

AGENDA

FOLCROFT BOROUGH COUNCIL MEETING

MAY 25, 2021

PRESIDENT – Joseph Papaleo: Call the Council Meeting to order at 7:00 PM

Mayor: Flag Salute and Invocation.

Roll Call (Council President Papaleo, Councilman Kyle Willis, Councilwoman Leigh Daly, Councilman Nick Waters, Councilwoman Malinda Isaac, Councilman Jason McGuigan, Councilman Robert Ruskowski, Mayor Bob Frey, Solicitor Alex Baumler, Secretary/Manager Andrew Hayman)

Audience Participation

Consideration of the Application for Grant of Conditional Use by Vision Charter Academy

Engineer's Report

Public Finance & Administration - Mr. Papaleo

- Motion to approve the bill list for the month of April, 2021
- Motion approve the Treasurer's report for the month of April, 2021
- Motion to approve the April 6th, 2021 Workshop Meeting Minutes and April 20th, 2021 Council Meeting Minutes

Public Works Committee - Mr. Willis

- Discuss any new business.

Public Safety Committee - Mr. Ruskowski

- Motion to approve the Police Chief's Report for the month of April, 2021
- Motion to approve the Fire Chief's Report for the month of April, 2021
- Motion to approve the Fire Marshall's Report for the month of April, 2021
- Motion to approve the sale of a used Police vehicle and the purchase of a new Police vehicle

Public Health and Literacy - Ms. Isaac

- Discuss any new business.

Municipal Planning and Zoning – Mr. Waters

- Consideration of a preliminary/final land development plan for 540 & 542 Folcroft Ave for DB Enterprises

Public Parks and Recreation – *Ms. Daly*

- Discuss any new business.

Municipal Legislation – *Mr. Waters*

- Consideration of Parking Permit ordinance 2021-01

New Construction Committee – *Mr. Willis*

- Discuss any new business.

Parking Permit and Paving Committee – *Mr. Willis*

- Discuss any new business.

Police Chief's Report

Solicitor's Report

Finance Director's Report

Borough Manager's Report

Old Business

New Business

Adjournment

REPORT TO FOLCROFT BOROUGH

Date: May 20, 2021

Meeting: May 25, 2021

In April, \$1,845,146 of deposits were received into the Republic Bank General fund. Expenses of \$260,338 were disbursed. \$75,864 was deposited into M&T General Fund and \$150,00 was transferred to the Payroll account to cover of \$184,877 and payroll service fees of \$1,009.

As previously discussed, the Borough is projected to have a surplus at year end; however, the surplus is much lower than previously reported. The debt service due in June and December was not included in the budget, along with \$124K for the road project and \$45K in prior year bills. There were also some adjustments made to clean up the financial data from prior years. Cash at year end is projected to be approximately \$400K. We will continually update the projection each month.

The Clock Tower account has been added to the balance sheet.

The bank account balances are as follows:

FOLCROFT BOROUGH					
CASH REPORT					
April 30, 2021					
ACCOUNT	ACCOUNT	BANK	BALANCE	INTEREST	SERVICE
	ENDING				CHARGES
General Account	7363	M&T	142,219.25	6.75	-
General Account	6921	Republic	2,365,082.97	87.61	-
Borough & Rec Project	2767	Republic	4,687,287.64	385.23	
Payroll Account	7348	M&T	24,107.71	-	-
Sewer Account	7355	M&T	8,253.51	0.34	-
Sewer Account	6956	Republic	796,088.13	23.84	-
State Highway Fund	7405	M&T	22,503.35	-	-
State Highway Fund	6964	Republic	398,402.59	32.77	-
Operation Falcon	0386	Republic	7,456.24	-	-

All bank accounts of which we are aware have been reconciled through April 30, 2021.

Liquid Fuels & Sewer Fund

The Liquid Fuels report was filed with the state.

Outstanding Audits

I touched base with Chris and there are still outstanding items. I will follow up with my team and Andrew and hope to have this resolved next week.

Folcroft Borough
Transactions by Account

As of April 30, 2021

Table with columns: Type, Date, Num, Adj, Name, Memo, Class, Clr, Split, Debit, Credit, Balance. Includes summary rows for 'Total 105.000 - Checking - General - Republic' and 'TOTAL'.

9:42 AM

05/14/21

Accrual Basis

Folcroft Borough Transactions by Account

As of April 30, 2021

Type	Date	Num	Adj	Name	Memo	Class	Clr	Split	Debit	Credit	Balance
100.000 - Checking - General - M&T											
Transfer	04/08/2021				Funds Transfer		X	110.000 · Payroll...		50,000.00	216,354.90
Transfer	04/13/2021				Funds Transfer		X	110.000 · Payroll...		50,000.00	166,354.90
Transfer	04/27/2021				Funds Transfer		X	110.000 · Payroll...		50,000.00	116,354.90
Deposit	04/30/2021				KEYSTONE		X	-SPLIT-	75,857.60		66,354.90
Deposit	04/30/2021				Interest	General F...	X	341.100 · Interes...	6.75		142,219.25
Total 100.000 - Checking - General - M&T									<u>75,864.35</u>	<u>150,000.00</u>	<u>142,219.25</u>
TOTAL									<u>75,864.35</u>	<u>150,000.00</u>	<u>142,219.25</u>

Folcroft Borough
Balance Sheet Prev Year Comparison
As of April 30, 2021

	Apr 30, 21	Apr 30, 20	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
100.000 · Checking - General - M&T	142,219.25	1,518.16	140,701.09	9,267.9%
105.000 · Checking - General - Republic	2,365,082.97	1,440,441.66	924,641.31	64.2%
110.000 · Payroll Fund - M&T Bank	24,107.71	13,875.49	10,232.22	73.7%
111.000 · Operation Falcon - Republic Bk	7,456.24	0.00	7,456.24	100.0%
114.000 · Clock Tower Fund CBIZ InR	474,758.61	414,040.53	60,718.08	14.7%
116.000 · Borough & Rec Project	4,687,287.64	0.00	4,687,287.64	100.0%
Total Checking/Savings	7,700,912.42	1,869,875.84	5,831,036.58	311.8%
Accounts Receivable				
11000 · Accounts Receivable	0.00	2,415.00	-2,415.00	-100.0%
Total Accounts Receivable	0.00	2,415.00	-2,415.00	-100.0%
Total Current Assets	7,700,912.42	1,872,290.84	5,828,621.58	311.3%
TOTAL ASSETS	7,700,912.42	1,872,290.84	5,828,621.58	311.3%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	0.00	125,450.56	-125,450.56	-100.0%
Total Accounts Payable	0.00	125,450.56	-125,450.56	-100.0%
Other Current Liabilities				
225.000 · Fica\Medi Withholding Payable	0.00	31.87	-31.87	-100.0%
230.000 · State Withholding Payable	0.00	12.79	-12.79	-100.0%
235.000 · Local Withholding Payable	0.00	4.17	-4.17	-100.0%
240.000 · LST Withholding Payable	0.00	4.33	-4.33	-100.0%
245.000 · SUI Withholding Payable	0.00	0.25	-0.25	-100.0%
250.000 · Police Union Dues Payable	5,220.00	4,555.46	664.54	14.6%
255.000 · Uniform Pension With Payable	9,142.99	1,784.33	7,358.66	412.4%
256.000 · Non-Uniform Pension Payable	541.05	830.11	-289.06	-34.8%
260.000 · 401-K Withholding Payable	2,230.00	1,689.00	541.00	32.0%
261.000 · Colonial Life Withholding	1,702.11	960.65	741.46	77.2%
265.000 · AFLAC Withholding Payable	0.00	-1,448.80	1,448.80	100.0%
275.000 · Support Withholding Payable	0.00	-85.09	85.09	100.0%
280.000 · Non-Uniform Union Dues	150.00	70.00	80.00	114.3%
281.000 · Escrow Payable - Fol Dev Partne	5,576.20	33,000.00	-27,423.80	-83.1%
285.000 · Due To\Due From Sewer Fund	-240,775.89	-240,775.89	0.00	0.0%
290.000 · Due To\Due From Clock Tower	-31,773.62	-30,442.53	-1,331.09	-4.4%
295.000 · Due To\Due From Highway Fund	-31,815.26	-84,540.71	52,725.45	62.4%
296.000 · Borough & Rec Project Loan	4,685,978.00	0.00	4,685,978.00	100.0%
Total Other Current Liabilities	4,406,175.58	-314,350.06	4,720,525.64	1,501.7%
Total Current Liabilities	4,406,175.58	-188,899.50	4,595,075.08	2,432.6%
Total Liabilities	4,406,175.58	-188,899.50	4,595,075.08	2,432.6%
Equity				
31000 · Fund Balance - Spec Rev Fund	474,758.61	414,040.53	60,718.08	14.7%
32000 · Retained Earnings	917,501.73	790,546.32	126,955.41	16.1%
Net Income	1,902,476.50	856,603.49	1,045,873.01	122.1%
Total Equity	3,294,736.84	2,061,190.34	1,233,546.50	59.9%
TOTAL LIABILITIES & EQUITY	7,700,912.42	1,872,290.84	5,828,621.58	311.3%

Borough of Folcroft Sewer Fund

05/14/21

Profit & Loss

Accrual Basis

January through April 2021

	Jan - Apr 21	Jan - Apr 20	\$ Change
Income			
300.000 · Sewer Income			
341.000 · Interest Earnings	32.97	135.31	-102.34
383.200 · Sewer Revenues	1,174,508.77	1,022,171.93	152,336.84
Total 300.000 · Sewer Income	1,174,541.74	1,022,307.24	152,234.50
Total Income	1,174,541.74	1,022,307.24	152,234.50
Expense			
400.000 · Sewer Administration Expenses			
400.400 · Office Expenses	200.00	0.00	200.00
Total 400.000 · Sewer Administration Expenses	200.00	0.00	200.00
410.000 · Sanitary Sewers			
410.400 · Maintenance to Sewer System	840.00	16,611.99	-15,771.99
Total 410.000 · Sanitary Sewers	840.00	16,611.99	-15,771.99
420.000 · Sewage and Disposal			
420.200 · Muckinipaties Sewer Authority	124,688.25	0.00	124,688.25
420.300 · Delcora - Montgomery Park	3,644.54	0.00	3,644.54
420.900 · Prior Year Bills	403,591.75	0.00	403,591.75
Total 420.000 · Sewage and Disposal	531,924.54	0.00	531,924.54
Total Expense	532,964.54	16,611.99	516,352.55
Net Income	641,577.20	1,005,695.25	-364,118.05

Borough of Folcroft Liquid Fuels Fund

Balance Sheet

As of April 30, 2021

	<u>Apr 30, 21</u>	<u>Apr 30, 20</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
100.000 · State Highway Fund - M&T Bank	22,503.35	18,163.60	4,339.75
110.000 · State Highway Fund - Republic	398,402.59	483,389.18	-84,986.59
Total Checking/Savings	<u>420,905.94</u>	<u>501,552.78</u>	<u>-80,646.84</u>
Total Current Assets	<u>420,905.94</u>	<u>501,552.78</u>	<u>-80,646.84</u>
TOTAL ASSETS	<u>420,905.94</u>	<u>501,552.78</u>	<u>-80,646.84</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	0.00	334.00	-334.00
Total Accounts Payable	<u>0.00</u>	<u>334.00</u>	<u>-334.00</u>
Other Current Liabilities			
250.000 · Due To\Due From General Fund	31,815.26	69,604.91	-37,789.65
Total Other Current Liabilities	<u>31,815.26</u>	<u>69,604.91</u>	<u>-37,789.65</u>
Total Current Liabilities	<u>31,815.26</u>	<u>69,938.91</u>	<u>-38,123.65</u>
Total Liabilities	<u>31,815.26</u>	<u>69,938.91</u>	<u>-38,123.65</u>
Equity			
32000 · Retained Earnings	435,823.11	276,869.68	158,953.43
Net Income	-46,732.43	154,744.19	-201,476.62
Total Equity	<u>389,090.68</u>	<u>431,613.87</u>	<u>-42,523.19</u>
TOTAL LIABILITIES & EQUITY	<u>420,905.94</u>	<u>501,552.78</u>	<u>-80,646.84</u>

Borough of Folcroft Liquid Fuels Fund

05/14/21

Profit & Loss

Accrual Basis

January through April 2021

	Jan - Apr 21	Jan - Apr 20	\$ Change
Income			
355.000 · State Shared Revenue			
355.020 · Liquid Fuels Allocation	0.00	157,280.05	-157,280.05
355.200 · Interest Earnings	131.53	250.87	-119.34
355.300 · Miscellaneous	1,000.00	0.00	1,000.00
Total 355.000 · State Shared Revenue	1,131.53	157,530.92	-156,399.39
Total Income	1,131.53	157,530.92	-156,399.39
Expense			
430.000 · Public Works - Roads & Streets			
432.100 · Winter Maintenance Services	5,447.37	0.00	5,447.37
433.100 · Traffic Control Devices	695.52	2,786.73	-2,091.21
434.100 · Street Lighting	41,721.07	0.00	41,721.07
Total 430.000 · Public Works - Roads & Streets	47,863.96	2,786.73	45,077.23
Total Expense	47,863.96	2,786.73	45,077.23
Net Income	-46,732.43	154,744.19	-201,476.62

Folcroft Borough
Profit & Loss
 January through April 2021

	Jan - Apr 21	Jan - Apr 20	\$ Change
Ordinary Income/Expense			
Income			
301.000 · Real Estate Taxes			
301.100 · Real Estate Taxes - Current	1,612,489.85	1,336,263.23	276,226.62
301.200 · Real Estate Tax - Prior Years	9,027.38	24,190.67	-15,163.29
Total 301.000 · Real Estate Taxes	1,621,517.23	1,360,453.90	261,063.33
310.000 · Local Enabling Taxes			
310.100 · Real Estate Transfer Taxes	73,273.78	40,337.08	32,936.70
310.500 · LST Tax	29,429.83	20,436.26	8,993.57
310.800 · Business Privilege Taxes	188,511.32	57,795.64	130,715.68
310.900 · Earned Income Taxes	517,898.16	488,622.76	29,275.40
Total 310.000 · Local Enabling Taxes	809,113.09	607,191.74	201,921.35
320.000 · Licenses & Permits			
320.100 · Food Inspection & Licenses	2,826.00	1,350.00	1,476.00
320.300 · Street Excavation Permits	200.00	51,500.00	-51,300.00
320.400 · Contractors License	22,022.32	725.00	21,297.32
320.500 · Use and Occupancy - Owner Occup	4,769.00	6,000.00	-1,231.00
320.510 · Use & Occupancy - Rentals	71,299.25	55,975.00	15,324.25
320.550 · Vacant Prop Registration	300.00	0.00	300.00
320.600 · Sign Permits	109.50	0.00	109.50
320.000 · Licenses & Permits - Other	772.82	0.00	772.82
Total 320.000 · Licenses & Permits	102,298.89	115,550.00	-13,251.11
321.000 · Business License & Permits			
321.100 · Bus Shelters	0.00	3,600.00	-3,600.00
321.610 · Transient Retailers	900.00	0.00	900.00
321.800 · Cable Television Franchise	19,411.71	33,907.85	-14,496.14
321.000 · Business License & Permits - Other	6,059.17	0.00	6,059.17
Total 321.000 · Business License & Permits	26,370.88	37,507.85	-11,136.97
330.000 · Fines & Forfeits			
330.100 · Police Department	43,039.70	15,991.38	27,048.32
330.300 · Court House	11,366.43	15,118.84	-3,752.41
330.400 · Violations of Ordinances & Stat	1,228.94	0.00	1,228.94
Total 330.000 · Fines & Forfeits	55,635.07	31,110.22	24,524.85
341.000 · Interest Earnings			
341.100 · Interest Earnings	188.27	426.69	-238.42
341.000 · Interest Earnings - Other	1,309.64	0.00	1,309.64
Total 341.000 · Interest Earnings	1,497.91	426.69	1,071.22
342.000 · Rents & Royalties			
342.100 · Rents and Royalties	900.00	0.00	900.00
Total 342.000 · Rents & Royalties	900.00	0.00	900.00
353.000 · Federal Pymts in Lieu of Tax			
353.020 · Tinicum Refuge Wildlife	3,156.00	0.00	3,156.00
Total 353.000 · Federal Pymts in Lieu of Tax	3,156.00	0.00	3,156.00
355.000 · State Shared Revenue & Entitle			
355.080 · Alcoholic Beverage Taxes	1,000.00	0.00	1,000.00
Total 355.000 · State Shared Revenue & Entitle	1,000.00	0.00	1,000.00
361.000 · General Government			
361.100 · Zoning and Subdivision	1,690.00	0.00	1,690.00
Total 361.000 · General Government	1,690.00	0.00	1,690.00

Folcroft Borough
Profit & Loss
 January through April 2021

	Jan - Apr 21	Jan - Apr 20	\$ Change
362.000 · Public Safety			
362.410 · Building Permits	33,189.74	39,138.53	-5,948.79
362.500 · Code Violations/Abatements	350.00	850.00	-500.00
Total 362.000 · Public Safety	33,539.74	39,988.53	-6,448.79
364.300 · Sanitation			
364.301 · Current Year Trash Fee	385,262.00	347,704.00	37,558.00
364.302 · Prior Year Trash Fee	28,099.70	19,108.20	8,991.50
364.304 · Appliance Removal Fee	100.00	0.00	100.00
Total 364.300 · Sanitation	413,461.70	366,812.20	46,649.50
367.000 · Community Day Donations	550.00	0.00	550.00
380.000 · Miscellaneous Revenue			
380.100 · Miscellaneous Revenue	400,970.35	6,744.19	394,226.16
380.000 · Miscellaneous Revenue - Other	3,259.05	0.00	3,259.05
Total 380.000 · Miscellaneous Revenue	404,229.40	6,744.19	397,485.21
Total Income	3,474,959.91	2,565,785.32	909,174.59
Expense			
400.000 · General Administration			
400.113 · Salary - Mayor and Council	6,666.84	8,382.60	-1,715.76
400.121 · Salary - Borough Secretary	12,800.00	21,538.40	-8,738.40
400.122 · Salary - Executive Director	1,666.68	0.00	1,666.68
400.123 · Salary - Borough Administration	22,884.55	21,934.00	950.55
400.124 · Financial Consultant	45,548.74	14,000.00	31,548.74
400.155 · Vision Insurance	21.72	54.30	-32.58
400.156 · Health\Hospital, RX Insurance	71,684.57	11,562.00	60,122.57
400.157 · Dental Insurance	0.00	347.40	-347.40
400.158 · Life Insurance	0.00	20.25	-20.25
400.159 · Medicare	638.26	752.49	-114.23
400.161 · Fica	2,729.08	3,217.99	-488.91
400.190 · Employee Payroll Services	4,700.30	5,101.71	-401.41
400.200 · Materials and Supplies	1,614.76	1,090.33	524.43
400.260 · Office Equipment	996.21	2,028.02	-1,031.81
400.321 · Communication - Telephone	1,658.82	2,773.56	-1,114.74
400.325 · Communication - Postage	956.65	1,568.85	-612.20
400.341 · Advertising	1,872.45	2,461.40	-588.95
400.342 · Financial Consulting Bond	0.00	650.00	-650.00
400.352 · Umbrella Liability	46,300.50	8,677.94	37,622.56
400.420 · Dues, Subscriptions, & Member.	7,040.00	850.00	6,190.00
400.900 · Miscellaneous Admin. Expenses	6,080.85	523.21	5,557.64
Total 400.000 · General Administration	235,860.98	107,534.45	128,326.53
401.000 · Executive			
401.213 · Copier	1,032.60	0.00	1,032.60
Total 401.000 · Executive	1,032.60	0.00	1,032.60
402.000 · Financial Administration			
402.310 · Professional Costs	1,195.00	0.00	1,195.00
402.000 · Financial Administration - Other	0.00	0.00	0.00
Total 402.000 · Financial Administration	1,195.00	0.00	1,195.00
403.000 · General Govt. Tax Collection			
403.114 · Salary - Tax Collector	1,333.32	21,882.06	-20,548.74
403.159 · Medicare	19.32	317.27	-297.95
403.161 · Fica	82.68	1,356.70	-1,274.02
403.200 · Materials and Supplies	1,422.83	3,001.33	-1,578.50
Total 403.000 · General Govt. Tax Collection	2,858.15	26,557.36	-23,699.21

Folcroft Borough
Profit & Loss
January through April 2021

	Jan - Apr 21	Jan - Apr 20	\$ Change
404.000 · General Govt. Legal			
404.199 · Solicitor Non-Retainer Fee	12,555.00	13,233.00	-678.00
404.314 · Special Legal Services	9,122.72	0.00	9,122.72
404.000 · General Govt. Legal - Other	3,000.00	0.00	3,000.00
Total 404.000 · General Govt. Legal	24,677.72	13,233.00	11,444.72
406.000 · Personnel Administration			
406.325 · Postage	310.85	0.00	310.85
Total 406.000 · Personnel Administration	310.85	0.00	310.85
408.300 · Engineering Services			
408.313 · Engineer	7,309.14	0.00	7,309.14
Total 408.300 · Engineering Services	7,309.14	0.00	7,309.14
409.000 · General Govt. Munic. Bldg/Garag			
409.202 · Materials and Supplies	2,281.93	1,620.92	661.01
409.361 · Electricity	16,157.67	22,274.76	-6,117.09
409.364 · Sewer/Water	5,629.14	3,492.19	2,136.95
409.370 · Maintenance and Repairs	3,949.75	5,397.13	-1,447.38
409.450 · Janitorial Services	4,268.96	3,000.00	1,268.96
409.700 · Capital Expenditures	34,745.84	35,300.00	-554.16
Total 409.000 · General Govt. Munic. Bldg/Garag	67,033.29	71,085.00	-4,051.71
410.000 · Police			
410.122 · Salary - Police Chief	43,324.15	41,505.67	1,818.48
410.130 · Salary - Police Officers	355,666.34	352,196.56	3,469.78
410.135 · Salary - Parttime Police	36,082.22	54,110.75	-18,028.53
410.136 · Salary - Animal Warden	0.00	5,449.86	-5,449.86
410.137 · Police Overtime	19,822.32	10,943.33	8,878.99
410.138 · Salary - Secretary	15,983.60	15,326.97	656.63
410.145 · Crossing Guards	9,413.80	32,537.87	-23,124.07
410.155 · Vision Insurance	565.68	1,414.20	-848.52
410.156 · Health/Hospital, RX Insurance	223,132.82	255,505.69	-32,372.87
410.157 · Dental Insurance	9,674.68	8,758.80	915.88
410.158 · Life Insurance	3,584.58	1,648.94	1,935.64
410.159 · Medicare	7,278.44	7,446.30	-167.86
410.161 · Fica	30,411.24	31,840.08	-1,428.84
410.162 · Unemployment Compensation	7,642.64	0.00	7,642.64
410.163 · Training	850.00	1,941.44	-1,091.44
410.191 · Cleaning Allowance	406.20	802.20	-396.00
410.192 · Clothing Allowance	500.00	0.00	500.00
410.193 · Other Service and Charges	168.00	0.00	168.00
410.210 · Office Supplies	1,370.23	4,404.85	-3,034.62
410.231 · Vehicle Fuel - Gasoline	4,057.64	6,683.16	-2,625.52
410.238 · Uniforms - Officers & Cross. Gu	235.96	2,099.89	-1,863.93
410.240 · Vehicle Detailing	1,000.00	0.00	1,000.00
410.242 · Police Supplies	1,023.58	1,243.90	-220.32
410.249 · Ammunition	489.75	0.00	489.75
410.321 · Communication - Telephone	3,771.46	5,101.81	-1,330.35
410.351 · Automobile Liability Insurance	6,214.75	31,400.70	-25,185.95
410.352 · General Liability Insurance	0.00	43,937.06	-43,937.06
410.354 · Worker's Compensation Insurance	-2,948.75	63,018.00	-65,966.75
410.355 · Commercial Crime	9,317.00	0.00	9,317.00
410.374 · Vehicle Repair Maintenance	32,623.67	19,694.30	12,929.37
410.380 · Dues, Fees, & Publications	172.40	0.00	172.40
410.450 · Turnkey - Prisoners	2,548.35	0.00	2,548.35
410.750 · Capital Purchases - Other Equip	2,995.00	7,816.00	-4,821.00
410.840 · Police Vehicles	0.00	44,417.94	-44,417.94
410.900 · Miscellaneous Police Expenses	2,785.81	8,092.10	-5,306.29
Total 410.000 · Police	830,163.56	1,059,338.37	-229,174.81

Folcroft Borough
Profit & Loss
 January through April 2021

	Jan - Apr 21	Jan - Apr 20	\$ Change
411.00 · Fire			
411.100 · Salary - Fire Marshall	3,125.02	0.00	3,125.02
411.159 · Medicare	45.31	0.00	45.31
411.161 · Fica	193.75	0.00	193.75
411.200 · Materials and Supplies	420.00	88.45	331.55
411.231 · Vehicle Fuel - Gasoline	0.00	67.26	-67.26
411.320 · Phones and Communications	0.00	95.01	-95.01
411.321 · Communication - Telephone	717.07	0.00	717.07
411.363 · Hydrant Rentals	4,732.38	9,464.76	-4,732.38
411.374 · Vehicles - Maintenance	15,605.68	5,096.64	10,509.04
411.900 · Miscellaneous Fire Expenses	3,000.00	4,500.00	-1,500.00
Total 411.00 · Fire	27,839.21	19,312.12	8,527.09
413.000 · Public Safety - Regul.\Zoning			
413.131 · Salary - Code Enforcement	16,187.50	636.40	15,551.10
413.132 · Salary - Inspections	0.00	45,994.50	-45,994.50
413.159 · Medicare	62.75	9.22	53.53
413.161 · Fica	268.31	39.46	228.85
413.200 · Materials and Supplies	302.74	95.01	207.73
Total 413.000 · Public Safety - Regul.\Zoning	16,821.30	46,774.59	-29,953.29
421.000 · General Health Services			
421.110 · Salary - Health Inspector	1,272.00	1,272.00	0.00
421.130 · Extermination Services	0.00	285.60	-285.60
421.159 · Medicare	18.44	18.44	0.00
421.161 · Fica	78.88	78.88	0.00
421.310 · Professional Serv - SPCA	2,822.52	0.00	2,822.52
421.317 · Animal Control	332.08	0.00	332.08
Total 421.000 · General Health Services	4,523.92	1,654.92	2,869.00
427.000 · Sanitation Collect. and Disposa			
427.450 · Special Sanitation Services	104,138.82	97,404.16	6,734.66
427.500 · DCSWA Surcharge	49,786.15	56,896.56	-7,110.41
427.000 · Sanitation Collect. and Disposa - Other	2,014.48	0.00	2,014.48
Total 427.000 · Sanitation Collect. and Disposa	155,939.45	154,300.72	1,638.73
430.000 · Highway - General Services			
430.101 · Salary - Fulltime Workers	40,624.80	58,106.80	-17,482.00
430.102 · Salary - Overtime	9,154.43	4,907.20	4,247.23
430.155 · Vision Insurance	32.58	155.28	-122.70
430.156 · Health\Hospital, RX Insurance	6,047.88	29,228.12	-23,180.24
430.157 · Dental Insurance	0.00	993.08	-993.08
430.158 · Life Insurance	40.50	87.75	-47.25
430.159 · Medicare	721.83	913.76	-191.93
430.161 · Fica	3,086.34	3,906.87	-820.53
430.231 · Gasoline	0.00	751.93	-751.93
430.245 · Materials and Equipment	2,206.06	4,831.34	-2,625.28
430.313 · Engineering Services	0.00	48,925.44	-48,925.44
430.320 · Telephones	0.00	282.79	-282.79
430.374 · Vehicle Maintenance and Repairs	11,766.30	7,838.57	3,927.73
430.450 · Contracted Services	2,977.50	0.00	2,977.50
430.740 · Capital Outlay	41,621.84	0.00	41,621.84
Total 430.000 · Highway - General Services	118,280.06	160,928.93	-42,648.87
434.000 · Street Lighting			
434.100 · Highway Street Lighting	3,568.28	0.00	3,568.28
434.000 · Street Lighting - Other	120.00	0.00	120.00
Total 434.000 · Street Lighting	3,688.28	0.00	3,688.28
438.000 · Repairs to Highways & Bridges	650.00	0.00	650.00

Folcroft Borough
Profit & Loss
 January through April 2021

	Jan - Apr 21	Jan - Apr 20	\$ Change
450.000 · Parks and Playgrounds			
450.247 · Materials and Supplies	1,862.35	327.12	1,535.23
Total 450.000 · Parks and Playgrounds	1,862.35	327.12	1,535.23
456.000 · Library			
456.100 · Librarian	6,761.75	11,535.94	-4,774.19
456.120 · Library Clerks	16,714.19	25,859.86	-9,145.67
456.159 · Medicare	340.47	542.28	-201.81
456.161 · Fica	1,455.50	2,318.57	-863.07
456.361 · Utilities	1,508.97	1,094.11	414.86
456.370 · Maintenance and Repairs	618.94	329.65	289.29
456.740 · Capital Outlay - Library	0.00	1,404.00	-1,404.00
Total 456.000 · Library	27,399.82	43,084.41	-15,684.59
486.000 · Insurance			
486.351 · Liability, Prop, General Insura	0.00	0.00	0.00
Total 486.000 · Insurance	0.00	0.00	0.00
487.000 · Employee Benefits			
487.159 · Medical Insurance	111,228.01	0.00	111,228.01
487.000 · Employee Benefits - Other	-111,228.01	0.00	-111,228.01
Total 487.000 · Employee Benefits	0.00	0.00	0.00
493.000 · Prior Year Unpaid Bills			
493.100 · Unpaid Bills - Prior Year	45,591.39	0.00	45,591.39
493.000 · Prior Year Unpaid Bills - Other	258.88	0.00	258.88
Total 493.000 · Prior Year Unpaid Bills	45,850.27	0.00	45,850.27
Total Expense	1,573,295.95	1,704,130.99	-130,835.04
Net Ordinary Income	1,901,663.96	861,654.33	1,040,009.63
Other Income/Expense			
Other Expense			
405.000 · Fiduciary Expenses			
405.180 · Operation Falcon Expenses	0.00	5,050.84	-5,050.84
Total 405.000 · Fiduciary Expenses	0.00	5,050.84	-5,050.84
Total Other Expense	0.00	5,050.84	-5,050.84
Net Other Income	0.00	-5,050.84	5,050.84
Net Income	1,901,663.96	856,603.49	1,045,060.47

MEETING MINUTES

FOLCROFT BOROUGH COUNCIL MEETING

April 20, 2021

PRESIDENT – Joseph Papaleo: Called the Council Meeting to order at 7:00 PM

Mayor Frey took a moment for the people who are still getting COVID 19

Roll Call (Council President Papaleo, Councilman Kyle Willis, Councilwoman Leigh Daly, Councilman Nick Waters, Councilwoman Malinda Isaac, Councilman Jason McGuigan was absent, Councilman Robert Ruskowski, Mayor Bob Frey, Solicitor Alex Baumler, Secretary/Manager Andrew Hayman) were present.

Audience Participation

There was no audience participation.

Engineer's Report

Engineer Catania said that the plans for the new Popeyes were provided but no grading plan was provided. She said that hopefully by the end of the week work can begin. Engineer Catania said that the work on Safestor is going well and previous issues with erosion and sedimentation have subsided. The 2021 Roads Program Contracts have been received and the PECO check should have been received or will be received at any moment. Engineer Catania said that a map of the area has been given to AF Damon and she will be meeting with AF Damon to ensure that there is appropriate parking for residents while milling and paving commence. Engineer Catania said that once a parking plan is enacted she will work with Manager Hayman to make sure residents are notified.

Engineer Catania said that the small water and sewer grant program grant is not going to be extended as there are outstanding audits. If the 2020 audit can be completed by June they will give a disbursement for that fund. She said that DELCORA has agreed to install a flow meter at Montgomery Park as this is part of their maintenance agreement. She said that the Borough is still waiting on the signed contract for the new Municipal Complex but hoped that this would be resolved shortly. She said DELCORA had provided a long term plan as part of their NPDES plan with the State, however she had not read it as it was long. Engineer Catania wanted to be aware of what it is that DELCORA was asking of the participating municipalities. She said she spoke to PennDOT about greening up of Hook Road and greening up the intersection and advised that it may be advantageous to meet with both Darby Township and Folcroft Borough at the same time. She said that DVRPC takes two projects on annually and as the two municipalities would be working together this might give the greening project an edge. Engineer Catania asked permission to contact DVRPC to find out if they were interested.

Engineer Catania said the DELCO greenways grant is moving forward and that 25% of the funding would be provided for the amphitheater project. She said that DCNR grants might be an option and PECO green regions would only be \$10,000 and were only a dent in the project. Engineer Lisa Catania said that

an application for an event center at the Delcroft shopping center had been submitted as the intended use was not allowable. Engineer Lisa Catania said that this would go through the planning commission and would then go through to Borough Council for approval.

Council President Papaleo asked if he needed Council's approval to reach out to DVRPC. Solicitor Alex Baumler confirmed that he did not. Council President Papaleo asked what sort of event center this would be. Engineer Catania said it would be for small weddings and baby showers and said the applicant's name was Natasha White. Engineer Catania said this could also be used for training sessions.

Public Finance & Administration - Mr. Papaleo

- A motion to approve the bill list for the month of March, 2021 was made by Councilwoman Isaac and seconded by Councilman Ruskowski. The motion passed unanimously.
- A motion approve the Treasurer's report for the month of March, 2021 was made by Councilman Waters and seconded by Councilwoman Isaac. The motion passed unanimously.
- A motion to approve the March 2nd, 2021 Workshop Meeting Minutes and March 16th, 2021 Council Meeting Minutes was made by Councilman Waters and seconded by Councilwoman Isaac. The motion passed unanimously.
- A discussion of dispersing \$2,000 from the General Fund in the Police Department Sunshine Fund was had. Council President Papaleo said that the County had borrowed a vehicle from the Borough and that \$12,000 had been paid to the Borough for the rental. Council President Papaleo believed that the Police deserved partial payment to the Sunshine fund as a thank you. Chief Bair said that the sunshine fund to buy flowers and condolence items and also to help residents in the event that they are in need. Solicitor Alex Baumler said there was no legal prohibition for disbursing these funds.

A motion to disburse \$2,000 from the general fund to sunshine fund was made by Councilman Ruskowski and seconded by Councilman Waters. The motion passed unanimously.

Public Works Committee - Mr. Willis

- Councilman Willis said that he had asked Shawn Payne and Andrew Hayman to give a presentation for giving out cold patch to Borough residents. Manager Hayman said that he was aware that things like this were done previously. Without buying prepackaged cold patch, it would be impossible to distribute this to residents at no cost. Instead, Manager Hayman suggested purchasing cold patch in bulk to be distributed from a bin at the Montgomery Park Pumping Station. Manager Hayman said that this could not be unmanned as it would specifically be for Folcroft residents alone and that this could be started as soon as Council said so. Council President Papaleo asked if this bin would be under lock and key at Montgomery Park. Manager Hayman said that it would be hard to have highway employees at Montgomery Park during the day as we are short staffed. Council President Papaleo said the best time to do this would probably be Saturday morning. Councilwoman Isaac said that she believed it would be best to have someone present at the giveaway to ensure that nobody takes more than they should or takes any from another municipality. Council President Papaleo noted that having

staff on hand also increased the cost for the Borough and that this made it worth more to check identification. Manager Hayman also noted that this made it easier for the Borough to encourage residents to fix potholes instead of fining them. Council President Papaleo said he thought this was an important job. Councilman Willis said that the Borough could use this material as a tool to divert fines in the future as well. Council President Papaleo said that a tutorial video could be created to show residents how to use it. Councilman Waters asked if this was available for "Old Folcroft" residents as well. Councilman Willis said this was just a general fund expenditure open to all residents.

A motion to purchase \$1,000 of cold patch to disburse to residents at no cost was made by Councilman Willis and seconded by Councilman Waters. The motion passed unanimously.

Public Safety Committee - *Mr. Ruskowski*

- A motion to approve the Police Chief's Report for the month of March, 2021 was made by Councilman Ruskowski and seconded by Councilwoman Isaac. The motion passed unanimously.
- A motion to approve the Fire Chief's Report for the month of March, 2021 was made by Councilman Ruskowski and seconded by Councilwoman Isaac. The motion passed unanimously.
- A motion to approve the Fire Marshall's Report for the month of March, 2021 was made by Councilman Ruskowski and seconded by Councilwoman Isaac. The motion passed unanimously.

Public Health and Literacy - *Ms. Isaac*

- Council considered approving an agreement to repair the electrical sockets and lighting at the Clocktower as the Borough had been provided several quotes. Councilwoman Isaac said that Engineer Catania had said that the previous company that did electrical work had agreed to come back and fix the work. Council President Papaleo said he believed this was for different lighting features as noted in the document. Mayor Frey said that this was for two different items and not the clocktower lighting. Council President Papaleo clarified that this was for lighting on the ground level at the clock tower. Engineer Lisa Catania said that this was for different work. Council President Papaleo said that Mecca electric could be held responsible for other work while engaging in this work as well. Treasurer Donna Stilwell said that the clock tower fund has \$474,000 in it and that it had a very good year of gains in 2020. Treasurer Stilwell said that members had received a copy of the balance sheet and we set up a fund for it.
Councilwoman

A motion to approve an expense of \$4,725 for clocktower work with Mecca Electrical with the scope of work included in documents sent to Council was made by Councilwoman Isaac and seconded by Councilman Waters. The motion passed unanimously.

- Council considered approving an agreement to replace the chime mechanism at the Clocktower. Council President Papaleo said this was an agreement in the amount of \$5,560. A motion was made by Councilwoman Isaac and seconded by Councilman Ruskowski. The motion passed unanimously.

Lastly, Councilwoman Isaac said that everyone is now eligible for vaccines.

Municipal Planning and Zoning – *Mr. Waters*

- Councilman Waters said that an application for a charter school has been submitted to the zoning hearing board and would be heard on April 28th. Council President Papaleo asked Solicitor Alex Baumler if Council could intervene as it would clog traffic. Solicitor Alex Baumler said that he would send speak with the Zoning Hearing solicitor as there were some issues with the permitted use for the application to the board. Solicitor Alex Baumler said he was confused as to why this went to the Zoning Board to begin with. Solicitor Alex Baumler said that he believed that this should go before Council but cautioned that Councilmembers should not express their opinions about the application until the evidence is before them and testimony is heard. Council President Papaleo said he did not want his previous comments to be misconstrued as his opinion on the application. Solicitor Baumler said that the hearing must be unbiased. Solicitor Alex Baumler said that this should be before the board as a conditional use. Solicitor Alex Baumler said that if they could not correct the matter he would have to go before the board to seek an extension and that the applicant is probably ready to present now. Solicitor Alex Baumler said that he would not personally be asking questions of the applicant. Mayor Frey asked where the school would be. Council President Papaleo said it would be where the old factory and archery building used to be. Solicitor Alex Baumler said it was 1800 Delmar Drive, units 20 and 22. Council President Papaleo noted it was a few hundred feet from a bar. Mayor Frey said the fabric factory was infested with black mold and was unaware if it had been cleaned or not. Council President Papaloe thought there might also have been radon remediation in the area. Solicitor Alex Baumler said he would let members know what issues would be looked out for.

Solicitor Alex Baumler said that there has been a back and forth over the past week between 540 and 542 Folcroft Avenue. He said that the application was deemed administratively complete as of April 6th. Checks had since been received from the applicant on April 6th so a land development resolution will be prepared to considered. Solicitor Baumler said that in the worst case scenario this would be approved in the first meeting in June if needed.

Public Parks and Recreation – *Ms. Daly*

- Council considered approving an agreement for tree trimming at Montgomery Park but noted that she was using her phone and could not review details. She said she was aware that she was to consider pricing for trees to be cut back at Montgomery Park but that she did not have the bids with her. Manager Hayman said that Haggerty's Landscaping Designs gave a quote for \$4,700 for restoration of the playground area including spraying the playground with weed killer and a vapor barrier with wood chips, though the wood would be provided by the Borough. Manager Hayman also noted a quote from Jake's Tree Service for the removal of vines and overgrown branches for \$3,000. Manager Hayman noted a quote from Anthony's Tree Service for this same product at \$3,500. Lastly, Manager Hayman said that there had been a quote from Britton Services for 100 cubic yards of mulch, ranging from \$1,000 to \$2,000 for this material and advised that Council go with the cheapest option. Councilwoman Daly asked if the \$2,000 was for mulch or tree removal. Manager Hayman explained that the tree removal was separate and that this was just for the mulch.

Engineer Lisa Catania said that the Borough needs to ensure the weed killer is safe as children will be using it. She said that the ground killer is safe as children and animals could be exposed to it. Councilwoman Isaac asked if there was an issue with the barrier to help keep woodchips from degrading. Engineer Lisa Catania said the barrier keeps weeds from going through it but allows water to pass through as some of the filter fabric is not this fabric. Engineer Lisa Catania said that a new drainage system is at the new Borough playground and said that the nature of mulch is that it decays. Engineer Lisa Catania said that safety mulch is engineered to not get mold spores.

Councilwoman Daly said that she was alright with approving the tree trimming but wanted to wait on approving mulch to ensure it was the right type.

A motion to accept an offer from Jake's Tree Service in the amount of \$3000 to cut trees at Montgomery Park was made by Councilwoman Daly and seconded by Councilwoman Isaac. The motion passed unanimously.

Solicitor Alex Baumler said Council could approve the expense now but could table the motion. Manager Hayman if a conditional motion could be made. Solicitor Alex Baumler said that as Council would be meeting again in 13 days it would be worth waiting. Council President Papaleo asked if Shawn Payne had specifically mentioned the intended use of the mulch and noted that the product should already be child safe. Councilwoman Daly said that only one company suggested putting a barrier down and that this was a concern. She said that this was the same company that wanted to spray for weeds first. Engineer Lisa Catania said that the proposal does not talk specifically about the weed killer specifically. Engineer Catania said that if Council went with the proposal it should be contingent on the vegetation killer and that this be conducive to playground use. Engineer Lisa Catania did not believe it would cost any more for the specific fabric. Councilman Willis said that the Haggerty's landscaping quote would be installing woodchips from a vendor that would be supplied by the Borough and he understood that the type of wood chips should be confirmed. Engineer Catania said that Britton Industries has PEMA certified playground mulch and said this was the correct mulch. Councilman Willis said the lowest price was Holland but Britton was only \$95.00 more. Council President Papaleo asked if the type of wood chips was mentioned in the proposal and said he believed that Council could take action. Engineer Catania said that there still are many vendors who can provide this type of mulch.

Councilwoman Daly said that some residents have brought to her attention that there is graffiti on the back wall of the snack bar and some drug debris was found on the ground as well. She said she was aware that Shawn Payne is going to clean this up. She said she recommended that Police patrol this area more and that they check behind the snack bar as it is a private location. She said that the backboards have been ordered and will be in within the next two weeks. She said that she has over 20 volunteers and block captains for the upcoming cleanup. She said that the banner was not made well and had to be taken down. She said that she still does not have a cleanup captain for Llanwellyn gardens. Councilwoman Isaac asked about movie night. Councilwoman Daly said that she decided to push this event back.

Council President Papaleo lost service and Councilmembers briefly halted the meeting. Council President Papaleo returned at 8:03pm. Council President Papaleo believed he left when members had decided to hold off on the playground restoration. Council President Papaleo asked if there was any other business.

Municipal Legislation – *Mr. Waters*

- Councilman Waters had no new business to discuss. Manager Hayman said he did intend to have a template schedule of fees but that it would have to be delayed.

New Construction Committee – Mr. Willis

- Councilman Willis said that he had a signed, scanned version of the contract but without the “wet” signature. He said it was scheduled to be delivered today but that it will be handed in tomorrow, instead. Council President Papaleo returned after technical issues. Councilman Willis said he was expecting a schedule with a timeline and that sitework should be able to start in about two weeks after mobilization, tentatively in the first week in May. Councilman Willis said that he wanted to get this information soon to handle oversight of construction. Engineer Lisa Catania said that once this was in hand a notice to proceed would be issued, which would start a timeclock of when construction must be completed. Councilman Willis said that once the signed document is provided Engineer Lisa Catania can move forward. Councilman Willis noted that the project should be completed within a year, beginning in the first week of May.

Parking Permit and Paving Committee – *Mr. Willis*

- Councilman Willis asked Manager Hayman for information about the appraisals and ask to be corrected if needed. Councilman Willis said the appraisal was in the process of doing measurement and finding title information. Manager Hayman said he may not have finished all of the measurements but that he and Engineer Catania had met with him last week. Council President Papaleo asked if both the odd and even sides of Grant Road would be essential to measure as it has all the different types of exits and entrances off of the roadway. Engineer Lisa Catania said that the areas where the lot has a driveway entrance off of the roadway down the long side of the property and behind. She wanted to make sure that Kevin Ryan was aware of this. Engineer Lisa Catania said she was aware of any deeds from sales over the past 20 years and had them on file. She said 14 properties deeds were pulled for the measurement. Engineer Lisa Catania said she left when Mr. Ryan was measuring the even side of Grant Road. Councilman Willis asked to have one example of the deed sent over to Solicitor Alex Baumler as this is an important step as well. Councilman Willis said that he is still in the process of finalizing the ordinance as well. Solicitor Alex Baumler confirmed and said that as far as he is concerned the work is done and the advertisement is going out next week.

Police Chief’s Report

Chief Bair said that he wanted to review that there were two arrests by Officers and there was a shooting about a week and a half ago and that the DA’s office is finalizing charges. He said that the

Police have been targeting speeders and those running stop signs as well as abandoned vehicles. He said that the Police will patrol Montgomery Park a bit more and thanked Council for the donation.

Solicitor's Report

Solicitor Alex Baumler said that he believed he had touched on everything that he had. As an update to the DELCORA matter that the Borough had authorized DELCORA to do bore testing to start easement construction and formal easement agreements should be received in a few weeks.

Finance Director's Report

Donna Stilwell said that Councilmembers should have their report but offered to field questions. She said that she would call Maillie to move the audits along and Chris Herr had been sent lots of reports.

Borough Manager's Report

Manager Hayman said that currently, a total of 111 fines have been issued for various issues in the month of March. As of Manager Hayman saying this, only 19 fines had been issued in the month of April. Manager Hayman said that 43 fines for grass and weeds have been issued over the past two days alone and encouraged residents to please get the grass cut. Manager Hayman said that he was approached by an Upper Darby resident who created a 501c3 called Nurses United Against COVID which would provide COVID 19 vaccines to residents of Delaware County and that they were just allocated 2,200 doses of Moderna and Pfizer. Manager Hayman said that the nurses has visited the Borough gym and that a clinic could be hosted in as little as a week. Manager Hayman said there would be a specific phone line for residents to call and register. This would be for both doses so people would return a few weeks later. Manager Hayman said there could be several events. Councilman Waters said he mentioned this a few weeks ago and thought it was declined and wasn't sure what had happened. Manager Hayman said there weren't enough doses and now large amounts of the vaccine have been allocated for the County.

Manager Hayman said that now a total of 8.64% of Borough residents have tested positive for COVID 19 and that over 50 more residents have tested positive. A total of 6 residents have died from COVID 19 as of this manager's report. Solicitor Alex Baumler said that he understood there would be some memorandum of understanding with Chester County to approve this event. He said a motion to approve this event would not be allowed. Manager Hayman said that this was directly from the 501c3 and that the vaccines were received directly from the State. Council President Papaleo said that he isn't waiting for permission from Chester County. Solicitor Alex Baumler asked Manager Hayman to seek more information from the 501c3. Solicitor Alex Baumler said he wasn't aware of whether or not Delaware County was in the permission to approve this event or how this would work. Manager Hayman said he understood that they were automatically protected from litigation for issuing the vaccine. Solicitor Alex Baumler said the Borough could approve the use of facilities and then move forward later on.

There was no old business.

Under new business, Council President Papaleo said that with Juneteenth approaching and public events permissible again, he wanted to do a Juneteenth event. He said the Borough of Folcroft is the first

municipality in the County to allow employees off for the day and recognize Juneteenth as a holiday. Councilman Waters said he had come up with a Juneteenth festival for Folcroft. He envisioned a Barbecue, balloons, clowns and other items. Councilwoman Isaac thought it was a great idea and asked what day of the week Juneteenth was, to which Council President Papaleo and Solicitor Alex Baumler confirmed it was on a Saturday. Councilwoman Isaac said she understood that people who are fully vaccinated are allowed to travel and intermingle with those who are vaccinated but with caution. Council President Papaleo asked if any members objected. Councilwoman Daly said she would not be able to help as she has other things happening on the 19th. Council President Papaleo if new, fresh talent could get involved. Councilwoman Daly asked if he was referring to a member of her committee. Councilwoman Daly said that she has 15 fantastic members and that she was only not able to attend because of other matters. Councilwoman Daly said that she would be interested in introducing him to members and that the next meeting is May 5th.

Councilwoman Daly asked if there was going to be a discussion of the fire truck as she understood some information was being obtained. Council President Papaleo said he understood Councilman Willis was awaiting information from Chief Weber. Councilman Willis said the telesquirt is down due to a coolant leak and that Chief Weber has spoken to the service company – halo service- and they would be able to do a full workup on problems with the truck. Councilman Willis said that it was about \$300.00 for the full inspection. Councilman Willis said he is looking up charges for how much has been spent on repairs over the past few years on this truck. Donna Stillwell advised to go to the service department as there is no way to distinguish between vehicles.

A motion to adjourn was made by Council was made by Councilwoman Isaac and seconded by Councilman Waters. The motion passed unanimously at 8:31pm.

MEETING MINUTES
FOLCROFT BOROUGH WORKSHOP MEETING
APRIL 6, 2021

PRESIDENT – Joseph Papaleo: Called the Council Meeting to order at 7:01 PM

Council President Papaleo noted that Borough Council held an executive session directly prior to the meeting relating to potential litigation and Borough matters.

Mayor Frey was absent. Council President Papaleo led the pledge of allegiance.

Council President Papaleo took a moment of silence to remember those who've died of COVID 19 and the Police Officer who lost his life at the Capital.

Roll Call (Council President Papaleo, Councilman Kyle Willis, Councilwoman Leigh Daly, Councilman Nick Waters, Councilwoman Malinda Isaac, Councilman Jason McGuigan was absent, Councilman Robert Ruskowski was absent, Mayor Bob Frey was absent, Solicitor Alex Baumler, Secretary/Manager Andrew Hayman) were present.

Audience Participation

Manager Hayman read the following comments into the record, verbatim:

“Yes, I would. Hello! How are you? My name is Solomon Maxwell III I live at 722 school lane in folcroft. I was wondering if maybe we can get some rims and backboards on the court down by Montgomery park and maybe have a blacktop and maybe make another court in a spaced area if that's alright with yall? I miss hooping there and I'm only 10min from there. I used to go ball everyday from 4-10 and they always have a timer on the lights. I know when I was there I kinda control the crowd some of the police officers I know from playing basketball with and some I know from football. I'll be nice to have the basketball courts open again. I forgot to mention if we can get a glass backboard like philly got. Thank you.”

Council President Papaleo said he was interested in this idea and that there is no ability for community residents to play basketball. Councilwoman Leigh Daly said that she had already spoken to Manager Hayman about this and that she intended to discuss this at the meeting. Chief Bair said that other COVID 19 is still active and that other municipalities are not putting up backboards. Councilwoman Daly said that the playgrounds are open and that this should not be separate from that issue. Councilwoman Isaac said that team sports are now open as well. Chief Bair said that those issues were watched and that basketball would not be watched. Council President Papaleo said this would be addressed under Parks and Recreation.

Council President Papaleo said that the Borough could pay to paint small “t’s” to delineate parking spots. He said that he would be willing to address this in the repaving plan. Council President Papaleo directed Chief Bair to search for wrong-faced parking and illegal parking. Councilwoman Isaac said that

some people just park in the street in her neighborhood and leave the vehicle. Ms. German said that some people double park in their driveway and that parking after 10:00pm is nearly impossible. Council President Papaleo asked to speak with Ms. German in private about some matters outside the meeting. Chief Weber said that the amount of illegally parked cars on the wrong side of the street is getting out of control. He said this had been getting better but that it was getting worse, again. He also noted that some tickets had been issued to cars parked illegally at the Delcroft shopping center.

Engineer's Report

Engineer Lisa Catania said that she wanted to mention that the contracts for the roads program are with Manager Hayman. She said not to sign them until a check is received from PECO and that she had reached out to PECO today. She claimed that all of the signatures that were needed to release the funds had been received and the Borough is waiting for the check. Engineer Lisa Catania said that the CDBG project for 2021 had been sent in and Council should know by the end of the next week or by the next meeting whether the Borough's project is on the list. Engineer Lisa Catania said the entryway is going to be cleaned up and will beautify the area.

Engineer Lisa Catania said that she reached out to DELCORA to see if they would install a flow meter as part of their maintenance. She said that this was part of a grant that was received and once approval from DELCORA with the numbers was received the Borough would be made aware. She said that the money was supposed to be expended by the end of June.

Engineer Lisa Catania said that there is a subdivision on Folcroft avenue that she had mentioned awhile, the previous Settembrino property. She said that four homes would be put on the property – two lots turned into four. She said that she would need to take a look at the plan again as this was considered years ago. She said this was the same plan as the Settembrino plan which was already reviewed in the past and there are no changes to the ordinances. Council President Papaleo said he had a few questions and concerns about this but it would be better discussed later. Council President Papaleo said that he believed this was the most beautiful street in Folcroft with older, Victorian homes. Engineer Lisa Catania said this was already allowable in the ordinance and wasn't aware of how this could be stopped.

Public Finance & Administration - Mr. Papaleo

- Council President Papaleo discussed greenscaping the concrete features at Hook Road from Greenhill Rd to Primos Ave. Council President Papaleo said that this area looks hideous and he would like to beautify it. He said he would like to discuss this with Council and Engineer Lisa Catania about this project as it might be very affordable. Council President Papaleo suggested a greened up traffic triangle, perhaps with a sprinkler system. He speculated that this might compel some businesses to make their properties look nicer. Councilwoman Isaac and Councilman Waters agreed with this plan. Councilwoman Isaac suggested an archway, similar to that found in Norwood. Councilmembers reviewed where exactly this area was. Council President Papaleo reiterated that this was the concrete traffic triangle and that it could be turned into a boxed garden but said that he did not want to do this at the expense of the outdoor garden or other projects.

Engineer Lisa Catania said that Prospect Park Program has a beautification committee and suggested Folcroft form the same group. She said that there is a welcome to Prospect Park sign in Prospect Park off of route 420. She said that the beautification committee raises its own funds from gardening to help support these projects. Council President Papaleo asked where this project begins. Engineer Lisa Catania said that permission must be given from PennDOT as this is part of their right-of-way. She said that she has a meeting with PennDOT in another Municipality next week and that she would discuss this matter.

- Council President Papaleo discussed closing all Borough accounts with M&T bank and consolidating finances.

Council President Papaleo made a motion to close all Borough accounts with M&T Bank and consolidate Borough accounts. The motion passed unanimously.

Council President Papaleo directed Manager Hayman to trace all direct deposits into those accounts. Donna Stilwell said she could assist.

Public Works Committee - *Mr. Willis*

- Councilman Willis said that the crossing signal at Ashland Avenue and Delmar Drive was no longer functioning. Councilwoman Daly said that this might also be because the painted line was too close to the light. She said that it was sometimes hard to tell which signal was lit. Manager Hayman said he thought this could go through Signal Services. Engineer Lisa Catania said that there have been lawsuits when the line was even four inches off. She said that PennDOT could consider moving this location and that they should be called. Engineer Catania also said that she did not believe that the Borough had done anything with their streetlights. She said that all street lights and traffic signals could be replaced with LED lighting. She said that this would save money for the Borough as energy rates increase regularly even if taxes do not. She said this would be good to review for safety and also to save funding and that the Police could be involved in this process.

Councilman Willis said that the improvements across the Borough should be undertaken if this would be a significant savings. Councilwoman Isaac said that not acting could potentially cause a vehicle accident if the lighting is out. Engineer Lisa Catania said it sounded like the loop detector is not working. She said there is a mechanism in the street under epoxy which directs the light to change. Engineer Lisa Catania said that manager Hayman should call Bill Dunn from Signal Services for an annual inspection report as she has not seen one for years.

Public Safety Committee - *Mr. Willis*

- Councilman Willis took over to discuss purchasing a new fire truck for the Folcroft Fire Department. Council President Papaleo said that this was essentially a \$972,000 firetruck to be financed. Chief Weber said that there were plans ranging from 7 to 10, 12 and 15 years. Council President Papaleo said that he understood the Borough to end the year with approximately \$522,000. Donna Stilwell said this did not count loan services. Council President Papaleo asked for a new repayment schedule to be sent over. Solicitor Alex Baumler said that Council had not decided how to address the increased funding

for the loan. Donna Stilwell said that the delayed Borough audits could delay receiving the funding. Donna Stilwell said the current loan is \$4.6 million dollars. Councilman Willis confirmed that there would be a new DCED approval for the increased loan amount. Solicitor Alex Baumler said that Council had not yet decided how to pay for the loan. Mr. Baumler said that the audits were not a hindrance for the previous loans. Councilmembers discussed how much money was actually in hand and how the process could begin. Council President Papaleo asked what the total cost of the new building. Manager Hayman said the new cost was \$1.3 million higher than the previously quoted amount. Council President Papaleo said he needed to know what debt servicing and payments needed to be on the new amount before borrowing more money. Council President Papaleo asked what needed to happen to get the additional \$1.3 million from Republic Bank. Ms. Stilwell said that she would have to first get Borough records in shape and ensure that cash forecasting is correct prior to moving forward with the loan. Councilmembers discussed how the RACP grant works. Council President Papaleo had some technical difficulties and left the meeting.

Council President Papaleo reentered the meeting. Councilman Willis said that members had discussed getting all loan information needed to Brinker Simpson and Manager Hayman. Council President Papaleo said that he wanted to make sure things were being done responsibly and that he personally had learned these matters over years. So long as there is a sound and responsible financial discussion Council President Papaleo said he would support it. Chief Weber said he had sent manager Hayman an email now which covers the repayment for the truck. Manager Hayman said he sent this over to Donna Stilwell immediately.

Public Health and Literacy - *Ms. Isaac*

Councilwoman Isaac said that President Biden has just announced that by April 19th all US adults should be eligible for the COVID 19 vaccine.

- Councilwoman Isaac discussed Clocktower repairs as per her discussion with Council President Papaleo. She said that she believed the clock itself was not working. Council President Papaleo said he believed that Manager Hayman had sent over quotes over for consideration. Manager Hayman elaborated and explained that there were quotes for a repair for the chime tool which would allow the clock to play music and then also another repair for lighting. Manager Hayman noted that these would be LED lights and that would save the Borough funds. Donna Stilwell noted that there are \$470,000 in the clocktower fund and that these expenses should be able to come from that fund.

Councilmembers discussed whether funds were taken from the clocktower fund to purchase lighting and holiday ornaments. Council President Papaleo said this was inappropriate. Councilwoman Daly said that she was open to selling off Halloween ornaments and reimbursing the fund.

- Councilwoman Isaac discussed adding and replacing signage at the Library although she acknowledged that she had not spoken to the Library director in some time due to a medical emergency.

Municipal Planning and Zoning – *Mr. Waters*

- Councilman Waters had no new business to discuss.

Public Parks and Recreation – Ms. Daly

- Councilwoman Daly discussed erosion on the road to the fishing hole at Montgomery Park. She said this was stone road and that she would love Shawn Payne to fill in some of the holes. She suggested making the road more accessible for seniors and creating a parking area off to the right. She said that some residents were upset that bleachers had been moved to block the roadway.
- Councilwoman Daly discussed Montgomery Park improvements in general, noting that there was an understanding that the Borough might be coming into some funding. She said that she expected quotes to mulch Llawellyn Park, Ashland and Montgomery Parks. She said that since mulching hadn't been done in some time that this required more work and soil must be removed. She said she believed basketball nets and backboards should be emplaced and that a pathway around the park, part of Engineer Lisa Catania's plan, should be installed regardless of grant funding.

Councilwoman Daly said that removing brush would be a bad idea as it would cause erosion after conferring with Councilman Willis. She said that cleaning some of the overgrown plants and trimming them would be appropriate so long as roots are not removed. Engineer Lisa Catania said that there are grants available for streambank restoration. She said that this is not emplacing stone, but placing in brush but there has not been matching money for it. She said to do anything to upgrade the drive into the park DEP permits are needed. She said that proposed work to the driveway should be possible with millings from the roads program to use in some areas, though she advised not to take them all the way to the creek. Engineer Lisa Catania said that large rubber mats are also used under the mulch to avoid holes.

Councilwoman Daly said that basketball nets should be put up. She also said that she had been told that there was a private party, later determined to be a gender reveal party, at the park. Councilwoman Daly said that the Borough does not have a permit program to rent the park which would help identifying who left the refuse at the park. She said it would be helpful to have the Police patrol as well as the park was evidently entirely closed off for the party. Councilwoman Daly said that she understood it was a priority to get the road fixed but some brightening up of the fishing hole area and the rest of the park would be helpful.

Engineer Lisa Catania said that the Borough is seeing permits for new construction and advised that the Borough could create an open space fee. Those who cannot fulfil the open space requirement must pay a fee in lieu. As some businesses might not want to have some of that area be retained as an open space, a fee can be paid instead. Funds received from open space funds could be used as match money for parks and grant funding. Councilwoman Daly said she understood that the Chief was concerned about the basketball courts being opened but that there were 25 to 30 people playing and that a basketball court was not going to make things work. She also noted that there already is a basketball court functioning at the elementary school. Council President Papaleo asked if there were any other concerns about the seclusion of Montgomery Park and members not being monitored. Chief Bair said

that this was not a concern but that he would have to monitor complaints if people were not socially distancing. Chief Bair said he would love to have the park open but that he wanted to consider safety.

Councilwoman Isaac suggested looking at having the basketball courts opened by the end of the school year, which is in June. She said Council could revisit this in May. Council President Papaleo said that the court likely needed to be resurfaced anyway. Councilwoman Daly reiterated that children are already using our playgrounds and people are just playing basketball in random places because of the bleachers being on the blacktop and noted that Council wants people to be outside. Council President Papaleo asked if there needed to be a motion to be resurfaced. Councilwoman Daly said that she was unaware of this and that it was not in bad shape. Councilwoman Daly said she did not believe that any kid would complain if the nets were up. Councilwoman Daly said that if the Borough does receive some pandemic funding she would love to use some of these funds for the parks.

Councilwoman said Easter was a major hit and that 252 kids were egged by the Borough. Councilwoman Daly said that the fire department had pulled off a fantastic job and thanked everyone who assisted. She said email addresses were also retained so that a good list of Folcroft families could be reused for future events.

Council President Papaleo asked where the backboards to the basketball courts are. Councilwoman Daly said that she believed Shawn Payne knew where this was. Council President Papaleo asked if a motion was needed. Solicitor Alex Baumler said that Council did not need a vote but that Councilwoman Daly could be authorized to act to find out what everything costs.

Municipal Legislation – *Mr. Waters*

- Councilman Waters had no new business.

New Construction Committee – Mr. Willis

- Councilman Willis said that a large amount of time had been utilized to discuss the financing portion. He said the contract is with the contractor's attorney before being signed so that once this is signed sitework can begin. Once the contract is signed a discussion of groundbreaking can be considered.

Council President Papaleo asked if the Borough is paying interest on the loan currently in the bank. He said that the longer this takes the Borough has more interest to pay. He wanted residents to know that he would cancel the project if it accumulated more interest than needed.

Parking Permit and Paving Committee – Mr. Willis

- Councilman Willis said that the members are finalizing the ordinance for a parking permit program and hopefully an estimated value for the easements will be available in a week or two. Councilman Willis said that the ordinance should be ready in July. Solicitor Alex Baumler said that the ordinance should be available in final form sometime this week with a targeted goal of voting on the ordinance in the first week of May.

Police Chief's Report

Chief Bair said that everything is going well in the Borough. He said that Officer Tuttle found over a pound of meth and cash. He said that Officer Tuttle and McTigh found a handgun, marijuana and money on Easter. He said he will get on the parking matters mentioned previously to make them more consistent.

Solicitor's Report

Solicitor Alex Baumler said that as mentioned previously, there is a land development application for 540 and 542 Folcroft Ave but as there may be some potential legal concerns he is not at liberty to discuss them previously. He said he would be glad to discuss these later in public. He said he did enter his appearance as per his authorization and if there is a settlement with the Court and that this case should be resolved in 6 months. He said that a member at his firm is working with Chief Bair relating to the current suit against Purdue Pharmaceuticals relating to the opioid epidemic and gave some background on this case.

Council President Papaleo said that he believed Councilmembers should shorten their reports to only for the final voting meeting of the month.

Finance Director's Report

Donna Stilwell said she only had one matter to discuss but that it could be discussed offline. She said that she has no escrow and asked that it be discussed at another time. Engineer Lisa Catania said that she didn't know anything about the escrow, neither did Solicitor Alex Baumler. Council President Papaleo asked if the developer could put a tracer on the check to see where it was deposited. Donna Stilwell said there's a \$33,000 escrow in the account but believed there might be an \$88,000 escrow as well. Engineer Lisa Catania said there were several escrows for improvements and that legal fees incurred could not be part of the engineering estimate. She said that typically the municipality asks for the engineering and legal costs and asks for another check. She said the cost estimate was around \$800,000 for Dollar General and another \$80,000 for legal and engineering fees which was escrow. She said some funding had not yet been released because of problems with the basin. She did not believe there was any money taken out of the escrow for engineering and inspections. Donna Stilwell said there was a \$33,000 deposit in May 2018. Engineer Lisa Catania said she believed the escrow was initially in a bond but she had not found it yet but said that it would have been in an escrow release although she wasn't aware of when it was. Solicitor Alex Baumler said there was money in the account to begin construction and the rest would be sorted out later.

Borough Manager's Report

Manager Hayman said that many of the items had been discussed already but that the Highway Department rented a brush mower to mow the areas along Delmar Drive and Ashland Avenue to trim back weeds and brush and also in Montgomery Park. Manager Hayman said the trees in front of Borough Hall had been trimmed back and the material would be mulched tomorrow morning. Manager

Hayman said that a full code enforcement report would be provided at the end of the month but that six to nine fines for tall grass were being issued each day. Manager Hayman suggested a robocall to let residents know that fines will be issued for tall grass. Manager Hayman said that street sweeping would start at the end of the month, beginning with two weeks of warnings and then fines would be issued. Councilwoman Daly asked if a robocall could be sent out about this and noted that she would create a flyer for residents as well. Lastly, Manager Hayman said that \$300.00 in donations for the upcoming cleanup and that the neighborhood-wide cleanup would go up once holes for wind were cut. Manager Hayman concluded by saying that businesses have until April 10th to contribute to the cleanup.

There was no new business.

There was no old business.

A motion to adjourn was made by Councilwoman Daly and seconded by Councilwoman Isaac. The motion passed unanimously at 8:46pm.

Folcroft Fire Company

Fire & Rescue Operations

PO Box 65 Folcroft, Pa. 19032

610-461-2256

<u>Location</u>	<u>Month</u>	<u>Unit</u>	<u>Time Month</u>
Folcroft	<u>13</u>	<i>TS-01</i>	<u>6:20</u>
Glenolden	<u>7</u>		
Sharon Hill	<u>12</u>	<i>Squad 1</i>	<u>7:03</u>
Darby Twp.	<u>4</u>		
Briarcliffe	<u>6</u>	<i>Rescue 1</i>	<u>1:58</u>
Norwood	<u>0</u>		
Collingdale	<u>0</u>	<i>Utility 01</i>	<u>0:00</u>
Lansdowne	<u>0</u>		
Essington	<u>0</u>	<i>Trailer 01</i>	<u>0:00</u>
Darby	<u>0</u>		
Upper Darby	<u>0</u>	<i>19' Boat</i>	<u>0:00</u>
Middletown	<u>0</u>	<i>12' Zodiac</i>	<u>0:00</u>

Total 42

Call Breakdown

Assist Fire	<u>28</u>
Assist Rescue	<u>1</u>
Assist Boat	<u>0</u>
Assist Amb.	<u>2</u>
Assist Police	<u>0</u>
Apartment	<u>0</u>
Auto. Fire Alarm	<u>4</u>
Automobile	<u>0</u>
CO Alarm	<u>1</u>
Cover Up	<u>0</u>
Debris	<u>0</u>
Dumpster	<u>0</u>
Fuel Spill	<u>0</u>
Gas Leak	<u>0</u>
Good Intent	<u>1</u>
Haz Mat	<u>0</u>
House	<u>2</u>
Industrial	<u>0</u>
Investigation	<u>1</u>
Marine Rescue	<u>0</u>
MVA	<u>2</u>
MVA Rescue	<u>0</u>
Out Building	<u>0</u>
Residential Rescue	<u>0</u>
School	<u>0</u>
Store	<u>0</u>
Transformer	<u>0</u>
Trash	<u>0</u>
Vegetation	<u>0</u>
Wires	<u>0</u>

Personnel Responding

Month 438

Company Time

13:26

RESPECTFULLY SUBMITTED.

Tom Weber

Chief Fire & Rescue Operations

Fire Report for April 2021

**FOLCROFT BOROUGH
DELAWARE COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2021-01

AN ORDINANCE OF FOLCROFT BOROUGH, DELAWARE COUNTY, PENNSYLVANIA, AMENDING THE FOLCROFT BOROUGH CODE OF ORDINANCES TO ADD A NEW ARTICLE TO CHAPTER 570 “VEHICLES AND TRAFFIC” TITLED “RESIDENTIAL PARKING PERMITS” TO ESTABLISH PERMIT PARKING REGULATIONS ON CERTAIN BOROUGH RESIDENTIAL STREETS TO RELIEVE PARKING CONCERNS; PROVIDING A SEVERABILITY CLAUSE; REPEALING ALL INCONSISTENT ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Folcroft Borough (“Borough”) is a duly organized Borough operating in accordance with the Pennsylvania Borough Code (“Code”); and

WHEREAS, Section 1202 of the Pennsylvania Borough Code, 8 Pa. C.S. § 1202, vests the Borough with the power “to make regulations as may be necessary for the health, safety, morals, general welfare and cleanliness and beauty, convenience, comfort and safety of the Borough” and to “make and adopt ordinances and resolutions consistent with the Constitution and laws of the Commonwealth and the Borough Code, and to prescribe fines and penalties for the violation thereof”; and

WHEREAS, in accordance with the powers and duties vested in the Folcroft Borough Council under the Code and Pennsylvania law, Folcroft Borough Council now desires to enact an ordinance to assist residents of areas of the Borough who suffer adverse effects from limited amounts of curbside parking, from vehicular congestion due to such limited amounts of curbside parking and from the competition by nonresidents with residents for such limited curbside parking; and to further assist residents who suffer adverse effects from parking regulations designed to control traffic flow or enhance the residential character of Borough neighborhoods which result in an unnecessary hardship on the residents who reside in such areas.

NOW, THEREFORE, be it **ORDAINED** and **ENACTED** by the Borough Council of Folcroft Borough an ordinance as follows:

SECTION I: Adoption of Chapter 570, Article X, titled “Residential Parking Permits.”

Borough Council hereby adopts and establishes Article X to the Folcroft Borough Code of Ordinances titled “Residential Parking Permits” under Part II, General Legislation, Chapter 570 “Vehicles and Traffic” that shall state as follows:

§ 570-80. Legislative intent.

It is the legislative purpose of the Borough Council of the Borough of Folcroft to assist residents of areas of the Borough who suffer adverse effects from limited amounts of curbside parking, from vehicular congestion due to such limited amounts of curbside parking and from the

competition by nonresidents with residents for such limited curbside parking. It is also the legislative purpose of the Borough Council of the Borough of Folcroft to assist residents who suffer adverse effects from parking regulations designed to control traffic flow or enhance the residential character of Borough neighborhoods which result in an unnecessary hardship on the residents who reside in such areas. These adverse conditions include, but are not limited to, degradation of the common shared driveways, hazardous traffic conditions; air pollution; excessive noise and refuse; burdens in gaining reasonable access to residences; reduced pedestrian safety for children, handicapped individuals and the elderly; reduced access for fire and emergency vehicles; and general degradation in the quality of life.

§ 570-81. Definitions.

As used in this article, the following terms shall have the meanings indicated:

PERMIT PARKING AREA — A contiguous length of curbside parking on public highways upon which limited-time parking restrictions are in effect, as established pursuant to § 570-82 of this chapter, and as such highway, or parts thereof, as the same may be amended or supplemented.

RESIDENTIAL PARKING PERMIT — A residential parking permit as authorized by this article.

VEHICLE — An automobile, motorcycle, van, jeep or truck which is less than 3/4 ton in size. A "vehicle" does not include a trailer, motorhome, motorhouse, housecar or camper.

§ 570-82. Designation of parking permit areas.

The Borough Council of the Borough of Folcroft may by ordinance designate residential parking permit areas along public highways in residential districts, as classified by the Zoning Ordinance of the Borough of Folcroft, as the same may be amended from time to time. The minimum length of residential parking permit areas shall be either 600 feet in length or the distance from one intersection to another. Before designating a residential parking permit area, the Council shall determine that residents of the proposed residential permit parking area are adversely affected by curbside parking by nonresidents in vehicles or by parking regulations which are designed to control curbside parking but present a hardship on area residents. In making its determination, the Council shall consider the advice of the Folcroft Borough Safety Officer; the difficulty experienced by the residents of the proposed residential permit parking area in obtaining curbside parking reasonably accessible to their residences for themselves and their guests; the desire of the residents for the institution of residential permit parking in the area; the willingness of those residents to bear the costs associated with such residential parking as authorized by this article; and the availability of off-street parking facilities to the residents.

The Residential Parking Program shall be in effect from 10:00 p.m. to 6:00 a.m. daily, excluding holidays, on the following streets:

Name of Highway	Side	Designation	Location
Taylor Drive		Parking Permit zone	Entire Street

Grant Drive	Parking Permit zone	Entire Street
Kent Road	Parking Permit zone	Entire Street
Heather Road	Parking Permit zone	Entire Street
Carter Road	Parking Permit zone	Entire Street
Valleyview Drive	Parking Permit zone	Entire Street
King Avenue	Parking Permit zone	Entire Street
Folcroft Avenue	Parking Permit zone	14-66 Block of Folcroft Ave.
Edwards Road	Parking Permit zone	Entire Street
Delview Road	Parking Permit zone	Entire Street
Bennington Road	Parking Permit zone	Entire Street
Fowler Road	Parking Permit zone	Entire Street
Windsor Circle	Parking Permit zone	Entire Street
Glenn Avenue	Parking Permit zone	Entire Street
Llanwellyn Avenue	Parking Permit zone	Entire Street
Delmar Drive	Parking Permit zone	Entire Street

§ 570-83. Issuance and renewal of parking permits.

- A. No person shall be permitted to park a motor vehicle in or along the side of any Borough of Folcroft street set forth in the residential permit parking areas designated in this Chapter unless there appears on the motor vehicle in a location designated by the Borough from time to time a parking sticker as provided hereinafter permitting such vehicle to park within the specific permitted area or unless there appears in a visible location on the front dashboard of said vehicle a valid guest card, special business card or special card as provided hereinafter in this Chapter which authorizes parking within the specific residential permit parking areas.
- B. Residents of a residential permit parking area and their frequent regular guests, desiring a residential parking permit for a vehicle as defined in § 570-81, shall apply for such a permit to the Borough of Folcroft Managers Office. Residents shall complete any application form as required by the Department of Zoning and Code Enforcement and shall pay the required fee as set forth in § 570-84.
- C. Any person living in a residence abutting the streets in the permitted areas as set forth in § 570-82 hereof shall be entitled to receive a residential parking sticker for the specific permitted area in which such person resides, if the person applying for such sticker presents two items constituting proof of residency in the specific permitted area and two items constituting proof of ownership of a motor vehicle registered in the Commonwealth of Pennsylvania, which said proofs consist of a valid operator's license issued by the Commonwealth of Pennsylvania, a valid motor vehicle registration issued by the Commonwealth of Pennsylvania, and proof of motor vehicle financial responsibility as required by the Motor Vehicle Financial Responsibility Law, 75 P.S. § 1701 et seq., as the same may be amended from time to time; or, in the event of a parent/child relationship, the child applying for such permit presents a registration of a motor vehicle registered in the Commonwealth of Pennsylvania under the name of such child's parent or

parents; the child presents the insurance policy of the parent or parents which designates the child as the primary driver of the motor vehicle to be registered; the child presents an affidavit or letter agreement from the child's parent or parents in form and content acceptable to the Borough which indicates that the parent or parents accept financial responsibility for all tickets issued by the Borough which relate to the registered motor vehicle. A list of items approved by Borough Council which will constitute satisfactory proof of residence in the permitted area will be available in the Borough Manager's office. The permit issued shall be non-transferrable and effective only for the specific permitted area for which it was issued.

- D. Not more than four residential parking permits shall be issued to residents at one postal address.
- E. Permits shall be valid until the last day of the month one year from the date of issuance.
- F. Permits may be renewed by applying to the Department of Zoning and Code Enforcement for such renewal on or before the expiration date of the permit.
- G. An application for a residential parking permit for a replacement vehicle shall be treated as a renewal of a residential parking permit if the applicant presents reasonable physical evidence that the previously issued permit has been removed and present it to the Borough Manager. The old parking sticker may be exchanged for a new one at the cost of \$2, which parking sticker shall be valid for the remaining period of validity of the old parking sticker.
- H. A residential parking permit shall consist of three parts: a sequentially numbered, colored and uniquely identifiable base sticker, the color of which shall change at approximately annual intervals; a date sticker or stamp indicating the month and year of expiration; and a number sticker or stamp indicating the number of the residential parking permit area as enumerated in § 570-82. The Department of Zoning and Code Enforcement shall affix the date sticker or stamp and the residential parking permit area number sticker or stamp to the base sticker prior to issuance.
- I. Upon issuance of a residential parking permit sticker, the applicant shall affix said sticker on the vehicle specified in the application near the center of the rear bumper or truck such that the residential parking permit sticker is visible to an ordinarily observant person and does not obscure the vehicle's license plate.
- J. When the Borough has reason to believe that a parking sticker was issued in error, or that a person to whom a parking sticker was issued is no longer eligible, or that a person to whom a parking sticker was issued has violated the requirements of this section, the Borough shall send a letter to the possessor of the parking sticker advising that person of the ineligibility or violation. If the violation continues, and/or the person is unable to demonstrate that he or she is eligible or continues to be eligible for a parking sticker, the Borough shall revoke the parking sticker. Violators who have had a parking sticker revoked shall be ineligible for parking sticker issuance for one year. In addition, upon the

occurrence of a violation of this chapter, the Borough may also institute and enforce the violation and penalty provisions of § 570-89 of this chapter.

- K. Each single-family home and apartment unit in a permit area is eligible to be issued up to two guest permit cards. Each rooming house in a permit area is eligible to be issued one guest card per room. An applicant for a guest card must present proof of residency as required by § 570-83. The Borough shall have no responsibility for the issuance of a guest card to any particular resident of a dwelling unit. A guest card shall be limited to the specific address for which it was issued (such address shall be noted on the face of the guest card) and shall be limited in use and validity to the block in which the property is located and a two-block area contiguous to the specific address for which the guest card is issued. A guest permit card may be utilized for a guest's vehicle for up to, but not in excess of, a month's (30 permit days) consecutive period.

§ 570-84. Parking permit fee.

- A. The initial application fee for a residential parking permit shall be \$60 per calendar year. The sticker shall designate the specific permitted parking areas to which it applies, shall be in such size as the Borough, from time to time, deems appropriate and shall be displayed in such manner on the registered vehicle as the Borough, from time to time, deems appropriate.
- B. The renewal fee for a residential parking permit shall be \$60.
- C. The initial application fee for a residential guest parking card shall be \$10 a month. Guest cards shall be in such size and design as the Borough, from time to time, deems appropriate and shall be issued by the Borough Manager or such other official as the Borough Council may designate from time to time. Lost or stolen cards shall be replaced at the cost of \$2 each.
- D. The annual application fees for residential parking permits and guest parking cards may be amended from time to time as deemed appropriate by the Borough Council via the passage of a resolution.

§ 570-85. Parking permit privileges.

- A. The operator of a vehicle with a valid residential parking permit sticker shall be excused from the observance of limited-time parking restrictions in the area for which the residential parking permit was issued.
- B. The operator of a vehicle with a residential parking permit sticker shall not be excused from the observance of limited-time parking restrictions in areas other than the residential parking permit district for which the residential parking permit was issued.
- C. The operator of a vehicle with a valid residential parking permit sticker shall observe all traffic, parking, stopping and standing regulations except as specified in this section.

§ 570-86. Posting of signs.

Upon designation by the Borough Council of the Borough of Folcroft of a residential parking permit area, the Department of Public Works shall erect signs below those which indicate the limited-time parking restrictions which shall be of such a character as to inform an ordinarily observant person of the specific residential parking permit area and its restrictions.

§ 570-87. Rules and regulations.

The Departments of Zoning and Code Enforcement, Public Works, and Public Safety shall promulgate rules and regulations relating to their respective obligations to implement and enforce the provisions of this article.

§ 570-88. Violations and penalties.

- A. An owner or operator of a motor vehicle parked in violation of any provision of this chapter shall be issued a notice of violation and be ordered to pay a fine of \$100 payable to the Borough of Folcroft within 14 days of issuance of such notice.
- B. Failure to respond to the notice of violation by payment of the fine, as aforesaid, which payment must be made to the Borough of Folcroft within 14 days of issuance of such notice, shall result in the issuance of a citation to the defendant. Thereafter, the prosecution shall proceed in accordance with the Pennsylvania Rules of Criminal Procedure; and, upon conviction for the offense, the defendant shall be ordered to pay a fine of \$100, for each violation together with the costs of prosecution and, in default thereof, shall be subject to imprisonment for a period not exceeding 10 days.
- C. Any person who shall knowingly provide false information on an application for a residential parking permit or who shall provide a falsified operator's license, motor vehicle registration or proof of financial responsibility, shall be subject to revocation of his or her residential parking permit, and upon summary conviction thereof shall be fined \$100 for each violation together with the costs of prosecution and, in default thereof, shall be subject to imprisonment for a period not exceeding 10 days.
- D. Any person who shall falsify a residential parking permit sticker shall, upon summary conviction thereof, be fined \$100 for each violation together with the costs of prosecution and, in default thereof, shall be subject to imprisonment for a period not exceeding 10 days.

SECTION II: SEVERABILITY

In the event that any section, sentence, clause, or word of this Ordinance shall be declared illegal, invalid or unconstitutional by any Court of competent jurisdiction, such declaration shall not prevent, preclude or otherwise foreclose the validity of the remaining portions of this Ordinance.

SECTION III: REPEALER

All ordinances or resolutions or parts thereof inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specially repealed.

SECTION IV: EFFECTIVE DATE

This Ordinance shall take effect and be in force from and after its approval as required by the law.

ORDAINED AND ENACTED by the Folcroft Borough Council on this _____ day of _____, 2021.

Attest:

FOLCROFT BOROUGH COUNCIL

Andrew Hayman, Secretary

Joseph Papaleo, President

APPROVED:

Robert Frey, Mayor

MAY 25, 2021 Borough Manager's Report:

Code Enforcement:

During the month of April, a combined total of 196 Code Enforcement violations were issued, mostly for items like tall grass and weeds. So far, during the month of May at least 123 fines have been issued – again, mostly for tall grass and weeds.

As always, I would like to encourage residents to contact the Borough at (610)522-1305 or email me personally at manager@folcroftborough.org if they would like to discuss or dispute a fine or if they can commit to help correct a situation. Residents who would like to report a violation or for general questions can do so anonymously at the same number and email.

Highway:

On Monday, 5/24 at approximately 5:00pm the grass around the playground at Montgomery Park was sprayed with chemicals that will kill it. After 10 days, the vapor barrier will be installed and mulch will be delivered to complete the first phase of the Montgomery Park work. Jake's Tree Service came in several weeks ago to clear the entranceway to Montgomery park of vines and overgrowth. This area looks fantastic and I encourage all of you to visit and review when you get a moment. Shawn Payne was able to source some decorative slate for the Borough and is retaining it at Borough Hall. In a few weeks to months, this will be used to create some decorative gardens near the entrance to the Borough on Delmar Drive at the "falls" property. Great job, Shawn!

As you may recall, we intended to begin street sweeping at the end of April with fines being issued in the first week/s of May. Due to the repaving program and the highly irregular schedule of repaving which would occur as a result, it was decided that street sweeping should be delayed until at least the middle of June. I will inform Council when I think this should be restarted. I would also like to consider returning to collecting "bulk trash" through Borough staff sometime before the end of fall if this is feasible.

Events:

For now, the Thursday food giveaways have concluded in the Borough. These may continue if and when more food is sourced.

The vaccine clinic was an outstanding success. In total, dozens of Borough residents were vaccinated for COVID 19 including at least once member of Council! The second doses are scheduled in the near future. As children aged 12+ can now be administered the Pfizer COVID 19 vaccine, I suggest that we hold another event to target this group.

The cold patch giveaway also went very smoothly and as many as 50 Borough residents were able to get cold patch. Not even half of the material was taken, so I would like to encourage Council to consider holding this event again, perhaps on a monthly basis through the summer.

COVID 19:

According to the Chester County Health Department's website, a total of 9.45% of Borough residents have tested positive for COVID 19 since March, 2020 for a total of 627 cases. This is an increase of 54 cases since my last Manager's report to Council in April. Of these cases, 6 Borough residents have now passed away due to COVID 19 which represents no increase from the previous month. If you are interested in reading more about this or would like to respond to the survey, please go to <https://www.chesco.org/4376/Coronavirus-COVID-19>.