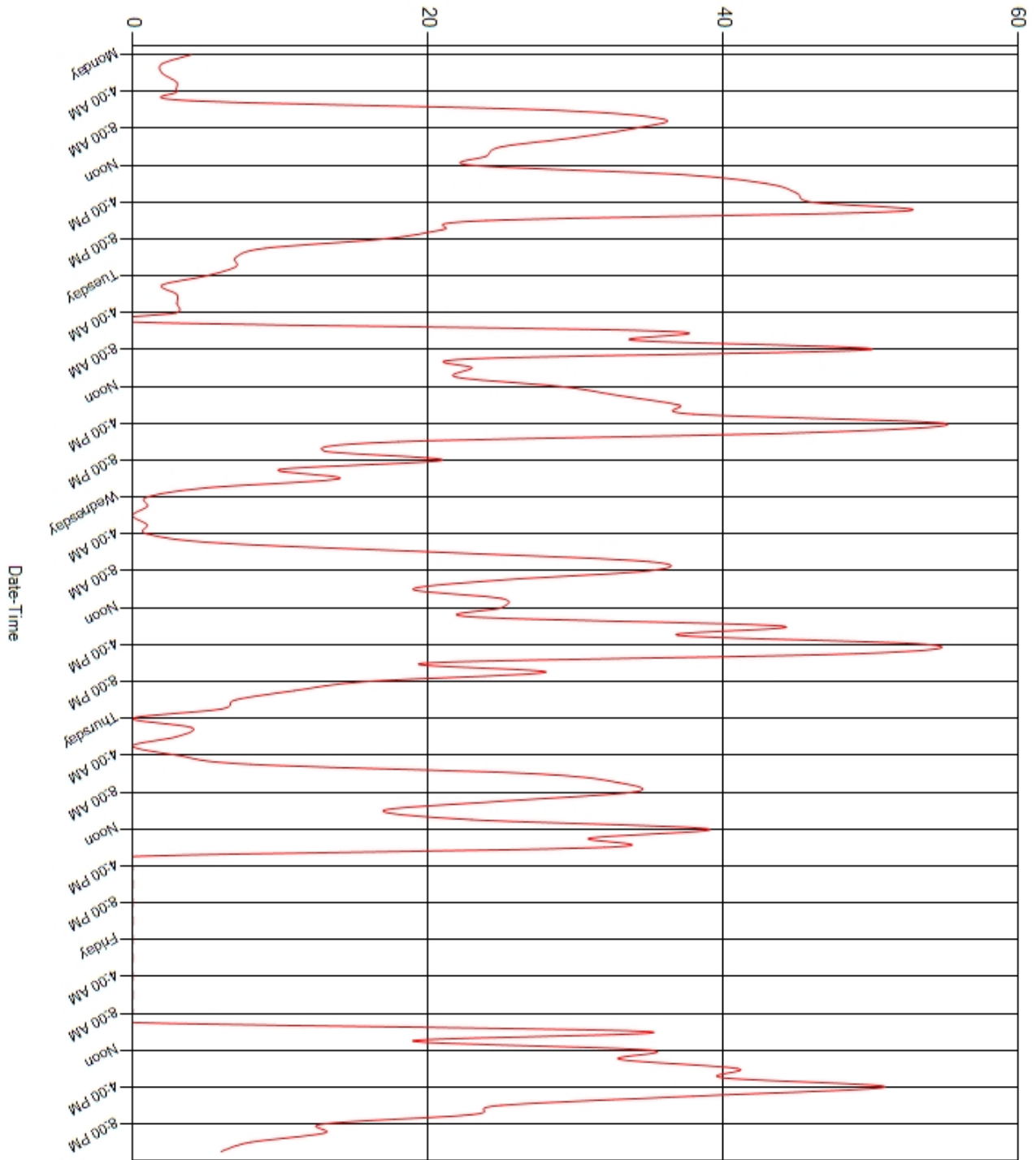
ADT

1694

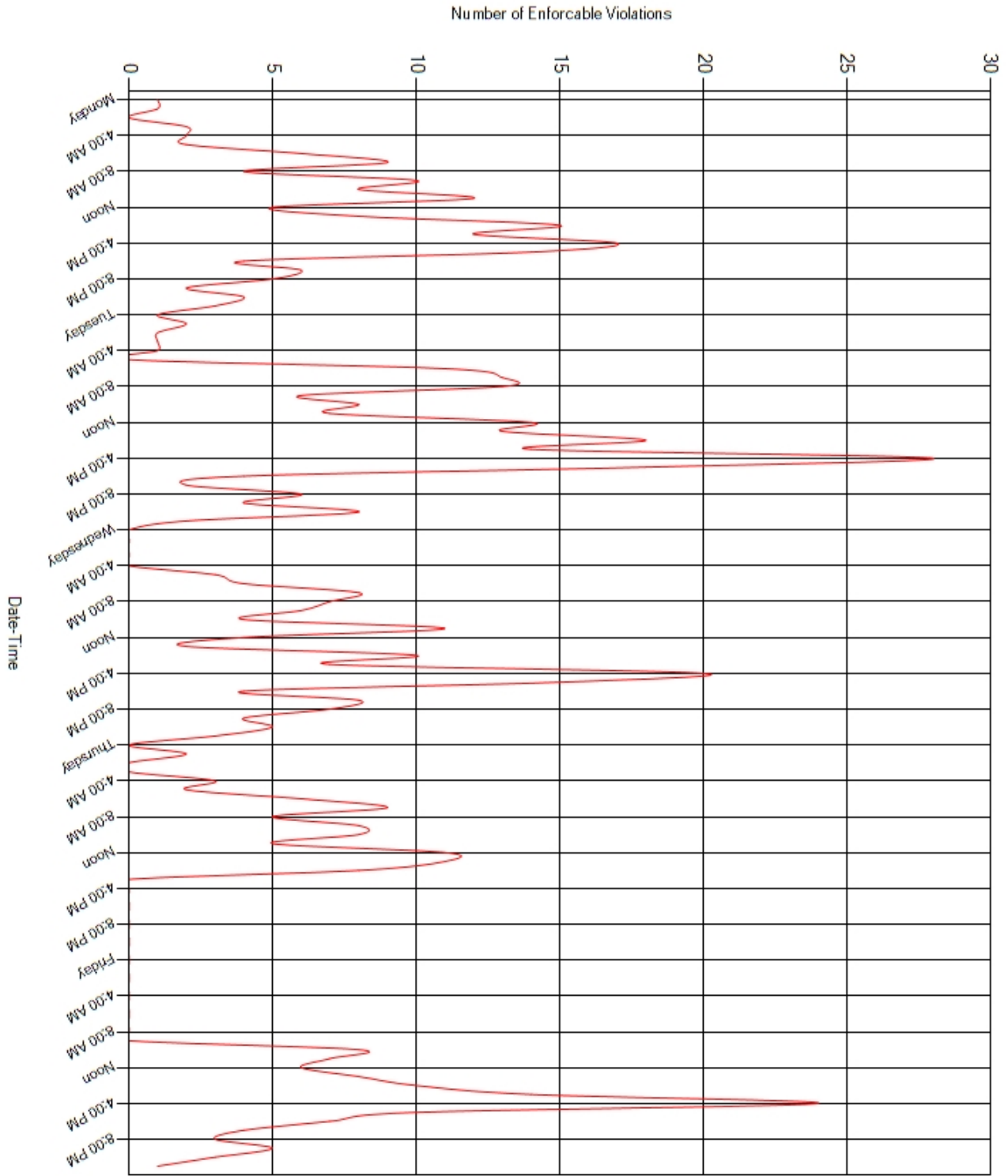
	Combined		West, 1		East, 2	
	AM	PM	AM	PM	AM	PM
Monday	7:00 - 9:00	5:00 - 7:00	8:00 - 10:00	5:00 - 7:00	11:00 - 1:00PM	4:00 - 6:00
Tuesday	8:00 - 10:00	4:00 - 6:00	8:00 - 10:00	5:00 - 7:00	7:00 - 9:00	4:00 - 6:00
Wednesday	7:00 - 9:00	4:00 - 6:00	8:00 - 10:00	2:00 - 4:00	11:00 - 1:00PM	4:00 - 6:00
Thursday	8:00 - 10:00	12:00 - 2:00	8:00 - 10:00	12:00 - 2:00	7:00 - 9:00	12:00 - 2:00
Friday	10:00 - 12:00PM	4:00 - 6:00	10:00 - 12:00PM	2:00 - 4:00	10:00 - 12:00PM	4:00 - 6:00
Saturday	8:00 - 10:00	4:00 - 6:00	11:00 - 1:00PM	3:00 - 5:00	8:00 - 10:00	12:00 - 2:00
Sunday	11:00 - 1:00PM	3:00 - 5:00	9:00 - 11:00	6:00 - 8:00	11:00 - 1:00PM	1:00 - 3:00

	Combined	West, 1	East, 2
Monday	5:00PM - 9:00PM	5:00PM - 9:00PM	4:00PM - 8:00PM
Tuesday	4:00PM - 8:00PM	8:00AM - 12:00PM	4:00PM - 8:00PM
Wednesday	4:00PM - 8:00PM	2:00PM - 6:00PM	4:00PM - 8:00PM
Thursday	12:00PM - 4:00PM	8:00AM - 12:00PM	12:00PM - 4:00PM
Friday	4:00PM - 8:00PM	2:00PM - 6:00PM	4:00PM - 8:00PM
Saturday	4:00PM - 8:00PM	3:00PM - 7:00PM	12:00PM - 4:00PM
Sunday	3:00PM - 7:00PM	6:00PM - 10:00PM	1:00PM - 5:00PM

Number of Enforcable Violations



Best Times to Enforce - Combined



MARCH 16, 2021 Borough Manager's Report:

Code Enforcement:

During the month of February, a total of 98 code enforcement violations were issued in the Borough. So far, as of 3/12/21 a total of 44 code enforcement violations have been issued in the month of March – on track to surpass the total number issued in February.

As always, I would like to encourage residents to contact the Borough at (610)522-1305 or email me personally at manager@folcroftborough.org if they would like to discuss or dispute a fine or if they can commit to help correct a situation. Residents who would like to report a violation or for general questions can do so anonymously at the same number and email.

Highway:

The Highway Department has been busy filling potholes all across the Borough but with a special focus on “Old Folcroft” and Borough facilities with the anticipated repaving in the Delmar Village section of the Borough. Staff have reported severe potholes on the lower end of Ashland avenue, on Watson Rd and Bayard. I have personally inspected these areas and can confirm that they are in dire need of repair. If possible, they should be added to our 2021 Roads program.

I would like Council to consider a bulk purchase of cold patch for Borough residents to purchase (at cost) to help repair some of the substantial potholes in the shared driveways. This would be an especially helpful tool to divert code enforcement fines.

Events:

Our final “Thursday Food Giveaway” as of yet will be this Thursday (March 18th) and is not limited to Borough residents. These giveaways have been a major success with sometimes up to 8 pallets of food distributed to those in need over the course of a giveaway. I would like to thank Rep. Dave Dellosa, his staff and the residents who volunteered to help make this a possibility.

COVID 19:

According to the Chester County Health Department's website, a total of 7.75% of Borough residents have tested positive for COVID 19 since March for a total of 514 cases. This is an increase of 37 cases since my last February report to Council. Of these cases, 6 Borough residents have now passed away due to COVID 19 which represents no increase from the previous month. If you are interested in reading more about this or would like to respond to the survey, please go to <https://www.chesco.org/4376/Coronavirus-COVID-19>.

Other:

I sent out an advertisement for Borough residents to submit resumes to fill vacancies in some boards. I will keep Council up to date as we begin to consider some candidates. If you know of anyone who is interested in serving on a board or committee, please direct them to email me at manager@folcroftborough.org.